

Hampton Elementary School – PSSC Meeting Minutes

Location: HES Library

Date: *Sept. 16th, 2013*

Present: Mary Nagle [principal]
Sarah Blanchard [VP - teacher representative]
Dyson Regular
Tracey Marshall
Janet Brown
Theresa Murray
Susan DeLong
Jamie Foster
Wes Bennett [H&S]

Absent: N/A

Next Meeting: *October 7th, 2013*

Proposed Agenda: Welcome New Members, Elect Chair for PSSC, Approve Minutes from June, School Improvement Plan, Communications Items, Open House Feedback, Hampton Support Center update, PSSC Orientation Day.

I. Announcements

Approval of previous meeting minutes for June: Approved by Dyson, seconded by Janet.

Committee welcomed the new members of the PSSC : Theresa, Sue, Jamie & Sarah.
No open action items.

II. Discussion Items

- Election of New Chair : Janet Brown accepted. Janet will assist Mary with agenda items and help facilitate meetings.
- Meeting Minutes will be taken by Tracey Marshall.

SCHOOL IMPROVEMENT PLAN

- Strategies for Positive re-enforcement: HES teachers attended a PD session on mental health strategies, and this is now one of the Ends Policies for the District. When the SIP is reviewed in January, there will be revisions made for these additions.
- Mary will finish up the user friendly SIP and sending to Janet to review before hard copy goes out.

COMMUNICATION

- It was mentioned that many parents were unaware of the HSC staff moving into the building and of the changes in that part of the school. * Mary will send out a Synervoice to parents to communicate these changes.

OPEN HOUSE (BACK TO SCHOOL SOCIAL)

- Good Turnout and went well. Only issue was that not all parents were able to get into the gym for the teacher introductions, etc. This was mostly due to extra furniture in the gym, it being a rain-day and unable to set up outside.
- Parents can be pointed to the Powerpoint presentation on the School website for all information. Also, Morning Announcements are usually posted on the website for parents & students. (However, for privacy reasons, there are no announcements with students names posted.)

Hampton Support Center Update

- Formerly School District 6.
- Approx 20 people coming into new offices (Employees from Payroll, Transportation, Facilities, Learning Specialists).
- There will be a new Security (swipe) door access from school into this area.

Mary gave PSSC members a short tour of the new office locations within the school, and where other rooms in the building have been moved.

PSSC ORIENTATION DAY

- Orientation for new (& existing members) for PSSC will be held on Saturday, October 5th at the district office in Saint John. Please contact Mary if you will be attending. This is an informal presentation on the PSSC and your role as a member of the committee.

III. Roundtable (ACTION ITEMS)

- Home & School update from Wes - First meeting is on Tuesday, so unsure of new members on that committee. Playground Improvement fund is on-going. This will be their first topic of discussion at the meeting.
- There was a new pump installed in the school, so children are currently using bottled water when necessary. School runs on well water and is tested regularly.

Action Item : Mary to send Synervoice to explain Hampton Support Center moving into Building.

Action Item : Let Mary know if you can attend the PSSC Orientation day so that she will know the number attending.

Next Meeting – October 7th, 2013
