Hot Lunch Policy November 3rd, 2014

The goal of our committee is to provide our school and students with much needed programs and equipment. With our hot lunch program we strive to provide a healthy, nutritious lunch to all students and have always provided this at no fee when needed. RES Home and School Committee would like to share our hot lunch policy to ensure that the committee’s support is being used in the most effective way.

**To have your child’s lunch funded by Home and School the following steps need to be taken:**

1. **A request must be made to your child’s teacher, who will make a decision along with the principal or vice principal. If the request is appropriate you will be contacted by your teacher, and your child will be supported for that lunch cycle.**
2. **Support must be requested and reviewed at each lunch cycle for every student asking for support.**
3. **Each student will be funded for 1 menu item per day with a maximum 3 days per week. It will be up to parents to send a lunch with your child on days that will not be covered by the H&S committee.**

If a payment returns NSF, you will be contacted by our hot lunch coordinator. You will be asked to send the payment to the school, if payment is **not** received, payment must be in cash for the next hot lunch cycle. We would also like you to include your child’s name in the memo section of your cheque. This allows us to track the cheques better when counting.

We appreciate your efforts in helping us make this program run as effortlessly as possible. The committee wants to be as supportive to students and families as we can. We look forward to a successful year with many exciting projects taking place. Please contact us at reshotlunch@gmail.com if you have any questions.

Thank you,

RES Home and School