



Harrison Trimble High School

Back to School Memo for Students and Parents

Grades 9-12

Return to School Procedure:

September 8th: (GROUP A)

- Grade 9 students with last names starting with A-K
- Grade 12 students with last names starting with A-K

September 9th: (GROUP A)

- Grade 10 students with last names starting with A-K
- Grade 11 students with last names starting with A-K

September 10th: (GROUP B)

- Grade 9 students with last names starting with L-Z
- Grade 12 students with last names starting with L-Z

September 11th: (GROUP B)

- Grade 10 students with last names starting with L-Z
- Grade 11 students with last names starting with L-Z

Entry Procedure:

- Enter the building through the doors by the bus pad, on Echo Drive or the main office doors.
- You must put on a facemask before you enter the building. Hand sanitizer will be available by all the entrances and exits.
- All students in grade 10 – 12 will proceed directly to their homeroom. Students cannot wander through the halls or congregate in large groups. We realize a big part of school is “hanging out” with your friends, but we must do our part to ensure we follow the guidelines set out by Public Health (More information to follow).
- Students will always walk on the right side of the hallway. Some rooms like the washrooms, library, cafeteria, weight room and offices have signs denoting maximum capacity. Please adhere to these numbers.
- Students must wait for teachers to dismiss them before putting on their masks and leaving classrooms.
- Students must wait until a classroom is empty before the next class can enter.



HARRISON TRIMBLE HIGH SCHOOL

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Principal Gary Wilson

Welcome Back HTHS Families!

Parents / Guardians and Students:

Welcome back, we miss our students and families! You have been in our thoughts over the summer.

Last year was certainly a strange time for everyone given the situation with our Global Pandemic. There continues to be uncertainty and challenges as we move forward, but we are very pleased that we will be returning to school this September. Many people feel the need for a return to provide some normalcy. For others, it might be a heightening concern. Hopefully, this memo will provide some helpful insight and guidance as to what the school year will look like as we start up in September.

We have been busy this past spring and summer in planning for this upcoming school year. Please understand that all the communications we provide are based on the latest directives provided by our Ministry of Health and EECD and that changes may still have to take place as we work along the COVID-19 journey.

The Harrison Trimble Administration is working alongside the school's leadership team this week to finalize what is called our 'Operational Plan' which ensures that we put in place measures and safeguards for both safety and learning for our staff and students. Once this plan is complete it will be presented to the district and province and will be shared with our Harrison Trimble families.

Below you will find information and links to documents that will be helpful as we start back to school.

Education and Early Childhood Development documents:

The [Return to School: Guide for Parents and the Public](#) provides a detailed overview of what students, parents and guardians need to know before returning to school in September. It outlines the requirements schools and school districts must meet while developing their COVID-19 operational plans, which will be made available to parents on September 3rd. It works in conjunction with Public Health guidance to the department and may be changed based upon the evolution of the pandemic.

In addition to reduced group sizes and blended learning for high school students, the guide includes direction for face mask use, transportation, cleaning, outbreak management and learning plans.

Face mask use

Every student will bring a face mask to school daily. Students in Grades 6-12 will wear face masks on the school bus and in common areas of the school such as washrooms and in the hallways. In Grades 9-12, teachers will wear a face mask or shield whenever they are not able to physically distance.

Transportation

Curtains will be installed to provide a physical barrier between school bus drivers and students while students get on and off the bus. If physical distancing is not possible, the driver will be required to wear a face mask or shield.

Students will sit in the same seat every day. To promote physical distancing, buses will be filled from back to front. Students in Grades 6-12 wearing masks will sit two to a seat, but do not have to wear masks if they are sitting alone or with a member of their household.

Personal safety and screening

Parents will be responsible for screening their child before coming to school daily. Information packages, including screening questionnaires will be sent directly to families through the schools. Information is also available online.

Educators will teach students age-appropriate ways to reduce physical contact and promote good hygiene. Students will be reminded to wash or sanitize their hands regularly, including each time they enter the school or classroom.

Enhanced cleaning protocols

Hand sanitizing stations will be installed at school entrances and in every classroom. Drinking fountains will be replaced with water bottle filling stations.



Welcome New Grade 9 Students.

Welcome to Harrison Trimble High School!

We know that starting high school is often brings about feelings of excitement and nervousness. Please understand that your teachers, EA's and other staff are here to help you make a successful transition from middle school. We have a large group of grade 12 mentors and our Student Council Executive available to help answer any questions that you may have. High school is a place that you begin as a child and leave as an adult and we are very happy that you are here.

Unfortunately, with Covid-19 we were not able to have our annual grade 8-day last spring. This is a day that is filled with excitement as you transition your schooling from middle school to high school. We consider this transition to be one that we know can be stressful for some as it's a big change. We want to put your mind at ease and let you know that thousands before you were uncertain, apprehensive, nervous etc. but it all works itself out.

The biggest change you will see is that we work with our students in developing their overall person and we start expecting more of you as we treat you as young adults. We expect our students to be respectful, mature and responsible. We have a code of conduct that your teachers will share with you when you return.

There are many things at HTHS you can get involved with and although COVID-19 may cause some restrictions we are going to do everything we can to ensure that you get a full high school experience.

In high school students have schedules that include five courses/subjects/periods in one day. The school year is split into two semesters. semester one starts in September and ends late January and semester two runs from February to the end of June.

