

## SES PSSC 2016/2017

### Minutes of the Meeting – Feb. 7, 2017

#### Meeting called to order at 7:08pm

Attendees: Mike Hamper, Jennifer McKay, Rob Alexander, Mary McNair, Judy Freeze, Doug Bobbitt, Lenora Murray, Amy Dow, Erica Foster

#### 1. December Meeting Minutes

Approved as written.

#### Business Arising from the December Minutes

#### 2. School Supply Fees K-2

The table above lists the number of students per grade that did not submit their school supply fee. The numbers are similar to the numbers that did not bring in supplies when supply lists were sent home.

Doug mentioned that in the past, Pioneer Club of Saint John provided supplies for kids that did not bring their own supplies. Now, there is no fund that will pay for the outstanding fees for the students not bringing in their supply fees.

Agendas are ordered for next year, but in future might not buy agendas and keep the fees the same. However, the fees could increase slightly to cover the cost of the students who do not submit fees (K - \$25, One - \$30, Two - \$30).

Survey to go out to parents of grades 2, 3 and 4s to determine if parents would like to have the same fee option program for supplies beginning in Sept. 2017. **To Do: Doug to send out separately from newsletter.**

#### 3. French Immersion – Staffing Process

- 36 in Grade 1 French
  - (3 Norton, 1 or 2 Apohaqui, 1 or 2 Belleisle, rest Sussex area)
- 30 in Grade 3 French

Doug has heard that Sussex Elementary School is officially getting grade 1 FI. Belleisle may not get a site. Parents will have to decide if students are bused to Sussex.

Enrollment as of right now.

Grade 1 – 18 – FI class  
18 – FI class

Grade 1 - 39 English students  
Likely means that K/1 combined class

SES has enough personnel to cover the French classes anticipated in the school (did indicate to district that one may be needed). Do not know at this time that if there will be any displaced English teachers.

Doug is projecting 24 homerooms in the building for Sept 2017 with 8 as FI. This year there are 23 homerooms with 6 as FI.

## **New Business**

### **4. SES School Improvement Plan**

- Priority Development Unit – Focus
  - All directives coming from the PDU will be added to the updated school improvement plan
  - SES chosen to participate in the PDU for this school year and next. Literacy and Numeracy Mentor Lead each at SES for this year and next. Province-wide decision: K&1 primarily with Numeracy Lead and Gr. 2 with Literacy Lead (to streamline data collection for teachers and development of teacher skill-sets, etc. – full-teacher support – i.e. no work with students by the numeracy and literacy leads)
  - Each teacher from K-2 has a profile (Balanced Literacy Practice) over a two-week span and look at areas that they can improve upon.
  - Next school year, SES will start using the new report card.
- Kindergarten & Grade 1 Data
  - See forms provided by Doug
  -
- Intervention Groups – Grade 1 & 2
  - For Math -
- [WITS Program introduction](#)

- Introduced via assembly today (Feb 7)
- An oath to be taken by students – constable will come in to give out badges
- Similar to the skills of the month
  - E.g. Ignore distractions (January)

## 5. PSSC 2016-17 Goals

- Homework policy
    - Varies widely by school in the district (Doug touched base with a number of different schools)
    - PSSC does want to further discuss a school-wide policy
    - Some pro's to current practices
      - Homework given at the beginning of the week and completed by the end of the week
        - Advantages
          - teaches prioritizing skills and scheduling
          - parents are kept in the loop
          - relieves time pressures within the families (gives flexibility)
      - Sign the agenda each evening homework completed
    - **To Do for each PSSC member and by Grade-Level team (Doug will send out Google Docs invite -- )**
      - Consider for next PSSC meeting...
        - What are your priorities for a homework guide/policy?
- Parent Symposium
  - Will wait for the return of the parent survey to determine the focus a potential parent symposium

## 6. Adjournment

## 7. Next Meeting – Tuesday April 4<sup>th</sup> 7pm.

## 8. Additional Agenda Items

- School Closure for Inclement Weather (Added by Mary)

- Mary requested that as a PSSC we ask Rob, as our DEC member, to take to the DEC that if busses are removed from the roads for inclement weather, that schools remain open. (Separate the Transportation Policy from the Inclement Weather Policy.)
- Rob will bring the issue to the DEC on our behalf.
- 10-Year School Improvement Plan (Added by Rob)
  - DEC member working with Rob is part of a guidance team for the 10-Year Plan and would like to meet with our PSSC to present their work.
  - PSSC has agreed to her visit.