

**Harry Miller Middle School  
School Improvement Plan  
2013 – 2016**

**HMMS**



## HMMS SCHOOL IMPROVEMENT PLAN (2013 – 2016)

### VISION:

HMMS vision is developing respectful, independent lifelong learners.

### MISSION:

At Harry Miller Middle School we promote pride in achievement through learning by:

**Respect** for one another

**Responsibility** for excellence and

**Right choices** for our future and our community.

### School Wide Commitments:

- Ron Morrish and Harry Wong's First Week of School
- BYOBanana for the first week of school
- Breakfast Program and Lunch items (in Resource room)
- Transition meetings with elementary feeder schools and high school feeder schools in June each year
- Enrichment opportunities with staff and community members
- Student of the Month, Band Members of the Month, Music Students for the Month, Art Student of the Month, and Athletes of the Month
- CELEBRATE assemblies to recognize student accomplishments, special events, etc.
- Pats on the Back to recognize students who perform selfless acts without being asked by someone;
- Multiple Intelligences and Learning styles surveys
- Bullying Hotline (849-5714)

**HMMS SCHOOL IMPROVEMENT PLAN (2013 – 2016)**

**Goal statement 1: To demonstrate continuous progress towards Provincial targets in Literacy and Numeracy (in both English Prime and French Immersion programs)**

**Priorities:**

SMART Goals	Strategies	Timeline	Responsibility
<p>Implement conventions of writing across subject areas such that 85% of all students will be able to correctly use conventions in their daily work.</p> <p>Grade 7 Provincial Literacy results (2012-2013) by strand School 85.5% on Conventions District 76.1% on Conventions Province 74.3% on Conventions</p> <p>Grade 7 Provincial Literacy results (2011-2012) by strand School 80.0% on Conventions District 74.9% on Conventions Province 73.9% on Conventions</p>	<p>Professional learning to staff members at staff meetings to identify those conventions to be utilized across subject areas;</p> <p>Post appropriate conventions on classroom walls.</p> <p>Use consistent language and reinforcement of these conventions in students' daily writing;</p> <p>Use benchmark data in Grade level writing to inform best practices (ELA and FILA)</p>	<p>February 2014</p>	<p>ELA and FILA teachers Administration</p> <p>All staff</p> <p>Administration ELA and FILA teachers EST-Literacy and Lead FI Lead</p>
<p>Provide opportunities for students to participate in opportunities to encourage writing, and to build students' confidence and motivation in writing assignments.</p> <p>Grade 7 Provincial Literacy results (2012-2013) for writing: School AA /SA 78.6% District AA/SA 63.9% Province AA/SA 62.6% Provincial Literacy results in Writing will increase by 10 %.</p>	<p>Interest journals to be implemented at each grade level and circulated through the grade level team.</p> <p>Use of graphic organizers when beginning writing work across subject areas (one per month)</p>	<p>January 2014</p> <p>September 2014</p>	<p>EST-Literacy Lead Administration Homeroom teachers</p> <p>All staff</p>

**HMMS SCHOOL IMPROVEMENT PLAN (2013 – 2016)**

<p>Increase Mental Math scores by 10% for June 2014 assessment</p> <p>Provincial Grade 8 Numeracy Data (2012-2013) by strand (Mental Math)          School 50%          District 51%          Province 51%</p>	<p>Mental Math scheduled time with homeroom teachers at the end of the day, one day each week;</p> <p>Reinforcement of Mental Math best practices in Math classes</p> <p>Professional learning provided by Numeracy teachers who have attended marking sessions with Department of Education to communicate areas of difficulty for students writing the assessment;</p> <p>Professional learning from Elementary Numeracy Lead to continue best practices into middle school</p>	<p>September 2013- Present</p>	<p>Administration          Homeroom teachers          Numeracy Teachers          HEC Numeracy Coordinator</p>
<p>Increase Number Sense strand by 10% for June 2014 and June 2015</p> <p>Provincial Grade 8 Numeracy Data (2012-2013) by strand (Number Sense)          School 57%          District 57%          Province 57%</p>	<p>Guided Math/Balanced Math professional learning and implementation with teachers of grade 6 Math and grade 7 Math</p> <p>Further professional learning to remaining Numeracy teachers to implement Guided Math practices</p>	<p>October 2013- ongoing</p>	<p>HEC Numeracy Coordinator          Ms. Barrett, Mrs. Lagace,          Administration          EST-R</p>

