



**Rothesay Elementary School**  
**Parent School Support Committee 2016/2017**  
**Meeting Minutes**  
**Tuesday, February 7, 2017**

**Present:** Amanda Higgins, Belinda Kumar, Jonathan Kierstead (Teacher Representative), Kim MacDonald, Misty Pilgrim, Ocean Peters, Charlene Carroll (Principal)

**Regrets:** Wendy Romeo, Stephen Smith, Linda Sherbo (DEC Member), Khristie Leblanc, Linda Burns, Melissa Gillet, Nathalie McClune

1. Call to Order

- Meeting was called to order at 6:36pm by Kim MacDonald, PSSC Chair.

2. Review of Last Month's Minutes

- Minutes were accepted from the December 6, 2016 meeting.

3. February School Report

- There are a lot of activities planned for the month.
- There are 19 students registered currently for grade 1 French Immersion, enough for one class (18 from RES and 1 from K Park). There are enough students for two grade 3 French Immersion classes.

4. School Improvement Plan Update

- A meeting was held January 9, 2017. Due to the new 10 year improvement plan school was asked to develop goals and strategies for measurements.
- At the next PSSC meeting there will be a finalized plan to present, it has to be reviewed by the Core Leadership Team and staff between now and then.

5. Tell Them From Me Survey Data

- Completed by grade 4 (77 students) and grade 5 (78 students), which represents 95% of that student population, in November and December 2016.
- Power Point Presentation was given to demonstrate key areas by Charlene.
- There are four outcomes that were measured with regards to school and home. They are:
  - Social/Emotional
  - Student Engagement
  - Bullying / School Safety

- One question that can be selected by the school – we had 146 responses to “What do you really like about your school? What would you like to change?”
- A copy of the full report is available for those that might be interested.

#### 6. K-2 Priority Unit Update from the ten year education plan

- Key Messages from the Superintendent were presented on plan entitled, “Everyone at their best”
- K-2 Priority Development Unit (PDU)
  - A lot of work required
  - K-1 Math Lead doing formative assessment
    - Regular meetings, conversation, observations and products
    - There is triangulation of the data
    - Ex. “Show what you know” – helps teachers to develop a plan for the following week
  - Grade 2 Literacy Specialist
  - Teachers have to assess themselves over a two week period to review when they have used one of the nine components of literacy and rate themselves on a scale
  - Formative Assessment
    - This is being rated for both math and literacy
    - Principal meets with every teacher to discuss where they are at on the scale
  - Most teachers are in the “doing” phase of the 9 components of literacy.
  - Working with specialists to continue to develop areas where they need help.

#### 6. New Business

- Special recognition given to Mr. Keirstead for starting the new club, “Bro Code” to assist grade 4 and 5 boys in learning gentlemanly behaviour.
- Nothing yet received from DEC regarding other PSSC contact – suggestion to look at other school websites to see if they are listed.

#### 7. Adjournment

- Meeting was adjourned at 7:50pm.

Next Meeting: March 14, 2017 at 6:30pm