**Rothesay Elementary School**

**PSSC Meeting Minutes**

**Meeting Date:**

November 4, 2014

**Attendees:**

Charlene Carroll (Principal)

Jonathan Kierstead (Teacher Rep)

Wendy Romeo (Parent, Chair)

Leta Dineen (Parent, Secretary)

Andrea LeClair (Parent, Home & School Representative)

Jason Sherman (Parent)

**Agenda**

1. Call to order
2. Welcome new member
3. Review of last month’s minutes
4. Budget Discussion – Synervoice cost
5. Internal School Review Committee Update
6. November school events
7. New Business – PSSC Parent tip for newsletter, PSSC section of school website
8. Adjournment

**1. Call to order**

* Wendy Romeo called the meeting to order at 6:33 pm
* Wendy Romeo attended District PSSC orientation

**2. Welcome new member**

* Regrets from new member Lori Doiron, who was unable to attend tonight’s meeting

**3. Review of last month’s minutes**

* Motion to accept last month’s minutes by Andrea LeClair
* Motion seconded by Jason Sherman

**4. Budget Discussion – Synervoice cost**

* Synervoice cost is $7.15 per student x 461 students = $991 and has not been taken out of the school budget
* PSSC Budget of $1,100
* Motion to use PSSC budget for Synervoice, with the remainder going to the purchase of color paper for notices sent home by the school put forth by Andrea LeClair
* Motion seconded by Jason Sherman

**5. Internal School Review Committee Update**

* Committee met lasts Thursday for the 3rd time to decide how to divide the indicators
* Nicole McNeil will tally for Nov 25th – external review
* Parent Forum – will be a mix to represent school population
* Student Forum
* Support Staff Forum

**6. November School Events**

* PLET Plan - Working on 2 goals – using existing SIP and expanding
	+ Students survey responses – 17% responded they witnessed bullying at this time last year
	+ Making sure students feel connected to/feel they can go to someone in the building
	+ Using survey data, speaking with students, and tracking data (behavior)
* Student Led Clubs - Enrichment Periods
* Take Your Child to Work Day for Grade 9 students November 5th. Charlene’s daughter will visit RES
* Grade 2 Provincial Reading/Grade 3 FI Reading, Writing – will discuss results next month
* Career Expo at RES today, November 4th.
* EYE-DA Kindergarten Assessments
	+ 49 students registered for K, 3 are moving

**7. New Business**

* PSSC Parent tip in school newsletter
	+ Monthly parenting tip (nutrition/interesting fact)
	+ PSSC Members to each bring 2 tips to next meeting
	+ December newsletter will list PSSC Members
* PSSC Section of School Website
	+ Charlene will update with names, minutes, etc.

8. Meeting Adjournment

* Next meeting tentatively scheduled for Tuesday, December 9th
* Meeting was adjourned at 7:35pm by Wendy Romeo