

HILLCREST

ESTABLISHED 1954

HILLCREST SCHOOL OPERATIONAL PLAN
September 2020

Guiding Principles: See EECD document *Return to School Plan for Parents & the Public* at <https://www2.gnb.ca/content/dam/gnb/Departments/ed/pdf/return-to-school-guide.pdf>

Building Access

- Exit/Entry: all staff/students are assigned a specific door for consistent use:

Access Location	Groups
Entrance A (St George St Parking Lot)	All staff
Entrance B (Bus loading zone)	Grades 6, 7, 8
Entrance C (Parlee Dr)	K Francheville 1 Giffard
Entrance D (Main Playground)	2/3 Carver 3/4 Woods
Entrance E (Portable)	4 Wareham 5 Breau

- Public/parents will only enter school with a pre-scheduled appointment and will use Entrance C
- Items needing to be dropped off will be done at Entrance C where there will be a bin to leave items by the door

Screening

- All staff and students will self-screen at home before leaving for school (follow Public Health's guidelines): <https://www2.gnb.ca/content/gnb/en/corporate/promo/covid-19/resources.html.html>
- Isolation Room (102) will be set-up and anyone that has two or more symptoms will be asked to put a mask on and move to the isolation room-- someone will wait with the student until they are picked up
- Parents will have one hour to pick-up students that are exhibiting symptoms

Physical Distancing

- Students will be part of a bubble and will not interact with other bubbles throughout the day
- Hallways are marked with directional arrows and stickers to ensure 2m distance
- Students will be required to wear a mask when they are outside their bubble (ie:going to the office, washroom, resource, etc) but will not be required to wear one when the teacher can ensure the integrity of the bubble (ie: recess as a bubble)
- All common spaces have been marked with Maximum Occupancy
- Stairwells are for 1 person/1bubble at a time—if you meet a person on the landing, please step to the yellow dot and wait until they have passed

Cleaning & Hygiene

- Hand-washing signs by all sinks
- Sanitizing stations are in every room
- Increased cleaning of high touch areas
- Detailed protocols followed by custodial staff
- Students in Grades 6-8 will clean their personal workspace as needed
- Teachers will review best practices for social distancing, mask usage and personal hygiene with all students on the first day of school

START-UP DETAILS

- **Arrival/Departure Times**

- All students will wear a mask when arriving on school grounds until they are inside their class bubble
- All students will wear a mask when leaving the school until they are either on their bus or off school grounds
- Students not arriving by bus should be dropped off between **8:00-8:20**
 - As students arrive, they will go directly to their classroom bubble inside the school—there will be no outside time before school
 - Homeroom begins at 8:20
- K-2 Dismissal is at **1:50**, there is **no supervision** beyond this time
 - K-1 students will be dismissed from Entrance B on Parlee Dr and Grade 2 students will be dismissed from Entrance C on the playground
- 3-8 Dismissal is at **2:40**, there is **no supervision** beyond this time
 - Students will be asked to leave the school grounds immediately after school if they are walkers
 - Bus students will wait inside their bubble until their bus is ready to load

- **Student Drop-off Zone**

- Students being driven to school are asked to use the drive-thru lane on Parlee Dr
- There will be staff available the first week at the bus zone and the drop off zone to help students find their entrance and join their bubble
- Students will be asked to put a mask on until they are inside their class bubble

- **School Supplies & School Forms**

- Both the school supply fees and student forms must be accessed online at School Cash
- Students will NOT be able to use a computer until their forms are completed, please try to complete the forms before school begins
<https://angloeast.schoolcashionline.com/Home/SignIn>

- **Breakfast Program**

- There will be a modified breakfast program this year, it will only begin on Monday, September 14th
- Students will be able to pick-up a bagged breakfast on their way to their classroom bubble in the morning

- **Hot Lunch & Milk Program**

- There will not be a hot lunch or milk program this year, students will need to pack a lunch each day and bring a full water bottle to school in the morning
- Water fill stations will be available for students to refill their water bottles throughout the day

- **School Sports & Extracurriculars**

- There will be further information about team sports and extracurriculars in the coming weeks—students will be informed as soon as additional information is available