Hot Lunch Policy

Welcome to the 2015-2016 school year. We hope that everyone has had an enjoyable summer! With the beginning of the new school year the RES Home and School Committee would like to share our hot lunch policy to ensure that the committee’s support is being used in the most effective way. The RES Home and School is proud to offer an online hot lunch ordering and payment system.

Instructions:

1. Click on the RES Healthy Lunch tab on our schools website or print paper copy.
<http://web1.nbed.nb.ca/sites/ASD-S/1927/Pages/default.aspx>

The new hot lunch link is:
<http://res.urtek.ca/>

2. Complete form and submit payment.  If you are paying by credit card you do not need a PayPal account.  If you would like to link to your bank account you must create an account and follow the instructions.  You will also be able to create an account on the hot lunch link. Doing this will save your information for the next order cycle. You will find instructions to walk you through this on the website.

The goal of our committee is to provide our school and students with much needed programs and equipment. With our hot lunch program we strive to provide a healthy, nutritious lunch to all students and have always provided this at no fee when needed.

To have your child’s lunch funded by Home and School the following steps will need to be taken:

1. A request must be made to your child’s teacher, who will make a decision along with the principal or vice principal. If the request is appropriate you will be contacted by your teacher, and your child will be supported for that lunch cycle.
2. Support will need to be requested and reviewed at each lunch cycle for every student seeking funding.
3. Each student will only be funded for 1 menu item per day, maximum 3 days per week.

If a payment returns NSF, you will be contacted by our hot lunch coordinator. You will be asked to send the payment to the school in the amount due plus the banks NSF fees. If payment is **not** received, all future hot lunch orders will be required to be paid by cash or credit card.

To allow for easier tracking of payments please ensure your child’s name and classroom is included in the memo section of your cheque.

We appreciate your efforts in helping us make this program run as effortlessly as possible. A calendar is included for the 2015-2016 school year highlighting each of the hot lunch cycle dates. We hope this will be a convenient way to plan for the upcoming school year. We are asking parents to submit their order online if possible.  This will help decrease the amount of time it is taking our volunteers to complete the process.  We are always looking for ideas regarding the hot lunch menu.

If you have any questions please feel free to contact us at jjjqis3@gmail.com , reshotlunch@gmail.com or on our Facebook page at [www.facebook.com/resfamilies](http://www.facebook.com/resfamilies)

Thank you,

Michelle London

Hot Lunch Coordinator

(506) 333-4223