

Hampton Elementary School Home and School Association  
Minutes

Date:	Tuesday, November 17, 2015 6:45 PM at HES Library	
Attendees:	Laura Marles - President Nicole Richardson – Past President Shawn Price – Vice President Tamara Simpson – Treasurer Radya Rifaat-Simpson – Secretary Sarah Blanchard – School Principal Liaison Pat Kennedy – Teacher Liaison Dorothy Price - Member Krista Webb - Member Tracey Marshall - Member	
Recorded by:	Radya Rifaat-Simpson	

<u>Item</u>		<u>Action By</u>
<b>1) Business Arising from Minutes</b>	<p>Actions not completed from previous meeting:</p> <ul style="list-style-type: none"> <li>- Nicole will post by-laws to Facebook site with Proposed Amendments</li> <li>- Nicole will look into contests for WITS involvement.</li> <li>- Math books were purchased as per Ms. Long's request – suggested to include shipping costs when providing quote to H&amp;S.</li> <li>- Grants – Pat will contact Amanda Cowley at another school.</li> </ul>	<p>Nicole</p> <p>Nicole</p>
<b>2) Association By-Laws</b>	Deferred to next meeting. Nicole to post amendments	Nicole
<b>3) Treasurer's Report</b>	<ul style="list-style-type: none"> <li>- cheques issued for dues, pizza, subs, Movie license, and movie night supplies</li> <li>- Movie night expenses were \$816 and \$1185 and profit was moved to playground account. Agreed that movie night profits will go to playground.</li> <li>- Hot lunch tickets have \$9000 in sales and \$2600 in expenses. Difficult to determine profit until end of year.</li> <li>- Proposed to change banks from Scotia Bank to Bayview Credit Union. There are no service charges at Bayview Credit Union and they offer all the same services and would provide an online account. Password could be available to executive with e-transfer disabled. Bayview Credit is offering a kit of cheques and deposit slips included with new account. It is proposed to have one account divided in chequing and saving but concerns that certain grants will match total in account. Motion passed to switch banks. Tammy will look into possible ways to divide one account into chequing and saving.</li> </ul>	Tammy

<u>Item</u>	<u>Action By</u>	
<b>4) Principal's Report</b>	<ul style="list-style-type: none"> <li>- great Remembrance Day ceremony.</li> <li>- Calithumpians were enjoyed.</li> <li>- School received cknowledgegement for recycling program at the school. Kids sort and parents pick up. Nice to be featured.</li> <li>- Parent-Teacher interviews and book fair coming up. Preview for book fair on Wednesday. Book fair and parent-teacher interviews Thursday, November 26 4-7 AM and Friday, November 27 in morning.</li> <li>- Christmas concert rehearsal on Monday, December 7 and concert on Wednesday, December 9. Not sure yet how showings will be broken up. Doing by last name would be better for people with two kids at school.</li> <li>- Grade 5 invited to sing Christmas carols at HMS.</li> <li>- Tuesday, January 5 is first day back for students.</li> <li>- HES did receive an Art Smart grant. Kids work with artist to do mural in front lobby.</li> </ul>	
<b>5) Teacher's Request</b>	<p>Allison Vallis teaching intensive French Grade 5. Requesting microphone system to allow for individual students to speak into. Difficult to hear in that room and class is completely oral. Similar microphone bought for Ms. Long last year for \$198. Sarah to get a quote from IT and also for an FM system.</p> <p>Kathy Aubin-Martin requested reimbursement for fall lobby decorations and class projects. Can stipulate that decorations become property of the school. Motion passed.</p>	<p>Sarah</p>
<b>6) Liaison Report</b>	<ul style="list-style-type: none"> <li>- Tell Them from Me survey from last year was reviewed and is coming up.</li> <li>- Mental health initiatives which aligns with the Art Smart.</li> <li>- Guided math - focused curriculum which meets small group needs. Having 3 teachers for 2 classes. Very flexible and dynamic.</li> <li>- Literacy nights - last year Sea Dogs came. Sarah has put name forward for it.</li> <li>- Talk about social media education for Grade 4-5 parents and kids. Kids already getting cell phones, Facetime, and Snapchat accounts.</li> </ul>	
<b>7) Committee Reports</b>		
<b>a) Extra Curricular Activities</b>	<ul style="list-style-type: none"> <li>- Knitting / Crocheting and Coding starting after Christmas.</li> <li>- Chess club going well.</li> <li>- If Yearbook club started, Tuesday/Thursday would be best days.</li> </ul>	

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b) Grants	<p>Radya to call Natalie. Shawn to provide contact for Let them be kids. Pat to email Amanda and forward to Radya.</p>
c) Fundraising	<p>Movie Night - successful event.</p> <ul style="list-style-type: none"> <li>- good promotion -lots of other kids.</li> <li>- suggested to have 10-15 minute intermission</li> <li>- next time, concession won't sell cheese strings or yogurt tubes.</li> <li>- Coffee and hot chocolate sold well but not tea. Next time, get powder hot chocolate. Another coffee dispenser would be better. Shawn will clean coffee dispenser for next movie night.</li> <li>- December 11 will be next Movie Night day.</li> <li>- Options for Christmas movies: Arthur Christmas, the Grinch, the Santa Clause. Arthur Christmas will be the movie.</li> <li>- Next time, better assign volunteer roles and when people should arrive.</li> <li>- Shawn will bring another cash box for next movie night.</li> <li>- Prefer not to sell ice cream. Laura will look into Nutrigrain bars, no sugar fruit pops or fruit snacks.</li> <li>- Popcorn seasonings sold well. Will finish selling pre-packages and then buy bulk powder at the Bulk Barn and package ourselves</li> <li>- Hot chocolate will sell well at Christmas movie.</li> <li>- Stand-up freezer is not well-balanced - needs to be adjusted.</li> <li>- Need more floats for next movie night</li> </ul> <p>Coffee Sale</p> <ul style="list-style-type: none"> <li>- Will not be sold at Parent-Teacher interviews</li> <li>- Java Moose will give one bag for gift basket and maybe a couple freebies.</li> <li>- K-cup sales are great at DATL - Have already made triple last year's sales</li> <li>- This year, class that sells the most will have hot chocolate and cookie party</li> </ul> <p>Christmas Concert</p> <ul style="list-style-type: none"> <li>- No bake sales allowed at the school.</li> <li>- 50/50 and raffle gift basket - Will need a couple of volunteers during Christmas concert.</li> </ul>
d) Santa Claus Parade	<ul style="list-style-type: none"> <li>- Motion passed for up to \$50 budget to spend on Santa Claus parade.</li> <li>- Decorating meeting on Wednesday, Dec.2 at 6 PM at HES library.</li> <li>- Final preparation on morning of Dec. 5 at Tammy's parents place</li> </ul>

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e) Hot Lunch	It is proposed to use Kev software for pilot schools at the School District. HES volunteered. District will cover all costs. Can register all kids. Very successful in Moncton.	
9) Proposed Equipment Purchases	Popcorn makers - 16-oz at Costco and 22-oz is what was used at Movie Night. Shawn sourced refurbished identical to popcorn machine to Lions Club which is 14 years old and no breakdowns with minimal. 2year refurbished unit for \$450. Costco brand new 16-oz is \$399 plus tax and warranty. Motion passed to buy machine. Tammy will purchase machine.	Tammy
10) Date / Time of Next Meeting	Moved up to Tuesday, Dec. 8 2015. Can do basket up afterward for Christmas concert.	