



# PSSC Minutes

**Chair:** Candace Muir

**Meeting Room:** HES Library

**Date:** Monday May 27, 2019

**Meeting Time:** 6:30-7:37

**Present (✓)    Regrets (R)**

✓	Mrs. Blanchard	✓	Sue DeLong	✓	Christa Brown
R	Mrs. J Stewart	✓	Lindsay Hall	R	Stephanie Estey
✓	Ms. Jen Salgado	R	Jennifer Sheils	R	Richard Malone(DEC)
✓	Pam Wallace(recorder)	R	Kathy LeBail	R	Angela Guptill
✓	Candace Muir (chair)	R	Kate McCann	R	Sharma Coleman
X	Elizabeth Dickson (H&S liaison)				

## Agenda Items

Discussion / Action		Owner						
1.0	Approval of Agenda	PSSC members						
2.0	<p><b>Principal's Report</b></p> <p><b>Demographics:</b></p> <ul style="list-style-type: none"> <li>273 students (steady)</li> </ul> <p><b>Staffing:</b> Mme. Leblanc to remain out. Staffing 2019-2020: Similar to current year. May end up with one additional homeroom in comparison to this year.</p> <p><b>Staff Learning Days:</b></p> <ul style="list-style-type: none"> <li>March 22: Staff Learning about ESS Connects and half day for report card preparation</li> </ul> <p><b>Attendance Policy Update:</b> Chronic absenteeism is defined as missing 10% or more school time. No further letters to be sent out. 21 students above 10% of time missed (more than 15 days out of 150) Overall absenteeism at 8.4% which is below the provincial level of 15%</p> <p><b>Office Referrals:</b> Minimal and classes working on skill streaming. Referrals down.</p> <p><b>Safety Procedures:</b> Will be up and running in June.</p> <p><b>Review of April/May:</b></p> <table> <tr> <td>April 1:</td> <td>Report Cards go Home.</td> </tr> <tr> <td>April 4/5:</td> <td>Parent Teacher</td> </tr> <tr> <td>May 16:</td> <td>Parent Power Night</td> </tr> </table> <p><b>French Immersion Provincial Consultation:</b></p> <ul style="list-style-type: none"> <li>Grade 1 entry point to remain "for now". Further consultation to be completed in September to look at needs for the entire Education System.</li> </ul>	April 1:	Report Cards go Home.	April 4/5:	Parent Teacher	May 16:	Parent Power Night	Mrs. Blanchard
April 1:	Report Cards go Home.							
April 4/5:	Parent Teacher							
May 16:	Parent Power Night							
3.0	<p><b>Grants:</b></p> <p>Bilingual Learning Environment grant Universal Design for Learning Action Research Grant Federal Accessibility Grant \$99, 900</p>	Mrs. Blanchard						
4.0	<p><b>School Improvement Plan (SIP)</b></p> <ul style="list-style-type: none"> <li>Data to review from T2 Reporting Period: Detailed scores available on request.</li> <li>Literacy (Reading &amp; Writing): In general steady improvements with good improvements in writing.</li> <li>Numeracy (Number): Good results and above District and Provincial levels</li> <li>Provincial Grade 4 Assessment (literacy, numeracy, science) May 21-31</li> </ul>	Mrs. Blanchard						
5.0	<p><b>Home and School</b></p> <ul style="list-style-type: none"> <li>Playground update: Equipment delivered and ground prepared. Now fund raising for the second phase. Still awaiting results of grant applications.</li> <li>\$200,000 equipment arrived for phase 1. Just shy of 40,000 to complete phase 2.</li> <li>Adding a paved section to allow games (hopscotch, basketball, skipping etc.)</li> </ul>	Mrs. Blanchard						

Discussion / Action	Owner
6.0 <b>DEC Report:</b>	No representative
7.0 <b>Parent Power Night</b> <ul style="list-style-type: none"> <li>• Great turn out and response by parents</li> <li>• Suggestion to add the power point to the website for those who were unable to attend.</li> <li>• Consider videotaping the presentation (more logistical challenges)</li> </ul>	Mrs. Blanchard
8.0 <b>Business Arising from Minutes:</b> <ul style="list-style-type: none"> <li>• Follow up on DATL yoga—Lindsay Hall investigating Wellness grants with Gena Fowler at Town of Hampton (Leadership Grants) with goal of implementing a rotating program though schools for the next year in 10 year blocks.</li> <li>• Book launch/author signing feedback: Kids were thrilled with their books and great family turn out. Excellent school wide project which required ++ work on the part of students and teachers. Raised \$2400 for the playground (book purchase and 50/50)</li> </ul>	Mrs. Blanchard
9.0 <b>New Business:</b> <ul style="list-style-type: none"> <li>• ASD-South School Calendar 2019-2020: Not yet released</li> <li>• Provincial DEC Symposium in Miramichi: Attended by Candace Muir- very informative and well organized. (topics: Policy 711, how to spend budget and LGBTQI2S+)</li> <li>• Excellent family turnout for school events this year. (Open House 82%, first parent teacher 86%, Second parent teacher 83%)</li> <li>• End of Year Survey (same questions as last year)</li> <li>• Principal and vice principal contracts renewed for 5 years.</li> <li>• Transition Events: <ul style="list-style-type: none"> <li>○ <b>DATL to HES</b> (Grade 2 French Immersion, Grade 3 English, Jump Rope Skipping School Tours Thurs/Fri May 30/31,Open House Tues. May 28th ,Transition meeting for teachers, Transition meeting for ESST)</li> <li>○ <b>HES to HMS</b> (Current Grade 5 students, HMS open house – Weds. May15th HES to HMS visit – Tues. May 28<sup>th</sup>, HMS to HES – Q&amp;A: Mon. May 3<sup>rd</sup>, Transition meeting for teachers, Transition meeting for ESST)</li> </ul> </li> </ul>	
10. <b>Upcoming Dates:</b> MAY <ul style="list-style-type: none"> <li>• May 21st - May 31st – Grade 4 Provincial Assessment (Reading, Math, Science)</li> <li>• May 28th HES Open House for new students **Grade 2 &amp; 3 (for parents/guardians only)</li> </ul> JUNE <ul style="list-style-type: none"> <li>• June 2nd – Hampton Kids of Steel event</li> <li>• June 3rd – Roots of Empathy celebration</li> <li>• June 7th – Last day for HOT LUNCH (Chartwells)</li> <li>• June 9th – Hampton Ladies Triathlon</li> <li>• June 14th – Last day for Milk</li> <li>• June 15th – Big Fair Day</li> <li>• June 22nd – Last Day of School for Students</li> </ul>	

Adjournment: 7:45

**Minutes submitted by:** *Pamela Wallace*

**Next Meeting:** Monday, June 10, 2019 at 6:30 in HES library

**Topics for next meeting:**