

# Hampton Elementary Home and School Meeting Minutes

Date:	Tuesday, September 13, 2016 - 7:00-9:00 PM HES Library
Attendees:	Laura Marles - President Tammy Simpson - Treasurer Sarah Blanchard - Principal Julie Stewart - Vice Principal Melanie Bradshaw - Teacher Liaison Alison Vallis - Teacher Liaison Candace MacLean Tracey Marshall Dorothy Price Erin Roy Danielle Scott
Recorded By:	Erin Roy

<u>Item</u>	<u>Discussion</u>	<u>Action Items</u>
Elections and By-laws	<ul style="list-style-type: none"> <li>- Laura Marles re-elected as President.</li> <li>- Tamara Simpson re-elected as Treasurer.</li> <li>- Erin Roy volunteered to act as Secretary. Will need to be added to account as a signing authority.</li> <li>- The position of Vice President will remain open for now.</li> <li>- Laura will e-mail the by-laws to everyone. Read it to see if there are any questions or concerns.</li> <li>- Membership to H&amp;S - in order to be a voting member of H&amp;S, you need to pay \$5 for the school year. The fees go to the provincial H&amp;S group. Tammy needs to send in money by October 31. Danielle and Dorothy paid their dues. Everyone else to pay by next meeting, if they want to be a voting member.</li> </ul>	<p>Tamara</p> <p>Laura</p>
Principal's Report	<ul style="list-style-type: none"> <li>- Bussing - parents concerned about buses being late but a lot has to do with the construction on Main St.</li> <li>- Hot Lunch - Students can use up old blue tickets. Pizza from Angelo's will be offered on Monday and Wednesday for two weeks (Sept. 19, 21, 26, 28). There will be a charge of \$2.50 if student has no tickets.</li> <li>- Volunteer Response - 53 volunteer response forms were received compared to approximately 30 during the previous school year.</li> </ul>	

Principal's Report (continued)	<ul style="list-style-type: none"> <li>- The provincial policy on nutrition was circulated. It can be found here: <a href="http://www2.gnb.ca/content/dam/gnb/Departments/ed/pdf/K12/policies-politiques/e/711A.pdf">http://www2.gnb.ca/content/dam/gnb/Departments/ed/pdf/K12/policies-politiques/e/711A.pdf</a></li> <li>- The BBQ food regulations for the District were also passed around. They need to be followed when fundraising for the school (ie: Big Fair Day).</li> <li>- Home and School - Need someone to prepare a write-up for monthly school newsletter providing details about H&amp;S meetings/initiatives.</li> <li>- H&amp;S Facebook page - Discussed turning it into an open group or page with admin-approved posting. Check to see the presence of other local schools on social media. Will post H&amp;S meeting notes and provide reminders for Meetings on FB.</li> <li>- Fundraising sign at entrance - will be removed and stored in the Big Fair Day closet. Sarah to check with custodian.</li> <li>- Healthy Learners grant received - \$2000 to use toward the school's breakfast program. Applied for Breakfast for Learners grant and will find out in spring if it is granted.</li> <li>- Independent store will distribute fresh fruit once a week for breakfast program. Need a volunteer to pick up.</li> </ul>	Erin  Tracey  Erin
PSCC	<ul style="list-style-type: none"> <li>- No news to report as PSCC have not had a meeting yet this year. Their meetings are held the third Monday of each month. There was a good response to joining the committee.</li> </ul>	
Hot Lunch	<ul style="list-style-type: none"> <li>- Proposed to switch to a month long order form as opposed to a ticket system. Order forms will require less parent volunteers and will also be a more cost effective system.</li> <li>- Discussed different vendors and sampled various food choices.</li> <li>- Will tentatively stick with this plan for two months.</li> <li>- Missed hot lunch from sick days and snow days will not be made up. It will be considered a donation to H&amp;S.</li> <li>- Forms will be sent out on September 19<sup>th</sup> and due back on September 22<sup>nd</sup>.</li> <li>- Hot lunch will begin the week of October 3.</li> <li>- Sarah will send out a Synervoice about using up old blue tickets and the new hot lunch system.</li> </ul>	Sarah

Hot Lunch (continued)	<ul style="list-style-type: none"> <li>- EMTs will be accepted as a form of payment. A new e-mail account will be set up to receive payments.</li> <li>- Tammy to send out numbers to vendors and a list to teachers.</li> <li>- Vendors need Styrofoam coolers to keep meals hot. Tammy and Laura have purchased some coolers but need 39 of them in total. They will purchase the rest.</li> </ul>	<p>Tammy</p> <p>Tammy</p> <p>Tammy Laura</p>
Fall Fundraisers	<ul style="list-style-type: none"> <li>- Movie night - planning on a Halloween-themed movie night for October. Tentatively decided upon October 21. Will decide details through e-mail.</li> <li>- Popcorn Day - Dorothy, Danielle and Candace mentioned they may be available to help with popping popcorn. Supplies will need to be checked and ordered. No date was decided on for certain but mentioned October 14 tentatively.</li> <li>- Java Moose fundraiser - end of November with order forms going out the first of November. Shawn to help with order.</li> <li>- Not associated with H&amp;S, but the school will be having</li> </ul>	<p>Laura, Tammy</p> <p>Dorothy, Shawn Price</p>
Teacher Requests	<ul style="list-style-type: none"> <li>- Mrs. Veniot would like a pendant and a microphone for her classroom FM system. The pendant is \$264 and the microphone is \$198. Laura approved the motion and Tammy seconded.</li> <li>- Mrs. Hill asked for recorders for grade 5 students at a cost of \$5-6 each. Students would keep recorders at the end of the year. H&amp;S will provide \$2 per cost of each recorder (parents to be asked to pay rest) and will subsidize those who cannot pay. Tammy made the motion and Laura seconded.</li> <li>- Mrs. Hill also requested \$200 for an annual subscription to Music Play Online. Laura made the motion and Melanie seconded it. Mrs. Hill will use her own credit card to pay for the program and invoice the H&amp;S.</li> </ul>	
New Time and Date for Future Meetings	<ul style="list-style-type: none"> <li>- Proposed to move meetings to the second Thursday of each month. Motion passed.</li> </ul>	
Next Meeting	Thursday, October 13 <sup>th</sup> at 7PM in the HES Library	