**QES HOME & SCHOOL ASSOCIATION**

**Meeting Minutes**

**Thursday, April 19, 2018 at 6:30pm**

 **Present:** Kelly Prosser Kelly Barrieau

Kristi Young Carlene MacBean Tara McGraw

Tara Thibault Natalie Gaddess Adva Yael

**Regrets:** Becka Ross-Marr Cherie McMillan (late arrival)

 Deb Irvine-Anderson Kim Lanigan

**1.0 Call to order** at 6:32pm.

**2.0 Welcome**

Carlene welcomed everyone to the meeting. Three parents joined the meeting. So glad you came!

**3.0 Additions to Agenda**

**6.4 Water fountain**

**6.5 File cabinet**

**Approval of agenda**

Moved by Kristi Young seconded by Kelley Prosser, to approve the agenda with the following additions:

6.4 Water Fountain

6.5 File Cabinet

**CARRIED**

**4.0 Approval of Previous Minutes**

Moved by Kelley Prosser and seconded by Kristi Young to approve the minutes from the March 15, 2018.

**CARRIED**

**5.0 New Business**

 **5.1 Home & School Association 2018-2019**

New member solicitation/ member drive/ board positions available. Fact sheets re: Home & School to be updated and sent out last week of April/ 2018, including description of positions, how to become a member etc. Carlene to provide Kelly B. with updated copy.

 **5.2 School Administration Newsletter**

Suggestion by Kelly B. that Home and School info to be communicated in monthly newsletter put out by Principal Blucher, as well as Newsletter to parents. Carlene to relay this to our communications person, Deborah Irvine -Anderson, to provide something for this.

Note: Home & School Association to have presence and table out for June 1st, “Intro to Kindergarten" day.

**6.0 Unfinished Business:**

 **6.1 Playground- Update: Quotes for Slides and Climber**

Kelly B. has been in contact with Blair (from District). She is awaiting confirmation.

**6.2 Playground- Update: Accessible Pathway**

Kelly B. is waiting for the District to approve the plan. It is to be ensured that everything is in order before we carry on.

**6.3 DARE Program Update**

Kelly B. was in contact with Cst. Belliveau in early April, and he has confirmed that the DARE program is still a “go”. She has not heard back from him since. Carlene to investigate further and get back to us on this, as there are only 9 weeks of school left.

**6.4 Water Fountain**

Two (bottle filler) water fountains to be purchased, as the budget freeze is now off. Home and School to pay ~$1700, and the other will be covered by the District. Carlene to contact Blair regarding this (cc Cherie).

**6.5 File Cabinet**

Carlene has a 4 drawer file cabinet at home that she is willing to donate to Home and School for storage at the school. The top 2 drawers of the cabinet will lock. This will be located in the photocopier room in the corner. Much appreciation Carlene!

**7.0 Chair Reports:**

**7.1 Treasurer**

 Carlene reports not much change, and this is confirmed by Cherie (late arrival).

**7.2 Staff Appreciation**

Staff appreciation is happening the week of April 23, 2018. Staff numbers are ~ 70 people. A catered lunch from Angelo’s will occur for staff on the ½ day (April 25), as well as numerous foodstuff, and gifts for staff that week.

**7.3 Fundraising**

DQ – forms dues in tomorrow.

Afghan raffle- to occur May 12/18 (Mother’s Day weekend, as requested by the family who donates it). Carlene to make tickets and Kelley P. to print off and disperse.

**7.4 Hot Lunch & Milk**

Doing very well (Kim not present). Query possibility of e transferring in the future?

Next hot lunch due by April 20th.

The counting night will be Monday, April 23 in the Staff Room.

**7.5 Playground**

Swing set to be painted by KVFF Union 3591 on April 21, weather pending. The set will be painted fire engine red instead of yellow.

**8.0**

Meeting adjourned at 804 pm.

Date of next meeting: Thursday, May 17, 2018.