**HMMS SCHOOL IMPROVEMENT PLAN (2013 – 2016)**

**Goal Statement 2: To provide positive, safe and inclusive learning and working environments for all youth and staff.**

**Priorities:**

SMART Goals	Strategies	Timeline	Responsibility
<p>To increase student connections in school.</p> <p>Tell Them From Me Data for student connectedness will reach a minimum of <b>4 out of 10 for advocacy, 7 out of 10 for Positive Teacher-Student relations and 7 out of 10 for Positive Learning Climate</b> in the next survey year.</p> <p>TTFM (May 2013)                      Advocacy 2.4 out of 10 (norm is 3.2)                      Positive Teacher-Student relations 6.7 out of 10 (norm 6.6)                      Positive Learning Climate 6.5 out of 10 (norm is 6.3)</p> <p>TTFM (December 2013)                      Advocacy 3.1 out of 10 (norm is 3.2)                      Positive Teacher-Student relations 6.7 out of 10 (norm 6.6)                      Positive Learning Climate 6.6 out of 10 (norm 6.3)</p>	<p>Teachers identify which classes and teachers are available to students over noon hour;</p> <p>Restorative Practices and “Circles” practiced with homeroom classes each week</p> <p>Enrichment period at the end of two days per week provide opportunities for students to connect with other staff members for the period of a month</p> <p>“Make It Happen Room” to support students</p> <p>10-2 rule (For 10 consecutive days, a staff member will have a 2 minute conversation with one specific student)</p> <p>Breakfast Club each morning and Lunch room</p> <p>Monthly Birthday Celebrations with students</p>	<p>February 2014-</p> <p>September 2013-</p> <p>October 2013-</p> <p>November 2013-</p> <p>September 2014-</p> <p>September 2013-</p> <p>September 2013</p>	<p>Team leaders Classroom teachers</p> <p>Homeroom teachers</p> <p>Staff</p> <p>Administration EAs, EST-Resource, EST-Guidance</p> <p>All staff</p> <p>Administration EST-Resource Staff support (volunteer staff) Administration</p>

**HMMS SCHOOL IMPROVEMENT PLAN (2013 – 2016)**

<p>Bullying incidents will decrease by 10% 2012-2013(September 2012-June 2013) Fighting – 6 incidents Name calling – 15 incidents Inappropriate message – 3 incidents Physical bullying – 9 incidents Physical Violence – 10 incidents Threats – 3 incidents Total: 46</p> <p>2013-2014 (September-December 2013) Fighting – 2 incidents Name calling – 1 incident Inappropriate message – 0 incidents Physical bullying – 2 incidents Physical Violence – 10 incidents Threats – 0 incidents Total: 15</p>	<p>Anti-bullying awareness</p> <p>Winschool conduct reporting</p> <p>Bully Pledge to be placed in each classroom and revisited each month with students in homerooms and during assemblies</p> <p>National Pink Shirt Day: February 26<sup>th</sup></p> <p>Celebrate assemblies to reinforce the importance of anti-bullying initiatives</p>	<p>ongoing</p>	<p>Administration EST-Guidance ESST District PLEP and Behaviour Coordinators</p>
<p>To promote student awareness and acceptance of the cultural diversity of the whole school population</p> <p>Decrease in incidence related to lack of cultural awareness by student population (Winschool conduct)</p>	<p>Signage within the school in various languages</p> <p>Updated pamphlets with school information in 1<sup>st</sup> language</p> <p>For one day per month students will learn about Korean culture and other cultures in our province (First Nations, Chinese, etc). This would include expressions used, holidays observed and an organized meet and greet for these families</p> <p>AEI Exchange program;</p> <p>Grade 6 Social Studies Outcomes: Culture to encourage parent involvement</p>	<p>September 2014</p> <p>June 2014</p> <p>May 2014</p> <p>September 2014</p>	<p>Administration</p> <p>Technology</p> <p>Administration EAL tutor Staff</p> <p>District support Administration</p> <p>Ms. Guitard</p>

**HMMS SCHOOL IMPROVEMENT PLAN (2013 – 2016)**

	Day Of Culture	September 2015	All staff
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**Goal statement 3: To strengthen engagement of families and foster community partnerships**

**Priorities:**

<b>SMART Goals</b>	<b>Strategies</b>	<b>Timeline</b>	<b>Responsibility</b>
Increase the number of community/parent volunteers within the school environment such that volunteerism increases by 10%	Meet the Teacher (Sept 2013) Open House (Sept 2014) Sign Up	September 2013-	Administration
	Voicemail messages	ongoing	Administration
	Plan a career day to present a number of career opportunities to students (2014-2015 school year)	April 2014	EST-Guidance PDCP teachers Grade 8 teachers Leadership team
	Solicit parent and community members to become involved in extracurricular activities (ie. coaching, library, fundraising, sports, breakfast program, enrichment periods etc)	Ongoing	Administration PSSC Staff
	Identify further volunteer opportunities within the school -guest speakers -Grade 6 Culture Outcomes -Dance chaperones -Library volunteers -Coaches	Ongoing	Administration All staff
	Volunteer Appreciation evening	June	Administration Faculty advisors

**HMMS SCHOOL IMPROVEMENT PLAN (2013 – 2016)**

		2014	Teacher coordinators Leadership Team
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**Goal statement 4: To provide opportunities for staff to learn about mental health issues in children and youth and to promote mental fitness**

**Priorities:**

<b>SMART Goals</b>	<b>Strategies</b>	<b>Timeline</b>	<b>Responsibility</b>
50% of HMMS staff to complete training in Mental Health First Aid in order to gain competency as mental health first responders by June 2015.	To utilize two days of school allocated professional learning time.  For staff to participate in Mental Health First Aid when made available by District (staff discretion)	September 2014  As per District schedule	Administration All staff  All staff
Increase opportunities for discussion and activities related to Mental Health/Mental Fitness.	Presentations to staff each month to increase awareness	February 2014	EST-Guidance Administration
Increase the use of LINK program and increase awareness of this program among our students.	Presentations to homeroom classes and during assemblies  Increase signage relating to LINK program	September 2013	EST-Guidance Administration