

Hampton Elementary Home and School Meeting Minutes

Date:	Thursday, November 9, 2017 - 6:35-7:50 PM HES Library
Attendees:	Tammy Simpson - President Tracey Marshall - Vice President Rayda Simpson - Treasurer Erin Roy - Secretary Julie Stewart - Vice Principal Krista Webb - Member Andrea Hughes - Member Katie Judge - DATL H&S Vice President
Recorded By:	Erin Roy

<u>Item</u>	<u>Discussion</u>	<u>Action Items</u>
Welcome/ Opening Remarks	<ul style="list-style-type: none"> - Tammy called the meeting to order at 6:35 PM. 	
Approval of Minutes	<ul style="list-style-type: none"> - The minutes from October's meeting were approved by Krista and seconded by Tracey. 	
Treasurer's Report	<ul style="list-style-type: none"> - One cheque for hot lunch and one cheque for movie night supplies were written today and the account is currently at approximately \$50,938.00. - Hot lunch orders for September were \$5213 but went down almost \$1000 for October. - The Holiday Extravaganza has had \$230 come in for tables. - Movie night had a revenue of \$502 but had a total of \$647 for supplies and the movie license, so unfortunately we did not see any profit. We will still pay for the recorders. - The Java Moose coffee forms were received today. Radya has started to reconcile the orders and we will continue to count them after our meeting tonight. 	Tammy to send Radya the recorder receipt.

	<p>teachers would not be included in the \$200 limit as their requests benefit a greater number of students.</p> <ul style="list-style-type: none"> - We have not had clarification from Mme. Melanson's receipts. 	
PSSC Report	<ul style="list-style-type: none"> - There was a general PSSC meeting at HHS on October 24th. - Tracey will try to attend the next PSSC meeting. 	
Afterschool Movie	<ul style="list-style-type: none"> - We have tentatively planned to have an afterschool movie on Thursday, December 14th. Students would receive a bottle of water, a bag of popcorn and admission to the movie for \$5. - We would need a few volunteers at the movie to help hand out popcorn and supervise - Krista, Erin, Andrea, Tracey and Tammy mentioned they might be able to. - Karen Saunders has offered to make popcorn when needed. - We will decide on the movie through e-mail. - Forms will be sent home on Monday, Dec. 4 and will be due back on Friday, Dec. 8 so we will have numbers for popcorn. We will also write on the form that the movie will not be shown if we do not have enough interest (less than 100 students). 	<p>Tammy will look to see if she has a copy of the permission form from last year to send to Nancy.</p> <p>Erin to send out list of movies.</p>
Popcorn Day	<ul style="list-style-type: none"> - There will be a popcorn day on November 30th. Popcorn will be sold for \$1 a bag. Teachers will collect orders and money. They can mark an order free if the student cannot pay for a bag. 	
Christmas Float	<ul style="list-style-type: none"> - The Hampton Santa Claus parade is on December 9th and theme is 150 years of Christmas in Canada. - We have not had anyone offer to chair the float committee at either schools. If no one does, we will not be able to have an entry. The deadline for entries is December 1st. - Tammy will send out an e-mail to those that expressed interest in helping with the Christmas float and will also send out a message through the Hot lunch system. 	<p>Tammy e-mail those who expressed interest in volunteer forms.</p>

Christmas Float continued	<ul style="list-style-type: none"> - We need someone who is able to coordinate volunteers, plan meetings and figure out what supplies are needed. 	
Holiday Extravagnza	<ul style="list-style-type: none"> - There are a total of 29 tables registered so far. A few still have not paid so Tracey will send out a reminder that the deadline for payment is Nov. 15th. - Entry will be by donation for the Music program. - H&S will provide vendors with coffee, tea, hot chocolate and muffins as a thank you for their donation to the basket. - Suggested setting up from 6-8 PM on Dec. 2. and at 8AM on Dec. 3. If able to, they can send their donation in ahead of time so we can prepare the basket. - Tracey has created a Facebook page and has contacted the Hampton Herald, but we will look at advertising it on the sign at the rink as well. 	<p>Tracey will remind vendors of Nov.15 due date.</p> <p>Erin to send Tracey a list of tables.</p> <p>Reach out to Alex Locke about the sign.</p>
Java Moose Fundraiser	<ul style="list-style-type: none"> - Orders are being counted and a final will be available soon. Rayda will send those numbers out as soon as possible. - The class with the most sales per student will receive a hot chocolate and popcorn party. - Andrea mentioned that she may be able to pick up the coffee in Saint John. - We discussed having Java Moose coffee for sale at the Holiday Extravaganza if we can return unsold bags. Last year we sold 15-20 bags. 	<p>Tammy/Radya to get class sizes from Nancy Long.</p> <p>Tammy will check to see if we can return any unsold bags to Java Moose.</p>
New Business H&S Info. Board in Lobby Coding	<ul style="list-style-type: none"> - Tammy measured a spot in the front lobby for a whiteboard. The approximate size was 2 ½' x 3'. We will look in to buying a whiteboard and will check with Mrs. Long on pricing in a catalogue the school can order from. - Tracey will look in to Coding after Christmas. She mentioned that using iPads in the Library may work. 	
Next Meeting	<ul style="list-style-type: none"> - We will meet again on Thursday, Dec. 14th at 6:30 PM. 	
Adjournment	<ul style="list-style-type: none"> - The meeting adjourned at 7:50 PM. 	

