



# PSSC Minutes

**Chair:** Candace Muir

**Meeting Room:** HES Library

**Date:** Monday January 15, 2018

**Meeting Time:** 6:30-7:30

**Present (✓)    Regrets (R)**

✓	Mrs. Blanchard	R	Sue DeLong	✓	Christa Brown
✓	Mrs. Jen Salgado	✓	Candace Muir (C)	✓	Shelly Tupper
✓	Angela Guptill	R	Jennifer Sheils	R	Richard Malone
✓	Pam Wallace	✓	Kathy LeBail	R	Tracey Marshall

## Agenda Items

Discussion / Action	Owner
<p>1.0 <b>Call to order by chair</b>  <b>Approval of Agenda</b>  <b>Approval of minutes</b></p>	<p>Muir  Wallace (2nd Tupperl)  Tupper (2nd LeBail)</p>
<p>2.0 <b>Business Arising from minutes:</b></p> <ul style="list-style-type: none"> <li>Kathy Lebail asked a question around Fluoride timing. Teachers make every effort to complete giving time between lunch and snack times, but it can vary based on class schedules.)</li> </ul>	<p>Sara Blanchard</p>
<p>3.0 <b>Principal's Report</b>  <b>Demographics:</b></p> <ul style="list-style-type: none"> <li>257 students</li> </ul> <p><b>Staffing:</b> New Positions</p> <ul style="list-style-type: none"> <li>Miss Palmer continues in 4Eng (Long)</li> </ul> <p><b>Attendance Policy:</b> 15 days(1), 10 days (8), out of 73 days</p> <ul style="list-style-type: none"> <li>It should be noted that on Friday January 12 there were 44 absences due to hockey.</li> <li>Candace Muir will be sending an email to Richard Malone about concerns of absences due to hockey tournaments. It could be an opportunity for the DEC to work with the hockey association to change the days of tournaments for less impact on school attendance.</li> </ul> <p><b>Office Referrals:</b></p> <ul style="list-style-type: none"> <li>Minimal. Based on previous years a spike is expected over February/March</li> </ul> <p><b>Staff professional Learning:</b></p> <ul style="list-style-type: none"> <li>January 17, 2018 there will be a PD day on Trauma informed Practice <ul style="list-style-type: none"> <li>Guest speaker to help teachers better support children going through trauma</li> </ul> </li> <li>No professional learning for February scheduled</li> </ul> <p><b>Review of December:</b></p> <ul style="list-style-type: none"> <li>VIP tickets raised \$550 for food bank as well as large amount of food items</li> <li>Grade 5 students went to HMS for a sing along.</li> <li>Author David Goss visited and captivated students with talks.</li> </ul> <p><b>French Immersion Registration process is being done online this year.</b>  <b>Wind-chill Policy: Children do not go outside if lower than -20 degrees Celsius</b></p>	<p>Sara Blanchard</p>
<p>4.0 <b>School Improvement Plan (SIP)</b></p> <ul style="list-style-type: none"> <li>Principal able to use the new report card data to evaluate outcomes efficiently.</li> <li>Reading: English and FI combined- 80.26% meeting or exceeding expectations with goal being 90%. If we isolate to first language it is 85%</li> <li><b>Writing:</b> <ul style="list-style-type: none"> <li>English/FI combined- 69% meeting or exceeding. Only FI 80% meeting/exceeding.</li> <li>Discussion amongst PSSC that scores likely influenced by lack of ANY literacy support for grade 3-5.</li> <li>Intensive French writing- 46% meeting or exceeding.</li> </ul> </li> <li><b>Number Sense:</b> 87% meeting or exceeding</li> </ul>	<p>Sara Blanchard</p>

