



PSSC Minutes

HES PSSC

Meeting Room: HES Art Room

Date: November 21, 2016

Meeting Time: 6:30-8:00

Present (✓) Regrets (R)

✓	Mrs. Blanchard	✓	Elaine Beaman	✓	Greg Hoyt
R	Mrs. J Stewart	✓	Sue Delong	R	Candace Muir
R	Mr. Raymond	X	Richard Malone	X	Tracey Marshall
✓	Mrs. Jen Salgado	✓	Shannon McBride	✓	Michelle Shellie Tupper
✓	Pam Wallace	✓	Alison Folkins (Chair)	X	Jen Sheils

Agenda Items

Discussion / Action	Owner
<p>1.0 Administrative Items:</p> <ul style="list-style-type: none"> • Call to Order by Chair • Approval of Agenda • Approval of Last minutes from last meeting 	<p>Alison Folkins</p> <p>Agreed by PSSC members</p>
<p>2.0 Business arising from minutes:</p> <ul style="list-style-type: none"> • End of Year Survey: Results showed parents were pleased with communication from school and principal. • Ipad Demonstration (deferred to January due to problems linking to internet) 	<p>Sarah Blanchard</p>
<p>3.0 Principals Report:</p> <p>Demographics:</p> <ul style="list-style-type: none"> • 239 Students <p>Staffing:</p> <ul style="list-style-type: none"> • Staff Update: Charlene King (EA) and Mrs. Long (AA) to stay <p>Tell them from Me Survey (TTFM)</p> <ul style="list-style-type: none"> • TTFM survey of grade 4/5 to be completed late November. Survey is online and is used to assess how students feel about academics, bullying and safety. <p>District Enrollment:</p> <ul style="list-style-type: none"> • St Stephen education Centre: Up 0.54% from 2015 (3,375) • Saint John Education Centre: Up 0.81% from 2015 (10,590) • Hampton education Centre: Down 2% from 2015 (9,006) <p>Attendance Policy:</p> <ul style="list-style-type: none"> • 15 days (1); 10 days (0); 5 days (15) out of 45 days • New sign created and being used in mornings to inform children/parents when they are on time or late. Positive response from families. <p>Office Referrals:</p> <ul style="list-style-type: none"> • Minimal. Likely attributed to proactive skills development in classrooms. <p>Fluoride Usage: 80% of student population</p> <p>Report Cards and Parent Teacher</p> <ul style="list-style-type: none"> • Three reporting periods at present but will be new reporting structure • Transitioning from Winschool to Powerschool • New reporting period will have 2 official reports and 2 progress reports • Hampton will be last ASD to transition • Request by PSSC to offer education sessions to parents on new reporting system. <p>Technology: 12 new I-pads purchased</p> <p>Donation:</p> <ul style="list-style-type: none"> • US company donated FM system (Value \$3000) • School to purchase one • Third class will share 	<p>Sarah Blanchard</p>

Discussion / Action	Owner
<p>Career Week Expo:</p> <ul style="list-style-type: none"> • Big success with 19 parents <p>Fundraising Campaign:</p> <ul style="list-style-type: none"> • \$6000 sold raising \$2663 for the school. <p>Communication/Website:</p> <ul style="list-style-type: none"> • Daily morning announcements, weekly synervoice messages and monthly newsletter/calendar. • No concerns raised by PSSC <p>Music Room</p> <ul style="list-style-type: none"> • Children to participate in Empty Stocking Fund this year between 4 and 4:30 	
<p>4.0 School Improvement Plan (SIP)</p> <ul style="list-style-type: none"> • Literacy Goal reviewed and PSSC members shown the “Purposeful Planning for Balanced Instruction in English Language Arts.” • Parents shown how teachers are to frame lessons to address speaking, listening, viewing, writing and representing and tailor groups sizes to needs of the individual • Assessment results released and on district website. Nil specific to Gr 3-5 	Sarah Blanchard
<p>5.0 DEC Report: No representative present</p>	Deferred
<p>6.0 Home and School Report: No representative present</p>	Deferred
<p>6.0 New Business:</p> <p>Spark Brain Bikes:</p> <ul style="list-style-type: none"> • Bikes used in classrooms to help with self regulation • 8 bikes to be purchased for school (\$575 each) using a variety of funding sources (H&S, district money, recycling money and student enrichment) <p>District Appeals Committee:</p> <ul style="list-style-type: none"> • District is looking for parent volunteers for district appeals committee. • Volunteers: Pam Wallace, Shellie Tupper, Sue Delong <p>Lighting in school parking lot:</p> <ul style="list-style-type: none"> • Concerns raised about poor lighting in front of school and in parking lots. Sue Delong will call town to investigate options. <p>PSSC Budget:</p> <ul style="list-style-type: none"> • Leftover budget of \$348 as district now funds 50% of Synervoice costs • PSSC members encourage to come up with ideas for using budget. • Guest speaker from Mental Health, Book Club. To discuss at next meeting 	<p>Sara Blanchard</p> <p>Alison Folkins</p> <p>Sue Delong</p> <p>Alison Folkins</p>
<p>7.0 Upcoming Events:</p> <p>Nov 23: Report card 1 and parent teacher Nov 26/27</p> <p>Dec 7: Staff AED training</p> <p>Dec 8-12: Kids Helping Kids</p> <p>Dec 10: Hampton Santa Claus Parade</p> <p>Dec 12/14: Christmas Rehearsal/Concert</p> <p>Dec 23: Last Day for Students (half day)</p> <p>January 8: Professional Learning</p> <p>January 9: First Day back for students</p>	

Adjournment: 8:00

Minutes submitted by: *Pamela Wallace*

Next Meeting: January 16 at 6:30 in HES library

Topics for next meeting:

- Ipad Demonstration
- PSSC Budget