



Parent/Guardian Letter

Dear Parents and Guardians,

In the coming weeks, it is our hope that we will be able to launch our “My Device, My Learning” program at Harrison Trimble High School. What this means is students will be able to bring in digital devices (such as laptops, smartphones, tablets, etc.) from home and then connect them to the wireless internet at our school. This is an exciting development as it gives teachers and learners greater flexibility in course learning outcomes, and also positions our students to be 21st Century Learners. The program will allow our students to think creatively, critically, communicate more effectively, problem solve, and collaborate using modern technical and digital tools. Digital devices will be able to be connected to the wireless internet using the students’ pre-existing NBSS username and password (every student in the province has one of these accounts, which also includes an email address).

With this in mind, it is at the sole discretion of the classroom teacher and school administration to decide when devices may be used in various classrooms and within the school itself. **All student internet traffic is logged, and can be monitored and tracked.** It is suggested that you read this document in its entirety, as well as our Acceptable Use Policy (which can be on our website, www.harrisontrimble.ca), and “Policy 311: Information and Communication Technologies (ICT) Use” (<http://www2.gnb.ca/content/dam/gnb/Departments/ed/pdf/K12/policies-politiques/e/311A.pdf>). **By logging on to the school wireless network, it students accept the following policies and will adhere to them.** Parents/guardians should also go over all relevant details within this document with your student prior to them bringing their device(s). This is an excellent opportunity to also discuss the concepts of Digital Literacy with students and to ensure they are all aware of proper behavior and conduct when using the internet.

Thank you for partnering with us to help allow students to use digital devices so they may further their learning and also learn to be better and more successful digital citizens. We ask that you work with us on all areas of digital citizenship. We know that as we forge ahead, there will be new challenges, as well as opportunities to improve. **One of the requirements** of students accessing the network will be for **parents/guardians to provide at least one valid e-mail address** which will be checked regularly on file. This will be critical for allowing communication with parents and to provide updates as we move along in this process. **If there is no e-mail on file, student network access may be revoked.**

Thank you for becoming partners with us to make Mobile Computing a reality for our students, which will contribute to their success in life. Their classrooms will now be even more engaging and provide them with the relevant skills and knowledge needed for today's careers.

Tami Van Wart

Principal,

Harrison Trimble High School



Parent/Guardian and Student Contract

Parents/Guardians are asked to go over the following items with your student to ensure students are aware of all of the following topics. Both parent/guardians and students must complete this contract and return it to their homeroom teacher ASAP. Remember, **without a valid parent/guardian email, student wireless access may be revoked.**

| | |
|--------------------------|--|
| <input type="checkbox"/> | I will be responsible for my own device at all times in the learning environment including when I loan the device to peers. |
| <input type="checkbox"/> | I will report immediately any cause for concern regarding the safety of my device. |
| <input type="checkbox"/> | I will ensure that my mobile device is charged for class use. |
| <input type="checkbox"/> | I will use my device in class ONLY when specifically directed to by the teacher. |
| <input type="checkbox"/> | I will use my device during class time ONLY for educational purposes. |
| <input type="checkbox"/> | I will assume ALL responsibility for ensuring my data and class work are secure and accessible. |
| <input type="checkbox"/> | I will make sure ALL communications and protection for my devices is appropriate for the school environment. |
| <input type="checkbox"/> | I will follow the school's Mobile Computing Acceptable Use Policy and Social Media Policy at ALL times when at school. |
| <input type="checkbox"/> | I will be responsible for ALL damage or loss caused by neglect or abuse. |
| <input type="checkbox"/> | I agree that if I violate school or district policy regarding acceptable use of mobile devices that I should have my access removed. |

I agree to all the stipulations set forth by the Anglophone East School District's Acceptable Use Policy, Harrison Trimble's Bring Your own Device Acceptable Use Policy, and this Student pledge Form. I understand my mobile computing device can be monitored at any time when using the provided wireless internet, and that all activity on my device during school hours reflects on Harrison Trimble's and my own reputation. **If a valid parent/guardian e-mail is not provided, then student wireless network access may be revoked.** We encourage you to **provide multiple e-mail addresses** where possible and to **write neatly in block letters to prevent errors when we input them** into the system.

Student Name: _____

Student Signature: _____

Parent/Guardian Name(s): _____

Parent/Guardian Signature: _____

Parent/Guardian Primary E-Mail: _____

Parent/Guardian Secondary E-Mail: _____