Discussion / Action	Owner
<p>5.0 <b>Tell Them from Me survey (TTFM) gr 4 (69 students)/5 (82 students):</b></p> <ul style="list-style-type: none"> <li>• Overall positive results with HES being better than Canadian average. Positive results in engagement attributed to numerous opportunities for students to attend a wide variety of clubs.</li> <li>• Students reported they were very likely to tell parents/teachers if they encounter or experience bullying. These scores improved from last year. Bullying was more likely to occur in areas of lower supervision (playground/ bus)</li> <li>• Concerns raised by bussing HES and HMS students together. Bus drivers make efforts to separate the students within the bus.</li> </ul>	
<p>7.0 <b>DEC Report: nil</b></p>	No representative
<p>8.0 <b>New Business:</b></p> <ul style="list-style-type: none"> <li>• Budget Update: (\$272.55) <ul style="list-style-type: none"> <li>○ Fund books on challenging times, anxiety, grief, mindfulness</li> <li>○ Principal to bring books to next meeting</li> </ul> </li> <li>• Grants: <ul style="list-style-type: none"> <li>○ Canada 150 NB Art Acquisitions Program completed- One painting by Jennifer Russell purchased. \$650 left for art.</li> <li>○ Bilingual Learning Environment Grant- may be used by gr 5 intensive French</li> <li>○ Hammond River Angling Association TD Environment for Butterfly garden in HES greenhouse. Ties in with curriculum. Results pending.</li> <li>○ Nutrition literacy Funding (March 2018)- \$1500</li> <li>○ Universal Design for Learning Team Action Research Grant</li> </ul> </li> <li>• Principal showed parents how to access samples of writing at each grade level on GNB website and broke down core traits (ideas, organization, word choice, voice, conventions and sentence structure.)</li> <li>• Principal provided PSSC members links to policies: <ul style="list-style-type: none"> <li>○ Writing:<a href="http://www2.gnb.ca/content/gnb/en/departments/education/k12/content/anglophone_sector/curriculum_anglophone.html">http://www2.gnb.ca/content/gnb/en/departments/education/k12/content/anglophone_sector/curriculum_anglophone.html</a></li> <li>○ School closure guidelines - <a href="http://web1.nbed.nb.ca/sites/ASD-S/DistrictPolicies/500%20-%20Transportation/ASD-S%20555%20School%20Closure,%20School%20Delay%20or%20Bus%20Delay.pdf">http://web1.nbed.nb.ca/sites/ASD-S/DistrictPolicies/500%20-%20Transportation/ASD-S%20555%20School%20Closure,%20School%20Delay%20or%20Bus%20Delay.pdf</a></li> <li>○ HES PSSC page - <a href="http://web1.nbed.nb.ca/sites/ASD-S/1939/Pages/PSSC.aspx">http://web1.nbed.nb.ca/sites/ASD-S/1939/Pages/PSSC.aspx</a></li> </ul> </li> <li>• <b>PARENT POWER NIGHT : Thursday April 19 at 6 :30</b> <ul style="list-style-type: none"> <li>○ Panel to address Anxiety</li> </ul> </li> </ul>	<p>Motion to accept (Muir) Second(Wallace)</p> <p>Sara Blanchard</p>
<p>9.0 <b>Home and School:</b> No report</p>	No representative
<p>10 <b>Upcoming Dates:</b></p> <ul style="list-style-type: none"> <li>• Jan 8: First day back for students</li> <li>• Jan 17: Professional learning (1/2 day)</li> <li>• January 27: Family Literacy Day with school wide book swap- school accepting books</li> <li>• February 5: Intensive French switch French to English</li> <li>• Feb 5-9: Safe Internet Week (Feb 6- safer Internet Day)</li> <li>• Feb 13: Theatre NB Young Co- A Herman Tale at 1pm</li> <li>• Feb 12-16 NB Heritage Week</li> <li>• Feb 12-16 Teacher Appreciation Week</li> <li>• Feb 19<sup>th</sup>: <b>NEW FAMILY DAY STAT HOLIDAY</b></li> <li>• Feb 28: National Pink Shirt Day</li> </ul>	

Adjournment: 8:00

Minutes submitted by: *Pamela Wallace*

Next Meeting: Feb 26, 2018 at 6:30

Topics for next meeting:

- Review of article from Educational Leadership Mental Health Magazine
- Review of books purchased with remainder of PSSC budget