



Guidelines for using private vehicles to support student activities

Attached : Guidelines as per 512 and 513 Revised Feb. 2009

<http://www.gnb.ca/0000/pol/e/512A.pdf> <http://www.gnb.ca/0000/pol/e/513A.pdf>

For the protection of students, parent volunteers and schools, volunteer driver(s) responsibilities are as follows:

- Drivers / parent volunteers to read Policy 701: Pupil Protection Policy and required signature.
- Drivers to be at least 21 years of age, in good health, and hold a valid driver's license of the appropriate class for the vehicle being driven.
- Drivers to exercise mature driving judgment, especially during poor weather and visibility conditions. Groups traveling out-of-town should be prepared to stay overnight if weather or road conditions present a hazard.
- Drivers not to drive when tired or unable to function at normal level of efficiency.
- Drivers not to consume any alcoholic beverages or be under the influence of other drugs or medication, which could impair driving.
- Drivers and passengers not to smoke in the vehicle.
- Vehicle's **insurer** to be notified that students are being transported from time to time.
- Vehicle's valid safety inspection sticker to be properly displayed.
- Vehicle's headlights to be on when students are on board in travel.
- Vehicle's maximum passenger limit to be respected at all times.
- Driver to ensure vehicle's seat belts to be used at all times.
- Luggage to be securely stored, not to obstruct vision or block aisles and exit doors.

