**QES PSSC Agenda**

**Nov 6th, 2017**

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| **Quispamsis Elementary School Parent School Support Committee** | **September 25, 2017****6:30PM – 8:30PM****Staff Room** |
| Position | Name | Phone | Email | Present/Regrets |
| Chair: | Nicole Hamming |  | Nicole.hamming@gmail.com | Present |
| Vice Chair: | Monique Lesser |  | mlesser@bayshore.ca | Regrets |
| Secretary: | Sarah Richards |  | Sarah.richards@nbed.nb.ca | Present |
| Principal: | Barbara Creamer |  | Barbara.creamer@nbed.nb.ca | Present |
| Faculty Member: | Kristi Young |  | Kristine.young@nbed.nb.ca | Present |
| Members: | Kelley Prosser |  | Kelley.prosser@wyn.com | Present |
|  | Jen Roberts |  | Jenlroberts75@yahoo.ca | Regrets |
|  | Todd Johnston |  | todd.johnston@eddygroup.com | Present |
| DEC Liaison | Roger Nesbitt |  | Roger.nesbitt@nbed.nb.ca | Regrets |
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| **AGENDA ITEM:** | **TIME** |
|  | Review meeting ground rules and establish time keeper & scribe | * One conversation at a time
* Respect each other’s ideas
* Focus on forward thinking (how we can learn from an experience or what can be done next time)
* Keep our meeting on time
 | 5 mins |
|  | 10 Year Plan: Priority Development Unit Math & Literacy – update  | Barb’s retirement is approaching. Update on “where we are”. Barb will not be present for Dec meeting but will be here for January meeting along with new principal. * We are in 2nd year of 10yr plan.
* PDU-priority development unit, K-2 – provincially determined goals for literacy and numeracy. We have a math lead and literacy lead that work with the teachers to map out what to teach and when etc.
* They help the teacher enhance their teaching. Leads track and trend benchmarks for each student.

Teachers self-evaluate:* BLNA - balanced approach to literacy needs assessment
* Reading, writing, word work, etc. What are you doing, when with the students.
* Professional learning is developed using the results of this at the district level
* Kelly Barrieau works with the teachers to help them enhance their priorities
* Done twice a year

Teaching Process map* Visio aligns with teaching best practice which connects with above self-evaluations.
 | 15 min |
|  | New report cards  | * We are now on a 1-4 scale. There is a rubric to indicate what each number means. Pamphlets went home for all parents at the start of school.
* Teachers have been using the 1-4 scale for some time so teachers are familiar with the scale.
* Hillary Williams is the report card lead and has been coaching staff with how to use the new forms.
* Comments in the report cards are to be concise and meaningful, and must include next steps.
* Suggestion from PSSC to re-post the rubric for report cards for parents to review. Barb will add link to the webpage. PSSC can also add link to the facebook page.
 | 15 min |
|  | PSSC budget and QES budget overview  | Other than Synervoice, how the PSSC will spend it. In regard to Synervoice PSSC pays half and ASD-S pays half.* Barb went to district office recently. Budget is looking good.
* Global budget approx. $1800 left to spend - $1200 is allotted for PSSC. Out of that comes synervoice which costs $957.60 (voicemail and emails)
* This leaves $242.40 for PSSC
* Decision needs to be made by December meeting to how we want to use the remainder.
* Our rental budget – Janie’s Kidzone rents space which gives us discretionary money – approx. $1450
* Donation account – Balance belongs to Home and School. Third party account that has existed since 2011 - $7231.63 will be added to the Home and School Donation account.
 | 15 min |
|  | Action: Barb to remind parents in Synervoice to log onto bussing info on ASA-S Website | Update: Synervoice messages are always posted to the website.Using the student numbers that were provided at the beginning of the year, you can request to have bussing information pushed to the parents immediately when changes happen with bussing.Nicole/Monique will look in to this and then post update to the facebook page. |  |
|  | Learning Through Personalized Provincial initiative – update  | QES is part of this initiative since last year. NB dept. of education has hired a consultant to help with change process in schools.Consultant talks about building capacity from the bottom up rather than the top down.We continue to be part of the “personalization network” at the provincial level. | 15 min |
|  | Other | NONE |  |
| **Confirm upcoming Meeting Dates: *(suggested last Monday of the Month)*****Monday: Dec 4th, Jan29, Feb 26, March 26, April 30th, May 28, June TBD** |
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