



Updated January 2018

## RE: SCHOOL CLOSURES

DEAR PARENTS/GUARDIANS:

It is that time of year again when school closures due to inclement weather become a possibility. This letter is to review, with you, our procedures and your options as parents/guardians under these circumstances. Our number one priority in decision making is the safety of our students. There are over 10,000 students being transported and 5000 walking or being driven to school each day. This decision making protocol is taken very seriously.

The procedure begins before 5am in the morning on days when weather conditions are questionable. The District Transportation Manager contacts the Department of Transportation road Supervisors who are out through the night to provide a detailed account of road conditions in the district. In addition a network of bus drivers provides localized road information. Detailed hourly weather advisory reports and satellite/radar images from multiple weather providers are consulted in an effort to forecast conditions for the day. A decision is made at approximately 6:00 A.M. as busses begin to roll shortly thereafter. The decision is based on detailed road condition information and on expert weather forecasts. Once the decision is made to close schools, a communication plan is followed to inform parents, students and staff prior to the buses beginning their routes.

The decision to close schools is not made lightly. Every effort is made to take into consideration the conditions in all areas of the district, the safety of our students, and the concerns of parents, students, and staff. If schools remain open and you as a parent/guardian find the conditions in your area are not conducive to your child going to school, **you have the final decision** to send your child to school. **Absences on these days will not be a factor in a student's attendance record.**

In the event of a closure, information regarding district or regional school closures and late or cancelled buses, is available through the SNOWLINE [856-SNOW \(7669\)](tel:856-SNOW), Twitter (#ASDEALERTS), email subscription, and the district website ([www.asd-e.nbed.nb.ca](http://www.asd-e.nbed.nb.ca)).

You can sign up for alerts and cancellations by email. You will receive these updates, specific to your child's school and bus route, on any device such as your laptop or phone.

1. Click on "Cancellations" in the middle of the Anglophone East Website page
2. Next click on the "Subscriptions" icon to the right
3. Enter your email in the New Subscribers box, and click "I'm not a robot" (follow the instructions in the popup window)
4. After submit you will receive an email with a confirmation link
5. Click confirm, and choose a password
6. Sign in using your email and password
7. To add a subscription; click on the type, Bus (route), School Closure (individual school), or General Notices (district closures) follow the instructions to search for a school name or bus route.
8. Click off all the routes applicable to you. You can add or remove subscriptions at any time

If you have concerns regarding storm days, we encourage you to put them in writing to: Transportation Manager, Anglophone East School District, 1077 St. George Blvd., Moncton, N.B., E1E 4C9 or you may leave your comments on the Anglophone East website: [www.asd-e.nbed.nb.ca](http://www.asd-e.nbed.nb.ca).

Again this year, because of diverse weather conditions throughout Anglophone East, we may be using a procedure that could see regional closures. It is important for you to know the region of the district that your child's school is in. Please see the reverse side for regional closure options. Thank you for your patience and understanding through this challenging process.

## OPTIONS DURING INCLEMENT WEATHER

1. Schools are closed for the day with the appropriate announcements being relayed to radio stations prior to 6:00 A.M. for broadcast. This information will also be available on the **Snowline: 856-SNOW (7669), Twitter** and our **website** at [www.asd-e.nbed.nb.ca](http://www.asd-e.nbed.nb.ca).
2. Some schools or regions in the district are closed, in which case announcements will be made. The name of the region will be used in radio announcements, on the **Snowline: 856-SNOW (7669), Twitter** and our **website**, [www.asd-e.nbed.nb.ca](http://www.asd-e.nbed.nb.ca).

Name of Region	Anglophone East Schools		
<b>Tantramar Region</b>	Dorchester Consolidated Marshview Middle Port Elgin Regional Salem Elementary Tantramar Regional High		
<b>Moncton Region</b>	Arnold H. McLeod Beaverbrook Bessborough Birchmount Claude D. Taylor Edith Cavell Evergreen Park Frank L. Bowser Forest Glen	Harrison Trimble Hillcrest Lewisville Middle Lou MacNarin MacNaughton High Magnetic Hill Moncton High Northrop Frye	Mountain View Queen Elizabeth Riverview East Riverview High Riverview Middle Shediac Cape Sunny Brae West Riverview
<b>Hillsborough/ Riverside Albert/ Alma Region</b>	Caledonia Regional High Hillsborough Elementary Riverside Consolidated		
<b>Salisbury/ Petitcodiac Region</b>	Havelock JMA Armstrong/Salisbury Middle Petitcodiac Regional Salisbury Elementary		

3. Buses are delayed 1 hour. **When this occurs**, staff and walking students are expected to be at school at the normal time.
4. Schools are closed early when weather conditions deteriorate seriously during the day. In this case, every effort will be made to inform parents/guardians using radio announcements and school calling procedures prior to students being dismissed.

Sincerely yours,



*Gregg Ingersoll*  
 Superintendent  
 Anglophone East School District