

## Hampton Elementary Home and School Meeting Minutes

Date:	Thursday, October 13, 2016 - 7:00-8:45 PM HES Library
Attendees:	Laura Marles - President Tracey Marshall - Vice President Tammy Simpson - Treasurer Erin Roy - Secretary Julie Stewart - Vice Principal Melanie Bradshaw - Teacher Liaison Krista Webb - Member Dorothy Price - Member
Recorded By:	Erin Roy

<u>Item</u>	<u>Discussion</u>	<u>Action Items</u>
<b>Welcome/ Opening Remarks</b>	- Laura Marles welcomed everyone to the meeting.	
<b>Approval of Minutes</b>	- Minutes from previous meeting were approved.	
<b>Treasurer's Report</b>	<ul style="list-style-type: none"> <li>- Membership to H&amp;S - Laura, Tammy, Tracey, Erin and Krista paid dues. Form with dues to be sent in to provincial H&amp;S organization.</li> <li>- There were \$1000 in E-transfers to pay for "Healthy Lunches."</li> <li>- The money H&amp;S has received so far has been for the "Healthy Lunch" program. The vendors have yet to be paid, so the account is up \$4800.</li> </ul>	Tammy
<b>Principal's Report</b>	<ul style="list-style-type: none"> <li>- A new form is needed to send out to parents on Oct. 17 for Healthy Lunch program. Tammy had one ready.</li> <li>- "Brain bikes" were discussed. The school wants to purchase two bikes at approximately \$750 a bike and wanted to know if the H&amp;S Association would like to match that. H&amp;S proposed to buy one bike in addition to the two that the school is buying. Motion passed. All profits from Movie Night will go to purchasing bikes.</li> <li>- Career Expo is coming up the third week in November. Students will get to see different careers in the gym.</li> </ul>	

<b>Teacher Requests</b>	<ul style="list-style-type: none"> <li>- Mrs. Long purchased six stools to use in her classroom for the guided reading table. They cost \$48.00. Everyone in her class will benefit from these. Tammy motioned to pay for the stools, and Laura seconded it. Tammy wrote a cheque during the meeting.</li> </ul>	
<b>PSSC</b>	<ul style="list-style-type: none"> <li>- No news to report as PSSC have not had a meeting yet this year.</li> <li>- On October 18, there is an Open House at HHS hosted by the district for those interested in the PSSC.</li> <li>- Mrs. Stewart to be Acting Liaison for the PSSC.</li> </ul>	
<b>Approval of H&amp;S By-Laws</b>	<ul style="list-style-type: none"> <li>- Amended section Article IV of the by-laws regarding the amount that the Executive can spend without needing to be put to a vote. Agreed that it would be \$150. All other spending must be voted on by those who are H&amp;S members.</li> </ul>	
<b>Election of Vice President</b>	<ul style="list-style-type: none"> <li>- Tracey Marshall was nominated to act as Vice President. Krista motioned and Laura seconded it.</li> </ul>	
<b>Healthy Lunch Update</b>	<ul style="list-style-type: none"> <li>- It was very time consuming to input orders.</li> <li>- Orders cannot be changed/credited after the order form is received.</li> <li>- Spaghetti was not as popular as the other food items.</li> <li>- The same order will be send out for November (It will go from October 31- December 2).</li> <li>- The order form will be changed for the remainder of Dec.</li> <li>- Put an order form on Facebook page</li> <li>- Attach copy of the order form to the weekly Hawk Squawk.</li> <li>- Monday's meal (smoothies and pancakes) needed a parent volunteer to help pass out. Tammy made a schedule.</li> <li>- Student meals to be sponsored as needed. Kept confidential.</li> </ul>	Erin Mrs. Blanchard
<b>Upcoming Fundraisers</b>	<p><b>Movie Night</b></p> <ul style="list-style-type: none"> <li>- Motion was made to put the price of admission up to \$3.00 from \$2.50 last year. Tammy made the motion and Laura seconded it. No one opposed.</li> <li>- Movie license expires in November. Paid \$300 for it last year. Will renew it this year.</li> <li>- Movie costs \$125 for a pre-release.</li> <li>- Can stream movies for \$499 for the year but the Internet in the gym is unreliable.</li> <li>- Agreed that the movie would be Secret Life of Pets at a max cost of \$170 and Hotel Transylvania 2 was the second choice.</li> </ul>	

<b>Upcoming Fundraisers (continued)</b>	<ul style="list-style-type: none"> <li>- There will be a costume contest and draw on a candy bowl.</li> <li>- Concessions will include - hot chocolate, juice, water, popcorn, possibly ice cream. Mrs. Stewart to check with Mrs. Blanchard to make sure ice cream is allowed.</li> <li>- Volunteers needed - 4 adults at the door and 4 in the kitchen - Krista, Julie, Danielle, Tracey, Erin, Laura, Tammy volunteered to help.</li> <li>- E-mail H&amp;S volunteers to see if there is any interest in helping for movie night and popping popcorn Thursday, Oct. 20<sup>th</sup> at 8 AM. RSVP to Tammy.</li> <li>- Doors will open at 6:30 PM with movie starting at 7:00 PM.</li> </ul> <p>Also discussed having an after school movie this year. Volunteers needed. Dorothy said Annie Price could help, along with an adult supervising.</p> <p><b>Java Moose Coffee Sale</b></p> <ul style="list-style-type: none"> <li>- Two weeks to get coffee in after orders received.</li> <li>- Proposed that orders would be sent out on Nov. 14<sup>th</sup>, due on Thursday, Nov. 24<sup>th</sup>. Order would go in on Nov. 28<sup>th</sup> with an expected delivery date of Dec. 12<sup>th</sup>. Dates may change.</li> <li>- Discussed having samples and order forms ready for the night of parent teacher.</li> <li>- Drop whole bean coffee as it was not as popular as K-cups and fine grind last year.</li> <li>- Flavours agreed upon were: Bay of Fundy, Vanilla Buttercream, Foghorn, Candy Cane and Eggnog</li> <li>- The K-Cups are 2.0 compatible.</li> <li>- Tammy mentioned she could do order form as Shawn sent her last year's form.</li> <li>- Krista offered to help with the spreadsheet when orders come in.</li> </ul>	Erin
New Business	<ul style="list-style-type: none"> <li>- Kredl's Produce Packs - mentioned that they may work as a fundraiser at Christmas time.</li> <li>- Tracey mentioned having a Christmas bazaar. Look into dates and see if there is any interest from vendors. Put it on Facebook to check for interest.</li> <li>- Check to see how many tables the school has.</li> </ul>	
Next Meeting	Thursday, November 10 <sup>th</sup> at 7PM in the HES Library	