

QES PSSC Agenda

Sept 25th, 2017

Quispamsis Elementary School Parent School Support Committee		September 25, 2017 6:30PM – 8:30PM Staff Room		
Position	Name	Phone	Email	Present/Regrets
Chair:	Nicole Hamming		Nicole.hamming@gmail.com	Present
Vice Chair:	Monique Lesser		mlesser@bayshore.ca	Regrets
Secretary:	Sarah Richards		Sarah.richards@nbed.nb.ca	Present
Principal:	Barbara Creamer		Barbara.creamer@nbed.nb.ca	Present
Faculty Member:	Kristi Young		Kristine.young@nbed.nb.ca	Present
Members:	Kelley Prosser		Kelley.prosser@wyn.com	Present
	Jen Roberts		Jenlroberts75@yahoo.ca	Present
	Todd Johnston		todd.johnston@eddygroup.com	Present
DEC Liaison	Roger Nesbitt		Roger.nesbitt@nbed.nb.ca	Present

AGENDA ITEM:			TIME
1.	Review meeting ground rules and establish time keeper & scribe	<ul style="list-style-type: none"> • One conversation at a time • Respect each other's ideas • Focus on forward thinking (how we can learn from an experience or what can be done next time) • Keep our meeting on time 	5 mins
2.	Welcome to returning and new members	Welcome to Todd Johnson our new member and Kristi Young our new teacher representative.	
3.	Election (or re-election) of Chair, Vice or Co-Chair, Secretary	<ul style="list-style-type: none"> • Nicole has offered to Chair again • Monique has offered to be secretary again • Sarah has offered as Vice Chair 	
4.	Sign declarations as needed		
5.	Town trail to school	<p>Barb announced that the Town of Quispamsis has put a trail in from Pinewood to the QES woods. Students will now be able to walk right though from Pinewood. Tree clearing is 40 ft. ASD-S made arrangements with the Town of Quispamsis and did a joint land use agreement so QES is able to use this property even though it is town property. A few years ago, BDA Landscape Architect Company surveyed the land. It was determined that it was too costly to make useable walkways. The Town knew of QES' desire to make this land useable. Last year when bussing changed and we had more walkers this compounded the issue. It was a win/win situation as the Town had some houses on Pinewood that were prone to flooding and it was uncontrolled. They added some ditches to control the water issue on Pinewood and added the trail to allow children to access the school. The last section of the trail is on school property. Home and School has approved the funding \$5000 to finish the trail</p>	

		to the school property. It will be plowed by ASD-S facilities department. Barb reported that there are also plans for another trail to connect with Birchdale.	
6.	Letter from Parent about weather & school response	Barb received a letter from a concerned parent re: sending children out in rain. She responded that the school policy will be that when the rain is heavy they will be inside; however, if it is damp or light rain the children will be outside.	
7.	Review of School Improvement Plan (SIP)	<p>Barb reported that the next SIP will cover the years 2018-2021. Barb explained that the District Education Council creates Ends policies in their District Education Plan. The goals in the QES SIP and teachers' professional growth goals align with the Ends policies. The process for QES to create a new plan will begin January 2018. Barb reported that it is a lot of work at the school level to develop a plan. It is a good process for a new principal to experience and will help them understand how things work at QES.</p> <p>Barb reported that many things in QES' current plan are already being done. The goal of an SIP is to plan for future improvement. The school looks for areas in the District Education Plan that they feel they need to grow on.</p> <p>Kristi Young reported that when identifying goals they must create ones that are achievable and sustainable with the appropriate support. Barb reported that their staff is very dynamic (in and out on any given year) and so they are always trying to ensure that staff is able to catch up.</p> <p>Barb reviewed the current SIP:</p> <p>-Bullet C and D, E and G- formative assessment and instructional practices. She indicated that there is a tremendous amount of work being done in this area with the PDU- Priority Unit. This unit is an EECD initiative with a focus on K-2 literacy and numeracy. It is run by Nancy Boucher. Their goal is to increase literacy and numeracy rates. A lot of money has been put into leads and coaches to support teachers with best practices in instruction. There is a focus on collecting data and how teachers manage that information to support student growth. Teachers use formative assessment practices such as observations and use that information to support students who are underperforming. Leads and coaches work with teachers to determine next steps for instruction.</p> <p>The inquiry bullet in the SIP (teachers will learn about the process of inquiry) was just added it last year. The school took curriculum areas; looked at curriculum documents;</p>	

