**QES HOME & SCHOOL ASSOCIATION**

**Meeting Minutes**

**Thursday, October 18, 2018 at 6:30pm**

 **Present:** Kelly Prosser Kelly Barrieau Tara McGraw Adva Yael Hillary Williams Kristi Young Jennifer Drost Cherie McMillan Melissa Blucher

Tara Thibault Terena Starkey Michelle Roberts Angela Brown Natalia Baker Breanne Mather

Natalie Gaddess

**Regrets:** Deb Irvine-Anderson Megan Parkhill Becka Ross-Marr

**1.0 Call to order** at 1833hr

**2.0 Welcome**

Tara introduced herself and welcomed everyone to the meeting. Some new faces joined the meeting and everyone attending introduced themselves. So glad you came!

**3.0 Additions to Agenda**

**5.2 Seadogs Fundraiser**

**Approval of agenda**

Moved by Kelley Prosser, seconded by Natalie Gaddess.

 **CARRIED**

**4.0 Approval of Previous Minutes**

Moved by Cherie McMillan and seconded by Adva Yael to approve the minutes from the September 20, 2018 meeting.

**CARRIED**

**5.0 New Business:**

 **5.1 Christmas Concert-**

Kelly Barrieau spoke regarding this year’s Christmas concert venue. There have been issues in the past regarding parking safety issues and capacity of the gym at the school. Kings Church has offered to be a host venue for this year’s concert. There will be ample parking and seating capacity for parents and family. It will still take place during the day and there will be one concert for all of the school grades. Time and definitive date TBA.

 **5.2 Seadogs Fundraiser-**

Kelly B. expressed concern from music teacher Barbara Hill regarding the Seadogs Fundraiser that we will be doing in Nov/ December. A representative from the Seadogs had been contacting Mrs. Hill. Home & School Fundraising Chair, Kelley Prosser, will be taking care of all correspondence and planning regarding this and ticket sales. The school choir will be singing the National Anthem at a Seadogs game on January 25th, 2019.

**6.0 Unfinished Business:**

**6.1 QES Fun Run debriefing-**

The First Annual QES Fun Run was a great success and much positive feedback was received for our first year!!! **Profit was $2599.00**. Several changes will be made to next years planning to resolve some glitches such as more route signage, maps available and more volunteers on 5 km route. Ideas for additions include t-shirts for adult runners, a 3km option, having 3 major sponsors for the 1, 3 and 5km, including Community Schools Coordinator (Victoria Hogenbirk) so that more promotion can be made, more school swag, and a slide show to play at the Christmas Concert and next year’s run.

Thank you letters to be formulated (hopefully by students) and sent to sponsors. List of sponsors to be provided for next meeting.

We will start planning in the spring so that sponsors can be captured within their fiscal year.

 **6.2 Playground- Update: Quotes for slides and climbers, and swings**

Tara has had correspondence with Jamie from Fundy Fencing. He assures Tara that swings will be up ASAP. No news on quotes. Tara has name of company from Ontario that she will be contacting for playground equipment.

Update: Swings finally up!!

**6.3 Playground- Update: Accessible pathway**

No new communications.

**7.0 Chair Reports:**

**7.1 Treasurer**

Cherie reports $4500 in revenue. See attached sheet.

**7.2 Staff Appreciation**

Nothing new to report.

**7.3 Fundraising**

Kelley P. - Thirty-One Fundraiser di better than expected; over $800 raised.

Java Moose- November

December- Seadogs Tickets

Becka to do up “Best Seat in the House” tickets and distribute in December.

Online Facebook auction to be done in the spring, as well as a Mabel’s Labels fundraiser after Christmas.

**7.4 Hot Lunch & Milk**

Tara reported that “A LA Carte” is doing very well, however we are looking to change to an online service in the New Year. Our vendors have been amazing, but despite changes that they are willing to make to their menus, they still will not meet policy 711 standards. We are looking at the Chartwells company, in which orders will be made online. More info to come.

**7.5 Playground**

See **6.2**

**8.0**

Meeting adjourned at 1928hr.

Date of next meeting: Tuesday, November 13th, 2018.