

## QES PSSC Agenda

**Nov 6th, 2017**

<b>Quispamsis Elementary School Parent School Support Committee</b>		<b>September 25, 2017 6:30PM – 8:30PM Staff Room</b>		
Position	Name	Phone	Email	Present/Regrets
Chair:	Nicole Hamming		Nicole.hamming@gmail.com	Present
Vice Chair:	Monique Lesser		mlesser@bayshore.ca	Regrets
Secretary:	Sarah Richards		<a href="mailto:Sarah.richards@nbed.nb.ca">Sarah.richards@nbed.nb.ca</a>	Present
Principal:	Barbara Creamer		<a href="mailto:Barbara.creamer@nbed.nb.ca">Barbara.creamer@nbed.nb.ca</a>	Present
Faculty Member:	Kristi Young		<a href="mailto:Kristine.young@nbed.nb.ca">Kristine.young@nbed.nb.ca</a>	Present
Members:	Kelley Prosser		<a href="mailto:Kelley.prosser@wyn.com">Kelley.prosser@wyn.com</a>	Present
	Jen Roberts		<a href="mailto:Jenlroberts75@yahoo.ca">Jenlroberts75@yahoo.ca</a>	Regrets
	Todd Johnston		<a href="mailto:todd.johnston@eddygroup.com">todd.johnston@eddygroup.com</a>	Present
DEC Liaison	Roger Nesbitt		<a href="mailto:Roger.nesbitt@nbed.nb.ca">Roger.nesbitt@nbed.nb.ca</a>	Regrets

AGENDA ITEM:			TIME
1.	Review meeting ground rules and establish time keeper & scribe	<ul style="list-style-type: none"> <li>• One conversation at a time</li> <li>• Respect each other's ideas</li> <li>• Focus on forward thinking (how we can learn from an experience or what can be done next time)</li> <li>• Keep our meeting on time</li> </ul>	5 mins
2.	<a href="#">10 Year Plan: Priority Development Unit Math &amp; Literacy – update</a>	<p>Barb's retirement is approaching. Update on "where we are". Barb will not be present for Dec meeting but will be here for January meeting along with new principal.</p> <ul style="list-style-type: none"> <li>• We are in 2<sup>nd</sup> year of 10yr plan.</li> <li>• PDU-priority development unit, K-2 – provincially determined goals for literacy and numeracy. We have a math lead and literacy lead that work with the teachers to map out what to teach and when etc.</li> <li>• They help the teacher enhance their teaching. Leads track and trend benchmarks for each student.</li> </ul> <p>Teachers self-evaluate:</p> <ul style="list-style-type: none"> <li>• BLNA - balanced approach to literacy needs assessment</li> <li>• Reading, writing, word work, etc. What are you doing, when with the students.</li> <li>• Professional learning is developed using the results of this at the district level</li> <li>• Kelly Barrieau works with the teachers to help them enhance their priorities</li> <li>• Done twice a year</li> </ul> <p>Teaching Process map</p> <ul style="list-style-type: none"> <li>• Visio aligns with teaching best practice which connects with above self-evaluations.</li> </ul>	15 min

3.	New report cards	<ul style="list-style-type: none"> <li>We are now on a 1-4 scale. There is a rubric to indicate what each number means. Pamphlets went home for all parents at the start of school.</li> <li>Teachers have been using the 1-4 scale for some time so teachers are familiar with the scale.</li> <li>Hillary Williams is the report card lead and has been coaching staff with how to use the new forms.</li> <li>Comments in the report cards are to be concise and meaningful, and must include next steps.</li> <li>Suggestion from PSSC to re-post the rubric for report cards for parents to review. Barb will add link to the webpage. PSSC can also add link to the facebook page.</li> </ul>	15 min
4.	PSSC budget and QES budget overview	<p>Other than Synervoice, how the PSSC will spend it. In regard to Synervoice PSSC pays half and ASD-S pays half.</p> <ul style="list-style-type: none"> <li>Barb went to district office recently. Budget is looking good.</li> <li>Global budget approx. \$1800 left to spend - \$1200 is allotted for PSSC. Out of that comes synervoice which costs \$957.60 (voicemail and emails)</li> <li>This leaves \$242.40 for PSSC</li> <li>Decision needs to be made by December meeting to how we want to use the remainder.</li> <li>Our rental budget – Janie’s Kidzone rents space which gives us discretionary money – approx. \$1450</li> <li>Donation account – Balance belongs to Home and School. Third party account that has existed since 2011 - \$7231.63 will be added to the Home and School Donation account.</li> </ul>	15 min
5.	Action: Barb to remind parents in Synervoice to log onto bussing info on ASA-S Website	<p>Update: Synervoice messages are always posted to the website.</p> <p>Using the student numbers that were provided at the beginning of the year, you can request to have bussing information pushed to the parents immediately when changes happen with bussing.</p> <p>Nicole/Monique will look in to this and then post update to the facebook page.</p>	
6.	Learning Through Personalized Provincial initiative – update	<p>QES is part of this initiative since last year. NB dept. of education has hired a consultant to help with change process in schools.</p> <p>Consultant talks about building capacity from the bottom up rather than the top down.</p> <p>We continue to be part of the “personalization network” at the provincial level.</p>	15 min
7.	Other	NONE	

**Confirm upcoming Meeting Dates: (*suggested last Monday of the Month*)**

**Monday: Dec 4<sup>th</sup>, Jan29, Feb 26, March 26, April 30<sup>th</sup>, May 28, June TBD**