

**AUTHORIZATION TO TRANSPORT STUDENTS PARTICIPATING IN SCHOOL EVENTS –
VOLUNTEER DRIVERS**

This will authorize _____ to transport students
(Name of volunteer driver)

participating in school events.

Vehicle Information: Make: _____ Year: _____ Plate #: _____

School: _____

Principal's Signature _____ Date: _____

1. Declaration to be signed by Driver:

I declare that:

- I hold a valid driver's license appropriate for the operation of the vehicle to be used and am over 21 years of age.
- This vehicle has insurance coverage in accordance with the laws of New Brunswick with \$1,000,000 liability insurance.
- This vehicle has a valid New Brunswick motor vehicle safety inspection sticker.
- I am familiar with the Pupil Protection Policy 701.
- I have winter tires on my vehicle from October 15 until April 30 each year.

I have read and understand the volunteer driver responsibilities found on the reverse side of this form.

Signature: _____ Date: _____

2. Declaration to be signed by the owner of the vehicle, if the volunteer driver does not own the vehicle.

I declare that I have authorized _____ to drive my vehicle and transport students. This vehicle carries insurance as required by New Brunswick law and includes a minimum of \$1,000,000 liability insurance. This vehicle has a valid New Brunswick safety inspection sticker and seat belts for all passengers.

Signature: _____ Date: _____

Driver Responsibilities

- Driver is to be familiar with Policy 701 and, if they will be alone with students, there must be a Criminal Record Check on file.
- Driver must be at least 21 years of age, in good health, and hold a valid driver's license of the appropriate class for the vehicle being driven.
- Mandatory \$1,000,000 liability insurance coverage.
- Vehicle's insurer to be notified that students will be transported from time to time.
- Have winter tires on the vehicle from October 15 to April 30 each year.
- Driver is to exercise mature driving judgment, especially during poor weather and visibility conditions.
- Vehicle's valid safety inspection sticker must be properly displayed.
- Vehicle's seat belts are to be used.
- Luggage is to be securely stored, so not to obstruct vision or block aisles and exit doors.
- Driver is to have with them emergency phone numbers, including the number where the principal or designate can be reached.
- A cell phone or other communication device is recommended.
- Drivers is not to drive when tired or unable to function at normal levels of efficiency.
- Driver is not to consume any alcoholic beverages or be under the influence of other drugs or medication which could impair driving.
- Driver and passengers are not to smoke in the vehicle.
- Vehicle's headlights are required to be on when students are on board.
- Vehicle's maximum passenger limit is to be respected.