

Hampton Elementary Home and School Meeting Minutes

Date:	Thursday, December 14, 2017 - 6:35-8:00 PM HES Library
Attendees:	Tammy Simpson - President Tracey Marshall - Vice President Rayda Simpson - Treasurer Erin Roy - Secretary Julie Stewart - Vice Principal Jody Morehouse
Recorded By:	Erin Roy

<u>Item</u>	<u>Discussion</u>	<u>Action Items</u>
Welcome/ Opening Remarks	<ul style="list-style-type: none"> - Tammy called the meeting to order at 6:35 PM. 	
Approval of Minutes	<ul style="list-style-type: none"> - The minutes from November's meeting were approved by Radya and seconded by Tammy. 	
Treasurer's Report	<ul style="list-style-type: none"> - The current balance of the bank account is approximately \$52,422. - November's Healthy lunch orders had a profit of \$814. We need to look at how to make our revenue from lunch orders neutral. - We will look in to having a free pizza day for all students and staff. - Before the vendors were paid, the revenue from December's healthy lunch was \$3413. - January orders are being accepted until December 20. - Our afterschool movie saw 120 students in attendance, \$400 revenue minus cost of \$47 for water and the movie. - The last popcorn day had a profit of \$168. 	

Treasurer's Report (continued)	<ul style="list-style-type: none"> - The Java Moose coffee fundraiser had over \$1200 in profit. - The Holiday Extravaganza had \$725 revenue in table fess, \$298 in concession/raffle sales, \$46 in donations for a total of \$1069. The costs for the Extravaganza were \$126 (concession supplies, advertising sign), which meant that the profit was \$943. - The invoice of \$1037 for the recorders was received. - Bayview's bank fees of \$4.00 were also paid. - The H&S cheque book is down to the last few cheques. 	<p>Radya will call Kwik Kopy Printing to see pricing for new cheques.</p>
Principal's Report	<ul style="list-style-type: none"> - There was an author visit from David Goss last week. He discussed New Brunswick folk tales and kept the students entertained with his stories. - Teachers that received the UDL grant for the Words Their Way program were on their training last week. - The Christmas concerts were both very successful and well attended. - Friday, December 22nd is a half day for students. - On Monday, December 18th, Grade 5 students will be walking the food donations to the Hampton Food Bank. On Tuesday morning, they will be going to a carol sing at Hampton Middle School. 	
Teacher Requests	<ul style="list-style-type: none"> - Barb Hill had requested Music Play to use in her Music program. The invoice of \$200 was received and Radya wrote a cheque to reimburse her. - Pat Kennedy, Grade 3/4 teacher, requested a set of Number Sense Think Tank cards that help develop number sense and mental math skills. The set costs \$108.90. Tammy motioned to pay for it and Erin seconded it. All were in favour. - Mme. Melanson resubmitted her receipts with some new ones clarified. We reviewed them and were able to approve \$200 in school-related items (construction paper, crayons, dishpans and timers, Velcro, etc) to write her a cheque for. 	

	<ul style="list-style-type: none"> - It was brought up that some classes may need new whiteboard markers. 	Tammy will email Nancy to price out whiteboard markers in a school catalogue.
PSSC Report	<ul style="list-style-type: none"> - Results from the Tell Them From Me, a student survey for Grade 4 and Grade 5 students, were discussed. The results showed that student autonomy was low (feeling of having a choice in what they have to do) and there was a concern over bullying on buses. Students will be completing the survey again next week. - The School Improvement Plan was updated on the school's website. - The HMS PSSC are going to write a "Welcome to Middle School" letter for current Grade 5 students. 	
Coding Club	<ul style="list-style-type: none"> - Tracey discussed holding a Coding Club after Christmas. She mentioned the possibility of using an App for the iPads called Hopscotch where students could code their own projects. The App is free and she is going to look in to see if it has any limitations 	We will discuss at our January meeting when we can offer coding.
New Business	<ul style="list-style-type: none"> - Healthy Lunch - Issues with Mama George's hamburgers and the orders being short. - Decided that Wednesday, February 14th will be the free pizza day as it is the regular pizza day from Angelo's. H&S will make up order forms with a simple yes/no if ordering pizza and number of slices - up to 2. Teachers can order pizza too. - With the possibility of lunches being cancelled on snow days, it is important for parents to know how to read the online ordering system when it comes time to pay for their next month's order. - The Healthy Lunch software will be cheaper as we are receiving a 25% off discount since we are a smaller school. - School Improvements 	<p>Tammy will check in to burgers from LOU Services.</p> <p>Tammy will make up order form.</p> <p>I will take a screenshot of where to look at the amount that needs to be paid.</p>

	<ul style="list-style-type: none"> - Tammy suggested improving the Tech Lab beyond what the school district is already doing and brightening hallways with new paint. Adding shelving by the coat hooks in the hallway was also mentioned. <p>Pita Pit gift cards</p> <ul style="list-style-type: none"> - DATL acquired a large number of Pita Pit gift cards. They were wondering if the HES H&S wanted to purchase 25 gift cards for \$150 (\$10 value on each card). We decided that we were not interested in purchasing them as we had no need for them at the moment. <p>February Afterschool Movie</p> <ul style="list-style-type: none"> - We tentatively decided on an afterschool movie for Thursday, February 15th. We will decide on titles at our next meeting. <p>Staff Appreciation Week</p> <ul style="list-style-type: none"> - We discussed having Staff Appreciation the week of February 12-16th. We will discuss it more at our January meeting. 	<p>Tammy will attend the school's next staff meeting and ask about what staff are interested in improving at the school.</p> <p>Discuss titles for afterschool movie at January meeting.</p>
Next Meeting	<ul style="list-style-type: none"> - We will meet again on Thursday, January 11th at 6:30 PM. 	
Adjournment	<ul style="list-style-type: none"> - The meeting adjourned at 8:00 PM. 	