

### Checklist of original documents required for registration

Any missing documents may delay the registration process.

- 1. Child's Original Birth Certificate** (Shows parent names with certified translation if needed)
- 2. Proof of legal status in Canada (for both parents and child)**  
(Please bring the original)
- **For new immigrant / worker / student / refugee / diplomat, please bring:**
  - **Permanent Residence Card(s) and Passport(s) or**
  - **Landing Paper and passport(s) or**
  - **Work Permit and passport(s)--with parent(s)' employment letter or**
  - **Study Permit and passport(s)--with parent(s)' program admission letter or**
  - **Refugee Claimant Paper or**
  - **Diplomatic Card and passport(s)**
- **For Canadian(s), please bring: passport / citizenship card / birth certificate.**
- 3. Proof of address and local phone number**
  - Purchase agreement if you have just bought a new homeOR
  - Formal rental or lease agreement / recent power, cable or telephone bill
- 4. Proof of immunization** (records since birth)
- 5. Proof of medicare or medical insurance**
- 6. Previous School Record** (with certified translation in English if needed)
- 7. Any other relevant documentation involving guardianship, custody, etc.** [Proof of guardianship - form available on the CIC website (**form can be found at --** <http://www.cic.gc.ca/english/pdf/pub/custodian-parent.pdf>) – [not necessary if you are accompanying your child(ren)]