**QES HOME & SCHOOL ASSOCIATION**

**Meeting Minutes**

**Thursday, October 17, 2019 at 6:30pm**

 **Present:** Kelly Barrieau Tara McGraw Kristi Young Hillary Williams Tara Thibault Breanne Mather Amanda MacMullin Erin Pyne

Amanda McCarthy Lindsay Dow Candace Hatfield

Melissa Blucher Julie Urquhart

**Regrets:** Jill Powell Natalie Gaddess

**1.0 Call to order** at 1833

**2.0 Welcome**

Everyone introduced themselves and Tara welcomed everyone to the meeting.

**3.0 Additions to Agenda**

 None

**Approval of agenda**

Moved by Kristi Young seconded by Amanda McCarthy

 **CARRIED**

**4.0 Approval of Previous Minutes**

Moved by Hillary Williams and seconded by Tara Thibault to approve the minutes from the September 2019 meeting.

**CARRIED**

**5.0 New Business:**

**5.1** **Pancake Breakfast- December 16th**

Kelly Barrieau has been speaking with Kathryn Britten (our community liaison) who organizes the pancake breakfast every year. She would like to have more student involvement, and in turn get more help for Kings Church and Linda Lamos in making the pancakes. Thoughts are to get a number of students and their parents/ guardians to go to the church on the Sunday prior, and make the pancakes, so they would just need to be warmed up on the Monday morning. It would also be a great idea to get the gym setup the Sunday before, so that it is not so hectic on Monday morning. Tara and Kelly will be in contact with Kathryn to get more details and H & S will aid in any way possible and put a call out for volunteers.

**5.2 Bus driver of the year Award nominations (deadline Oct 30th)**

Kelly B had received a notification from the NB Home and School Association Committee regarding a call for nominations for Bus Driver of the year Award. Several names were mentioned, and it was decided on Norm, to be nominated for this year. Since the deadline was fast approaching, Tara T volunteered to write up and send the nomination in. Thank you, Tara!

**5.3 School Signage**

Tara has been inquiring about outdoor school signage from various businesses in the area. Atlantic signs appear to be able to accommodate for what we are looking for. Thoughts were that an outdoor sign to display upcoming events and activities would be nice to acquire for the school. This may be something we look at in the future, but it was agreed that we should inquire into school signage on the entrance overhang, so that, not only QES has an updated entrance sign, but also so that the main entrance to the school is highlighted better. Tara to contact Atlantic signs for info/ quote and mock up. Info to be provided at next meeting.

**5.4 Chartwells Issues**

Numerous issues have come up in the last month with the Chartwells Lunch Program. Students have been not getting correct orders, or getting no lunch at all, as well as issues with delivery times. Home and School has received multiple emails from parents with issues, and upon contacting Chartwells they have not had issues corrected. The original contact person, Diane, is no longer our contact. Jacob Guptill is the new contact person for our area, and any issues are now to be addressed by him. Tara to post this info on the QES families Facebook site.

**6.0 Unfinished business**

 **6.1 2nd Annual Fun Run Recap**

Hillary reported an estimated profit of $3691 for the 2019 Fun Run. As each year is a learning curve and enlightens us to new ideas and suggestions, there are a few:

-cutting costs next year with run shirts- this year we chose to change shirt colours to red, which increased costs substantially, as logos and graphics had to be adjusted for this colour change. Neutral colour again for future years.

-sponsorship letter to the town has already been submitted for next year (had to be in by Oct 15th) so that they may be a potential sponsor

-new level of sponsorship to be added: “Platinum Sponsor”

For those sponsors of $1000 or over; to get name on shirts, framed thank you from school to display at their business

-hard push for 3 and 5 km registrations for next year

-get local team involvement and team registrations

-KVHS leadership program volunteer involvement

-Announcement/ MC spot needs to be changed for next year, as well as a louder sound system

-staggered starts for different age groups for the 1 km, to have less congestion

-increased public advertisements: flyers, 97.3, K100, School Days, KV Style, telegraph journal

-morning of run kit pick up congestion: have it in gym next year

-switch outdoor table areas next year, as well as signage

**6.2 Outdoor basketball net install and pavement stencils**

Hillary spoke regarding this. NBCC volunteers to hopefully come by and help with stencils and cleaning/ prep work. Waiting on good weather to do this.

Brad McLaughlin, a local contractor, was contacted and will put up the basketball nets and is will to possibly also put backboards on them as well.

 **6.3 FM system and Mics**

$4000 was budgeted to provide towards upgrades to the FM system and Mics for classrooms. Only $1200 has been used. New microphones have been ordered.

**7.0 Chair Reports:**

**7.1 Treasurer**

Hillary presented fiscal update. Spreadsheet attached.

**7.2 Staff Appreciation**

To take place in Feb 2020

**7.3 Fundraising**

Lindsay has taken on the Fall basket organization. Draw to take place November 7th.

Julie U brought up a spring basket fundraiser that she has helped with at other schools- multiple baskets to raffle on. Different classes take on responsibility of bringing in items for those baskets (i.e. chocolate lovers, movie night basket, spa day basket etc.)

Mabel’s Labels fundraiser is ongoing- Tara to promote more on QES site. Flyers (Hillary has) to be sent home with students.

Redeemables- QES has an account with the redemption centre by Foodland.

Amanda M to promote this on Facebook site.

School clothing- November 7-21. Tara to head this and get order forms ready. Order forms/ table and samples to be available for Parent Teacher on November 21st. Orders need to be in by Nov 22.

Comedy night idea brought up by Kristi- night of comedy with James Mullinger and KVHS (?)- to be looked into.

**Spring Fling**- **New big fundraiser!!** Melissa B and Julie U to head. To be held at QES May 23rd (?) for 2 hours, along with a silent suction and 50/50. Fair with games and entertainment, pie in the face. Entry cost (individual and family rates), with tickets for games ~$5/ 10 tickets.

Teacher involvement, sponsors for auction, letter home to families to send in game prizes (divide by grade level). QMS student involvement- running of games.

Kristi to send out email for sponsorship ideas.

**7.4 Playground**

 Cobequid Construction to look into rust on swing chains as well as missing handles on the monkey bar set. Tara to provide letter to Amanda McCarthy to give to Kents for possible donation of picnic tables.

**8.0**

Meeting adjourned at 2010.

Next meeting November 14, 2019.