Our grade 9 students' first day of school will depend on their last name. Students whose last name begins with A-K will start on September 8th and students last names L-Z will begin on September 10th. During this day, you will have time to meet your teachers and participate in activities organized by members of our graduating class.

General School Startup Information

High School Courses/ Structure

Each student in grades 9 and 10 take a common set of courses during these years which include most of the same subjects taken in middle school. These are an extension to your learning and will provide the basis and structure needed for grades 11 and 12 in which students work towards credits to graduate.

In grades 11 and 12, this is the time in which students start having choices with their learning and can branch off to areas of interest or post-secondary aspirations. We have many different types of course choices available at HTHS. These include enriched and Advance Placement options, vocational, computer and technology, music and dramatic arts, online and personal interest courses.

Homerooms

At HTHS we value each student and with a student population of over one thousand students we want to ensure our students are not a number. Every student is assigned a homeroom class. Students in grade 9 will be directed to the auditorium during their first day of school. Students in grades 10 – 12 can expect to be contacted by their homeroom teacher the week of August 31.

Parent and Student Portal

Communication is an integral and important part of the success of our students. With a large high school, we encourage parents to visit the school website and the PowerSchool portal for important and pertinent information. Early this school year you will receive home communication through your child's homeroom teacher that will allow you to access a parent and student portal. This portal is important as it gives you the ability to go in and view your child's schedule, attendance, and report card marks. You can access the portal through: <https://sisasde.nbed.nb.ca/public/home.html>

Course Changes

We are receiving emails from students and parents requesting course changes. Guidance counselors are working to make changes required to give students and appropriate schedule. We will always do our best to change courses but cannot guarantee changes. Course change information will be given out by homeroom teachers the first week of school.

Microsoft Office 365 and Computer Accounts

In terms of providing consistency within our school and the district/province all New Brunswick's students have an account, username and password. They are not to be

shared with others and the students are responsible for maintaining them, protecting them, and not losing them.

These passwords will be reset over the next few weeks and students should receive their new passwords in the first few days of school. Passwords reset by EECD will change the student password to a permanent password not of their choosing that the HR teacher gives them. This is so the HR teacher knows the student password for the year.

Bus Information

All busing is completed through the Anglophone East School district office. If you have a busing concern you must bring it to your homeroom teacher's attention, and they can pass on the information. To find the most up to date bus information for you or your child you will need to go to, <https://asdebp.nbed.nb.ca/Default.aspx>

Signing off on school forms and payments

All school forms and payments are to be directed to SchoolCashOnline, <https://angloeast.schoolcashionline.com/Home/SignIn> or speak with your homeroom teacher if you unable to connect.

School Supplies

High school teachers do not have a school supplies list. In general students bring a binder, paper, pens and pencils, highlighters and other things that help the student be organized. When school starts there might be things that each specific teacher might suggest within their course that can be dealt with at that time.

The province announced in July that all high school students will now require an electronic device at school and home. Information pertaining to financial supports / subsidies can be obtained through the link below.

https://www2.gnb.ca/content/gnb/en/news/news_release.2020.07.0414.html

Appointments at the School

As per the provincial 'Back to School Plan', visitors to the school must make an appointment before coming into school by calling 856-3417

NBIAA Sports/Activities

We understand the importance of athletics in the lives of our student athletes. The NBIAA Executive Members participated in a virtual meeting to further discuss all NBIAA activities for the 2020-2021 season, in relation to COVID-19 and the current state of our Province. You can find the most up to date information about your sport/activity here: <https://www.nbiaa-asinb.org/en/links/covid-19>

TRACK A/B Schedules

Track A: Last names A to K (Maroon on the Calendar)

Track B: Last names L to Z (White on the Calendar)

High Schools will be structured using the terms **Track A and Track B**. Yes, they are a bubble of students in that they consistently go to school in the physical location on the same days but for a lack of a better explanation they are essentially within a bubble group.

There are some exceptions at the high school level in which students with special needs students will go every day as its quite different in their programming to do online learning the other days. All necessary health protocols will be put in place to allow for this exception.

IMPORTANT – STORM DAYS – Follow the Calendar

In order to prevent confusion, we will keep to these days regardless of whether students miss a physical day at school because of school cancellation. We understand that if school is closed on the Tuesday that its possible that a student might only attend school one physical day that week. At HTHS we have decided to go this way because whether the student is at the school in the physical sense or not, daily attendance (physically or virtually) is important for all students. In other words, even if students are home, they will be connecting into their classrooms in a virtual way and are essentially in school every day but in a different way. More information to follow on how this will unfold at HTHS.

Days highlighted in yellow are days without class, in person or virtual.

Note: See calendar: Last week is a flex week to even out days missed. This is to balance the schedule at the end of the semester.



SEMESTER 1 CALENDAR
Harrison Trimble High School 2020-2021

TRACK A: A to K (Maroon)

TRACK B: LTO Z (White)

AUGUST						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
OCTOBER						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER						
S	M	T	W	Th	F	S
Follow staggered entry schedule above.						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

NOVEMBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September 7 – Labour Day
 October 12 – Thanksgiving
 November 11 – Remembrance Day
 November 20 – 9-12 Parent Teacher and Professional Learning
 December 4 – 9 – 12 Professional Learning,
 December 21 - January 1 – Christmas Break
 January 18-29 – Flex Days to Balance Schedules and Exam Week