



PSSC Minutes

General PSSC Orientation ASD-S 2016

Meeting Room: HHS Theatre

Date: Tuesday October 18, 2016

Meeting Time: 6:30-8:15

Present (✓) Regrets (R)

✓	Mrs. Blanchard	✓	Elaine Beaman	R	Greg Hoyt
R	Mrs. J Stewart	✓	Sue Delong	R	Candace Muir
✓	Mrs. Jen Salgado	✓	Shannon Mc Bride	R	Shellie Tupper
✓	Pam Wallace	R	Alison Folkins	R	Jen Sheils

Agenda Items

Discussion / Action	Owner
<p>1.0 Role of the DEC: (taken from Website)</p> <p>DECs focus on education issues at the district level. They develop policies which detail the district goals and expectations. Once the goals and expectations are set, they monitor the results. The members of the DEC are volunteers. Members are elected or appointed from the community to serve four-year terms of office. The DEC currently has the following responsibilities:</p> <ul style="list-style-type: none"> • Hire, direct and establish limits for the Superintendent (their sole employee); • Establish governance policy; • Develop and monitor District Education Plans; • Set district policy within the framework of provincial policy; • Review district performance reports and make them public; • Review School Improvement Plans, and school performance reports for each school in the district; • Ensure the Superintendent follows provincial policies and procedures; • Have management, care and control of school property; • Monitor budget and expended funds (district expenditure plan); • Facilitate community use of schools; • Initiate school establishment and closures; • Maintain linkages with Parent School Support Committees and the community; • Monitor trust fund expenditures; • Review Superintendent performance on an annual basis; • Identify capital construction project priorities. <p>A District Education Council does not:</p> <ul style="list-style-type: none"> • Establish the school calendar or curriculum; • Set provincial education standards; • Develop provincial budgets; • Intervene in daily operations of the school district. 	<p>Rob Fowler Chair of DEC</p>

Discussion / Action	Owner
<p>5.0 Data Available to PSSC</p> <ul style="list-style-type: none"> • Requests can be made to principal for data as follows: <ul style="list-style-type: none"> ○ Perception Surveys ○ Wellness surveys ○ Attendance reports ○ Behaviour tracking ○ Policy 704 (Allergies) ○ Number of Personalized Learning Plans ○ Student dropout rates ○ Enrollment numbers ○ Course enrollment(high School) ○ Extra-curricular activities ○ Assessment data (international, national and provincial) ○ School Review Report ○ School Improvement Plan ○ Positive Learning Environment ○ EECD Grade 12 Exit Survey Results 	<p>Zoe Watson Superintendent</p>
<p>6.0 How to engage parents: open forum with PSSC members from all schools</p> <ul style="list-style-type: none"> • PSSC organised School BBQ • Offering babysitting for meetings • Keep meetings short • Be aware of work schedules of parents • Communication through e-mail to keep meetings short • Give information on ISD on mental health • Involve kids in activities to get them excited so they recruit parents • Teacher making three positive contacts or calls with parents opened up communication between parent and teacher. • Tagging 2 events together (fun event and a less fun event that has trouble with recruitment.) 	<p>Roger Nesbitt</p>

Adjournment: 8:15

Minutes submitted by: *Pamela Wallace*

Next Meeting: November 21 at 6:30 in HES library

Topics for next meeting:

- End of Year Survey Review
- SIP review
- Ipad Demonstration