

CLEANING AND DISINFECTION STANDARDS FREQUENCY AND ACCOUNTABILITY

Surface/Item	Frequency	Accountability	Examples
General Cleaning and Disinfecting	Once a day	Custodian Team	<ul style="list-style-type: none"> Per Collective Agreement
Shared/Multiple Touches	Twice Per Day	Custodian Team	<ul style="list-style-type: none"> Door knobs Door jams/frames Light switches rooms Library chairs Tables Fridge handles Stairwell railings Elevator buttons Public kiosk and reception areas Vending machines Pencil sharpeners Thermostats
Shared Equipment and Supplies	After Each Use	By User	<ul style="list-style-type: none"> Computer lab equipment (keyboard, mouse, laptops, etc.) Toys Gym and physical activity equipment Vocational equipment Music instruments Art supplies Science Lab equipment Smartboard Markers Microwaves Photocopiers Special Needs Equipment
Washrooms/Change Rooms	Three times per day	Custodian Team	
Personal Items and Equipment	Personal Standards/Using District Supplied Cleaning products and equipment (Once per week unless eating in classroom)	<ul style="list-style-type: none"> By User Note – Middle School & High School Students are to clean and disinfect their desk and chair after each use 	<ul style="list-style-type: none"> Desks Chairs Special Needs Equipment Phones Computer Equipment
Isolation Area	After Each Use	<ul style="list-style-type: none"> Custodian Team → 	COVID Cleaner 1 st
Daycare/After School Programs, Public Libraries, Public Pools	Must meet minimum requirements per the School Cleaning Standards	<ul style="list-style-type: none"> Coordinators/Facilitators (unless agreement made with school district) 	

Note – Cleaning is always done prior to disinfection