Hampton Elementary Home and School Meeting Minutes

Date:	Thursday, November 9, 2017 - 6:35-7:50 PM HES Library
Attendees:	Tammy Simpson - President Tracey Marshall - Vice President Rayda Simpson - Treasurer Erin Roy - Secretary Julie Stewart - Vice Principal Krista Webb - Member Andrea Hughes - Member Katie Judge - DATL H&S Vice President
Recorded By:	Erin Roy

<u>Item</u>	Discussion	Action Items
Welcome/ Opening Remarks	- Tammy called the meeting to order at 6:35 PM.	
Approval of Minutes	 The minutes from October's meeting were approved by Krista and seconded by Tracey. 	
Treasurer's Report	 One cheque for hot lunch and one cheque for movie night supplies were written today and the account is currently at approximately \$50,938.00. Hot lunch orders for September were \$5213 but went down almost \$1000 for October. The Holiday Extravaganza has had \$230 come in for tables. Movie night had a revenue of \$502 but had a total of \$647 for supplies and the movie license, so unfortunately we did not see any profit. We will still pay for the recorders. The Java Moose coffee forms were received today. Radya has started to reconcile the orders and we will continue to count them after our meeting tonight. 	Tammy to send Radya the recorder receipt.

Principal's Report	 The new report card was briefly mentioned. It is aimed at having a consistent grading scale. The Remembrance Day ceremony will be tomorrow at 10:30. All parents are invited to attend. The Grade 3-5 English teachers have received a UDL (Universal Design for Learning) grant geared toward improving Literacy. They will receive \$1000 in materials for "Words Their Way" and additional money for training. The "Tech Lab" will receive upgrades from the district hopefully before the end of the year (new network "drops" and a better layout for the laptops and desktops). They will need a SmartBoard in the room as well (approximate cost of \$2000). 	
Healthy Lunch	 The price of the grilled chicken burger from Mama George's will go up by 25 cents (to \$2.75). The new schedule has opened and Friday's chicken noodle soup from L.O.U. Services has been swapped for a chicken quesadilla with salsa and Greek yogurt on the side. A new menu was suggested for next ordering period will would start in January 2018. Monday - Mama George's waffles Tuesday - Taco wrap and chicken Caesar wrap from L.O.U. Services Wednesday - Angelo's pizza Thursday - Spaghetti from Mama George's and maybe a soup (depending on what they can offer). Friday - Grilled cheese with a side of veggies and chicken quesadillas from L.O.U. Services. 	Tammy to see if M.G. are sending mayo and ketchup packets for the chicken burger. Tammy to see if M.G. will do a soup on the same day as spaghetti and for flavors of soup.
Teacher Requests	 Mrs. Hill requested a subscription for "MusicPlay" online at a cost of \$200. Tammy motioned to pay for it and I seconded the motion. All were in favor. Rayda's letter discussing approving up to \$200 of expenses for each classroom teacher per year was read. Everyone agreed that we should go forward with sending out the letter to teachers and that specialist 	

PSSC Report	teachers would not be included in the \$200 limit as their requests benefit a greater number of students. - We have not had clarification from Mme. Melanson's receipts. - There was a general PSSC meeting at HHS on October 24 ^{th.} - Tracey will try to attend the next PSSC meeting.	
Afterschool Movie	 We have tentatively planned to have an afterschool movie on Thursday, December 14th. Students would receive a bottle of water, a bag of popcorn and admission to the movie for \$5. We would need a few volunteers at the movie to help hand out popcorn and supervise - Krista, Erin, Andrea, Tracey and Tammy mentioned they might be able to. Karen Saunders has offered to make popcorn when needed. We will decide on the movie through e-mail. Forms will be sent home on Monday, Dec. 4 and will be due back on Friday, Dec. 8 so we will have numbers for popcorn. We will also write on the form that the movie will not be shown if we do not have enough interest (less than 100 students). 	Tammy will look to see if she has a copy of the permission form from last year to send to Nancy. Erin to send out list of movies.
Popcorn Day	- There will be a popcorn day on November 30 th . Popcorn will be sold for \$1 a bag. Teachers will collect orders and money. They can mark an order free if the student cannot pay for a bag.	
Christmas Float	 The Hampton Santa Claus parade is on December 9th and theme is 150 years of Christmas in Canada. We have not had anyone offer to chair the float committee at either schools. If no one does, we will not be able to have an entry. The deadline for entries is December 1st. Tammy will send out an e-mail to those that expressed interest in helping with the Christmas float and will also send out a message through the Hot lunch system. 	Tammy e-mail those who expressed interest in volunteer forms.

Christmas Float continued	 We need someone who is able to coordinate volunteers, plan meetings and figure out what supplies are needed. 	
Holiday Extravagnza	 There are a total of 29 tables registered so far. A few still have not paid so Tracey will send out a reminder that the deadline for payment is Nov. 15th. Entry will be by donation for the Music program. H&S will provide vendors with coffee, tea, hot chocolate and muffins as a thank you for their donation to the basket. Suggested setting up from 6-8 PM on Dec. 2. and at 8AM on Dec. 3. If able to, they can send their donation in ahead of time so we can prepare the basket. 	Tracey will remind vendors of Nov.15 due date. Erin to send Tracey a list of tables.
	 Tracey has created a Facebook page and has contacted the Hampton Herald, but we will look at advertising it on the sign at the rink as well. 	Reach out to Alex Locke about the sign.
Java Moose Fundraiser	 Orders are being counted and a final will be available soon. Rayda will send those numbers out as soon as possible. The class with the most sales per student will receive a hot chocolate and popcorn party. Andrea mentioned that she may be able to pick up the coffee in Saint John. We discussed having Java Moose coffee for sale at the Holiday Extravaganza if we can return unsold bags. Last year we sold 15-20 bags. 	Tammy/Radya to get class sizes from Nancy Long. Tammy will check to see if we can return any unsold bags to Java Moose.
New Business H&S Info. Board in Lobby Coding	 Tammy measured a spot in the front lobby for a whiteboard. The approximate size was 2 ½ × 3′. We will look in to buying a whiteboard and will check with Mrs. Long on pricing in a catalogue the school can order from. Tracey will look in to Coding after Christmas. She mentioned that using iPads in the Library may work. 	
Next Meeting	- We will meet again on Thursday, Dec. 14 th at 6:30 PM.	
Adjournment	- The meeting adjourned at 7:50 PM.	