

Lakefield Elementary School

HOT LUNCH ORDERING

On-line registration & ordering will begin Thurs. December 20th, 2018.

As we get ready for 2019, it is also time to get the Hot Lunch Program up and running online. We will be doing online ordering for all orders to ensure accuracy with the orders and to make the process as easy for everyone as possible.

Here's how to get started...

- ✓ Go to **Lakefield.hotlunches.net**
- ✓ Click on "Click Here to Register"
- ✓ Enter Access Code **LEHL**
- ✓ Complete the rest of the registration form. (Including your email address will ensure you receive reminder emails about hot lunch order deadlines, and your child's hot lunch order for the upcoming week)
- ✓ Click the "**Register Now**" button at the bottom
- ✓ Follow the instructions to add each child in your family who attends **Lakefield**. Once your child(ren) are registered, click on "Orders"
- ✓ Proceed to order hot lunch for your child(ren)

The payment system that we are using is called Bambora, which is a secure online checkout. This will appear on your bank statement as BAM!LakefieldEle. We only accept hot lunch order payments online. We are no longer able to accept cash or check.

You can pay with a credit card (Visa, Mastercard, Visa Debit or Amex).

The hot lunch online order system requires a small amount of setup time at the beginning as you must register each child you have attending our school prior to ordering hot lunch. Once the initial setup process is complete, your hot lunch orders for the remainder of the year should be quick and simple.

As in past years, you may place an order for any or all lunch dates, and paper order forms will no longer be accepted. Snow and sick days will no longer be credited.

Orders will be placed each month instead of weekly. However, you will still be able to order different items for each day of the month. Once an order has been submitted it cannot be changed.

Not participating in Hot Lunch? We encourage you to register even if your child does not participate so that you are able to receive emails and reminders from the Home & School.

Deadline to order for the first lunch term is January 2nd, 2019

Still have questions, Email us at lakefieldhotlunch@gmail.com.

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