**QES HOME & SCHOOL ASSOCIATION**

**Meeting Minutes**

**Tuesday, August 28, 2018 at 6:30pm**

 **Present:** Kelly Prosser Kelly Barrieau Tara McGraw Natalia Baker Adva Yael Hillary Williams Kristi Young Melissa Blucher Jennifer Drost

**Regrets:** Becka Ross-Marr Deb Irvine-Anderson Cherie McMillan

 Megan Parkhill

**1.0 Call to order** at 1833hr

**2.0 Welcome**

Tara introduced herself and welcomed everyone to the meeting. Some new faces joined the meeting and everyone attending introduced themselves. So glad you came!

**3.0 Additions to Agenda**

**5.2 Music program proposal for funding**

**Approval of agenda**

Moved by Hillary Williams, seconded by Melissa Blucher, to approve the agenda with the following additions:

5.2 Music Program proposal for funding

**CARRIED**

**4.0 Approval of Previous Minutes**

Moved by Kelley Prosser and seconded by Hillary Williams to approve the minutes from the June 7, 2018 meeting.

**CARRIED**

**5.0 New Business**

 **5.1 QES Fun Run-**

1St Annual QES Eagles 1 km Fun Run and Family 5 km planning is well underway. Teachers Kristine Young and Hillary Williams are spearheading this and doing an amazing job. The run will take place on October 13th, rain or shine, with registration starting at 745am, 1 km beginning at 9am and 5 km beginning at 930am.

The run is set up through RunNB so everyone can register online if they want, and they are also providing medals for all of the kids in the 1km.The run cost is $5 for the 1 km and $25 for the 5 km. People can register online, as well as forms are going home with students, and as well as registration the day of.

T-shirts for the 1st 100 kids registered are going to be purchased from Key Industries (best quote), and buffs for the 1st 100 adults will be sponsored by River and Trail.

T-shirts will be light gray with school logo on front upper left, with “QES Eagles Fun Run 2018” on the back, as well as any major sponsors.

1st, 2nd , 3rd place in 5 km to get medals as well, and possibly gift card depending on donations.

Early bird registration until Sept 19th guarantees a t-shirt for child.

Kristi to find out if there is a cap on amount of runners that can register.

RunNB to provide start/finish arches and timing system. Volunteer needed to run this- Hillary to ask Evan Arseneau.

Possibility of **police hosted BBQ** and police presence- Hillary to check.

**First Aid tent**- in need of health care volunteers or Saint John Ambulance/ ANB to have presence (Tara to contact ambulance NB)

**Media**- “School Days” 97.3 radio to be made aware- Deborah to contact.

**Social Media**- Facbook page up and running, and volunteer page to be created as well.

**Promotion** to other schools/ community- Natalia has created a poster to be distributed to other schools in the area and throughout the community.

Mr. Blucher to help greatly that day- warm up, pace bunny. Pamphlets to be given out at running club and cross country.

Kristi reviewed a possible **sponsors list** and delegated to those attending. She will provide a letter for them to distribute accordingly. Sponsors have deadline of Sept 20th. Update at next meeting.

Volunteers are needed for many aspects of the run, pre, during and post.

Pylons/ barricades to be provided by town, and town is to promote and bring up at council meeting.

Upwards of **40 volunteers needed** to help this event happen. Face book page to be created (Tara). Volunteers needed for setup/ take down, registration, pre-race details, running routes, water stations (at 1, 3 and 5 km marks), refreshment table, finish line medals, in school monitoring, bouncy castles and extracurricular events etc. To recruit on QES Families site as well- Deborah.

**Photos**- Sarah Morrison? Kristi and Hillary to inquire.

**5.2 Music Program Proposal for funding-**

Kristi provided a proposal for funding from Mrs. Barb Hill, the new music specialist at QES. She was requesting funding of $200.00 to continue a subscription to “Musicplayonline”, as she uses this as the music curriculum and has done so for the past 2 years. “The resource is all inclusive and very captivating for students”. The school would purchase this and Home and School would reimburse.

**Motion forward that** $200 funding be provided to the music program for the purchasing of the subscription to “Musicplayonline”. Moved by Hillary Williams, seconded by Kelley Prosser.

**CARRIED**

Tara will make Cherie aware of this reimbursement.

Kristi also passed along a fundraising opportunity brought forward by Mrs. Hill. It is an opportunity for the school choir to sing the national anthem at a Sea Dogs game, while ticket funds from tickets sold to the school (at a discounted rate) would come back to us. It has the potential of making $900. She provided a flyer and this was given to Kelley Prosser to investigate further and organize.

**6.0 Unfinished Business:**

 **6.1 Playground- Update: Quotes for Slides and Climber**

Carlene still waiting on quotes from Jamie at Fundy Fencing and she will follow through with this despite stepping down from Presidential role.

Swings for the red swing set- Fundy Fencing was supposed to get these up by the end of June. We have been in contact with Jamie and he assures us they will be up by the end of September. He has also waived the cost of them as well as the labour, due to the delay.

**6.2 Playground- Update: Accessible Pathway**

Still waiting on District. They will let us know.

**7.0 Chair Reports:**

**7.1 Treasurer**

Cherie not present. Nothing to report at this time.

**7.2 Staff Appreciation**

Nothing new to report.

**7.3 Fundraising**

Kelley to have tentative fundraising schedule done for meeting on September 20.

**7.4 Hot Lunch & Milk**

Megan Parkhill not present. Tara updated on hot lunch for the fall and in regards to Nutritional Policy 711. Hot Lunch will now be called “A La Carte”. All vendors are complying with the new policy, and it is a tedious process and learning curve for all involved. We hope everyone can be patient and understanding. Changes may have to be made in the future, but as for now we are sticking with our current vendors.

**7.5 Playground**

See **6.1**.

**8.0**

Meeting adjourned at 1958hr.

Date of next meeting: Thursday, September 20th, 2018.