

<u>Item</u>	<u>Discussion</u>	<u>By</u>
2) Approval of Agenda	Noted that regular items should be added for Principal's Report and Teachers' report. The Liasion Report is for the PSSC representative.	
3) Approval of Minutes	Minutes approved	
4) Treasurer's Report	<ul style="list-style-type: none"> - Revenue has been related to Hot Lunches and \$47 found. - Proposed to maintain petty cash of \$200 (cash plus receipts) - One teacher request was filled without approval. - Transfer to Playground account for record keeping. Separate record for Playground fund. - Separate tracking for Hot Lunch. Will have better indication of revenue /profit by end of year. - Separate tracking for teacher requests, playground maintenance. - A high amount of bank fees in 2015 because of night deposit box, ordering cheques, and deposite slips. Do we need night deposit box - we have access to safe at the school? Currently, H&S has non-profit bank account. - For playground grants, its better to have one account to match funding. There was a MRS account that was cashed out and deposited to this account. - Should establish percentage of revenue to be dedicated to playground 	Tamara Simpson
5) Liaison Report	<ul style="list-style-type: none"> - Nutrition policy - especially with Halloween - try to keep treats healthy. - Safety drills - have - Grants - received \$2000 School Wellness Grant. Last year was used for speaker and healthy snacks. Premier's fitness \$2000 for phys. ed equipment. Arts grant still waiting to hear back. - Synervoice - parents commented about Synervoice cutting off. This is just the second one. Sometimes it talks through the other message. School lookinginto if that is the provider. - Upcoming events: <ul style="list-style-type: none"> - Oct. 23 - WITS kickoff event - Oct.25 - Grade 5 going to Cray Mountain - Oct. 29 - Retakes - Nov. 11 - Remembrance Day - Contests for WITS involvement. Nicole will look into what organization will do that. - 10 -year education plan – H&S members are encouraged to complete survey to help Province develop plan. 	Nicole

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6) Teachers Requests	<ul style="list-style-type: none"> - Ms. Long requested to purchase 2 Math books for \$45.95 and \$59.95. Recommended to purchase for the school. Tamara motioned to approve. Seconded and motion passed. Julie will follow up on that. - Wellness committee is looking for donation to do activities for Mind, Body & Wellness initiatives. Any donation of funds. Would like to plan for prize draws, honorariums, special speakers, and planning to develop other activities. Pat is to advise Wellness Committee to make specific requests on an event by event basis. 	Julie
Playground	<ul style="list-style-type: none"> - Need a committee. - Need to update plans and report. 	
6) Committee Reports		
a) Hot Lunch	<ul style="list-style-type: none"> - Sarah going to Principals meeting and there may be a move for schools to all get the same system. Cashless School - Dale and Jeff working on system. Could potentially have system running by January. - Set up registration page. Parents would register child by name and classroom. Administrator from H&S would check registrations. First person to register a child would be the "owner" of the child. With TIPPA, school cannot automatically release the class lists. The school staff could be an administrator. - After child is registered, parent can order lunches. Electronic payment to allow for parents to purchase lunches. Get away from kids losing tickets. - Calendar of this week or month's choices. Possible to have vendor add menu choices - probably wouldn't because of nutrition policy. - Parents can use the calendar to check orders. Would have to watch for typos or hackers ordering large amounts of food. Could have a drop-down quantity to limit the orders. - System would help parents check balance. Accounts can be loadable. Left-over money would be refunded at the end of the year. Make children opt in every year. - Could email or fax the vendor the order directly. - Would make a mobile webpage - not an app but viewable on a smartphone. - Need to sort out multiple custody and mixed family. - Costs - monthly costs for cloud storage. Estimated about \$60/month. There are also credit card and Pay Pal fees. - Would still need tickets for a while for families that are not on PayPal or credit card. Office may be able to place orders. 	

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a) Hot Lunch (continued)	<ul style="list-style-type: none"> - Need to have system that is flexible to allow people to order by cash or cheque. - Information can be disclosed on first name last initial. - Julie to provide update on Cashless School project. Other online systems are currently in place at Fairvale School, Westfield, and schools in Fredericton. - Dale and Jason will hold off until after H&S advises. - Looking at adding PitaPit on Thursday. 	Julie
a) Extra Curricular Activities	<ul style="list-style-type: none"> - Not a lot of interest in extra-curricular. - Knitting / crochet club – In Synervice/newsletter ask for donated yarn and needles. Nicole will coordinate letter for parents with required supplies. - Coding club to be started in winter - Yearbook club may be started if yearbook is pursued. 	Nicole
b) Grants	<ul style="list-style-type: none"> - Suggested to contact Amanda Cowley at other school. Pat to find her contact information and provide to Natalie. - Also suggested to contact DATL parents. 	Pat
c) Fundraising	<ul style="list-style-type: none"> - Movie nights - License to show a large range of movies for \$325 plus tax for one year. We can show any legal copy of the movie. Can show movies on DVD. Can order pre-release for \$130. Will need to look into maximum number of people in gym. License comes with \$100 credit. Lisa Jardine at DATL looking at doing it for special events like Polar Express. Canteen service would have to adhere to nutritional policy. Price point would be \$2 - \$5 per person. Tamara motioned to buy the license. Separate meeting to discuss detail next Tuesday, October 27 at 6:30 PM. Julie is to confirm if first movie night can be held on November 6, 2015. Movies would have to be G-rated. Tamara will contact Lisa Jardine and get a quote for two site licenses. - Yearbook other fundraiser – have some quotes and will report back when there is more information. 	Julie Tamara
d) Santa Claus Parade	Tamara will set up the meeting and invite the H&S members and additional names from Julie. Nicole will look into registering with the Town.	Tamara Nicole
7) New Business	- clothing - an idea for a fundraiser or for fun.	
9) Date / Time of Next Meeting	Meeting regarding Movie Night to be held on Tuesday, October 27 at 6:30 PM at the HES Library. Next H&S Meeting Tuesday, November 17, 2015 at 6:30 PM at HES Library.	