

Hampton Elementary Home and School Meeting Minutes

Date:	Thursday, September 14, 2017 - 7:05-8:35 PM HES Library
Attendees:	Laura Marles - President Tracey Marshall - Vice President Erin Roy - Secretary Julie Stewart - Vice Principal Melanie Bradshaw - Teacher Liaison Krista Webb - Member Andrea Hughes - Member
Recorded By:	Erin Roy

<u>Item</u>	<u>Discussion</u>	<u>Action Items</u>
Welcome/ Opening Remarks	<ul style="list-style-type: none"> - Laura called the meeting to order at 7:05. 	
Approval of Minutes	<ul style="list-style-type: none"> - The minutes from June's meeting were approved by Krista and seconded by Andrea. We could not find any outstanding items. 	
Treasurer's Report	<ul style="list-style-type: none"> - Laura provided a brief overview of the bank account as the Treasurer could not be in attendance. The Home & School bank account has approximately \$47,000 as of September 12th. - The last expenses on the account were for Big Fair Day in June. - Reconciling the first Healthy Lunch orders will happen on Thursday, September 21st at the school. A time will be decided later. 	Julie will make a computer available and suggested we use the ISD room near the office.
Principal's Report	<ul style="list-style-type: none"> - A PSSC representative is needed to act as a liaison between Home and School and PSSC. Tracey put her name forth as a possible representative. 	

Principal's Report (continued)	<ul style="list-style-type: none"> - LOU Services - Julie had a question about teachers placing orders. Would it be the same meals as what the students order? - Teachers are also unsure of having two lunch options. If there are any issues, we will have to switch to only one option for the next order. - Julie mentioned using some of our funds for projects within the school. The music room was mentioned (Mrs. Blanchard was going to make a list of priorities) along with the gym (setting up audio visual equipment) and painting the hallways. Once we have a quote, we will decide how to proceed. 	<p>I will check with Tammy to see about teachers ordering.</p>
Teacher Requests	<ul style="list-style-type: none"> - Mrs. Hill has requested recorders for all students Grades 3-5 (approximately \$5 each at a cost of \$1000 for 250 students). Laura motioned to pay for the recorders with the profits from our first Movie night. We will pay for the remainder from our account. Krista seconded the motion and no one was opposed. - Mrs. Stewart asked for a reading area for her Resource Room. She had a quote from Wal-Mart for 2 tables and 4 chairs at a cost of \$384.10. I motioned to approve it and Laura seconded it. 	
PSSC Report	<ul style="list-style-type: none"> - Nothing to report yet as they have not had their first meeting. It will be on Monday, September 18th. 	
Produce Pack Fundraiser	<ul style="list-style-type: none"> - We discussed seeing if could be added to the online ordering system to save Mrs. Long extra work for the few orders that do come in. - In the end, everyone voted to not go ahead with this fundraiser at this time. 	
Movie Night	<ul style="list-style-type: none"> - A date of October 20th was suggested. More information will be sorted out through e-mail as our next meeting falls just ahead of that date. - We will have to look at renewing our license that expires in November. 	

Holiday Extravaganza	<ul style="list-style-type: none"> - A date of December 2nd from 9 - 2 PM was suggested with vendors being able to set up the night before from 6 - 8 PM. - Tracey will contact the vendors from last year to give them first priority and Laura will check with In Pursuit, a mobile clothing store. - Tickets will be sold on items that vendors donate. 	<p>Tracey to let vendors know of sale date. Laura - check with In Pursuit</p>
Next Meeting	<p>We will meet again on Thursday, October 12th at 6:30 PM. We will discuss the possibility of a coffee fundraiser and perform our elections at the next meeting.</p>	
Adjournment	<ul style="list-style-type: none"> - The meeting adjourned at 8:35 PM. 	