		<p>and selected outcomes that aligned with lines of inquiry. Their first line of inquiry is Who We Are, Communities and Societies. Inquiry-based learning allows concepts to be more important than the content. Example: change in K...how their bodies change and how families change.</p> <p>Action: Barb will review 6 week unit at next meeting.</p> <p>Barb mentioned the Teaching Process Map- all the pieces in the SIP support the process map to work.</p> <p>The District Education Plan Ends Policy 2 is: To provide positive and safe learning and working environments for children, youth, and staff. Barb reported that this aligns with the 7 Habits. There is a common language and common approach. It promotes positive language and independence.</p> <p>QES also has a Pyramid of Academic and Behaviour Intervention which has been created to align with Ends Policy 2.</p> <p>District Education Plan Ends Policy 3 is: to strengthen engagement of families and foster community partnerships. Barb reported that QES still has their Community Schools Coordinator and that there has been a lot of work done with the PSSC to align with this policy.</p> <p>District Education Plan Ends Policy 4 is: To provide opportunities for staff to learn about mental health issues in children and youth and to promote school and district wide initiatives that promote mental fitness. Barb reported that some staff has been trained in Mental Health First Aid.</p> <p>It was also reported that the Education Support Services Team meetings are held weekly Their focus is around students who require support. Members of the team include someone from the Child and Youth Team, a District rep SLP Darralyn Snyder, EST-R, Admin, EST-G</p>	
8.	Budget	<p>Barb still hasn't received the school budget- PSSC budget is attached to that. She will have it by Oct. 30.</p> <p>Action: Next meeting we will decide, other than Synervoice, how the PSSC will spend it. In regards to Synervoice PSSC pays half and ASD-S pays half.</p>	
9.	Other items:	<p>Roger Nesbitt reported that the DEC has completed a weekend retreat where they looked at the Ends Policies. They have decided that they will be revised.</p> <p>The DEC is also looking at inner city schools and have decided to divide the restructuring process into chunks.</p>	

		<p>Phase one was a sustainability review of Prince Charles School and St. John the Baptist King Edward School. Their proposal is to have a new K-8 school. The DEC is hopeful that this will be approved. Other schools will be revisited in phases. Phase 2 and Phase 3 (PES and Centennial) (Teed, MNS).</p> <p>Roger reported that ASD-S is slightly below 23 000 students and has a declining population.</p> <p>Roger also reported that the Curriculum Ends Policy won't change. There will be an Ends Policy relating to communication in all areas (parents, schools etc).</p> <p>Barb will be retiring Jan 2018. She was not sure whether the new Principal will be acting until spring or whether they will post for the position.</p> <p>Action: Barb will remind parents in Synervoice to log on to bussing information on the ASD-S Website.</p> <p>Emergency Preparedness Plan- Barb reported that the ESST met with Constable Matt Marsh. Already this year, QES has had fire drill and will have external lockdown tomorrow. Thursday will be the first internal lockdown. Barb will send a voicemail to remind parents. Barb indicated that QES feels there is one missing piece to their Emergency Plan. That is what to do if the children are on the playground and someone dangerous came along. Currently, teachers have walkie talkies. They are to call Lynn Folkins in the office and she will call 911. Barb had wanted to add a protocol into EPP but Constable Marsh is on a committee that is creating a standardized protocol based on Run, Hide, Fight so he said they couldn't do that. Next week there will be another fire drill and then an off-site evacuation to Kings Church. In a couple of months, the teachers will inform students that if something ever happens at the school and they are outside, they want them to meet at Kings Church. Barb also reported that ASD-S now sends a synervoice message during an emergency.</p>	
<p>Confirm upcoming Meeting Dates: (suggested last Monday of the Month)</p>			
<p>Monday: Oct 30th, Nov 27, Jan29, Feb 26, March 26, April 30th, May 28, June TBD</p>			