

PSSC Minutes

Meeting Time: 6:30-8:15

Meeting Room: HHS Theatre

General PSSC Orientation ASD-S 2016

Date: Tuesday October 18, 2016

Present (\checkmark) Regrets (R)

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\checkmark	Mrs. Blanchard	\checkmark	Elaine Beaman	R	Greg Hoyt	
R	Mrs. J Stewart	\checkmark	Sue Delong	R	Candace Muir	
\checkmark	Mrs. Jen Salgado	\checkmark	Shannon Mc Bride	R	Shellie Tupper	
\checkmark	Pam Wallace	R	Alison Folkins	R	Jen Sheils	

Agenda Items

Dis	cussion / Action	Owner
1.0	Role of the DEC: (taken from Website)	Rob Fowler Chair of DEC
	DECs focus on education issues at the district level. They develop policies which detail the district goals and expectations. Once the goals and expectations are set, they monitor the results. The members of the DEC are volunteers. Members are elected or appointed from the community to serve four-year terms of office. The DEC currently has the following responsibilities:	
	 Hire, direct and establish limits for the Superintendent (their sole employee); Establish governance policy; Develop and monitor District Education Plans; Set district policy within the framework of provincial policy; Review district performance reports and make them public; Review School Improvement Plans, and school performance reports for each school in the district; Ensure the Superintendent follows provincial policies and procedures; Have management, care and control of school property; Monitor budget and expended funds (district expenditure plan); Facilitate community use of schools; Initiate school establishment and closures; Maintain linkages with Parent School Support Committees and the community; Monitor trust fund expenditures; Review Superintendent performance on an annual basis; Identify capital construction project priorities. 	
	A District Education Council does not:	
	 Establish the school calendar or curriculum; Set provincial education standards; Develop provincial budgets; Intervene in daily operations of the school district. 	

		n / Action	Owner
2.0		of PSSC:	
	•	2 presentations from PSSC chairs from QMS (Stewart Pollard) and MCS (Jacqueline	Stewart Pollard
		Fraser)	J. Fraser
	•	Interesting tidbits:	
		 Co-chair mentoring program when new members are to take over chair position 	
		 MCS: Home and School and PSSC on same night and often coordinated 	
		with other events (cheese pickups or fundraising pickup). Nice way to	
		boost numbers	
		 MCS: Babysitting offered and funded by Home and School 	
		 Use of facebook to update on PSSC and Home and School 	
		• Meetings are kept short as attendees review information via e-mails prior	Mike Wilson
		to meetings. (Meetings 45 minutes)	
	•	Principal role with PSSC presentation by Mike Wilson (Chris Saunders Elem School highlights:	
		 He enjoyed when PSSC chair arranged the agenda 	
		 PSSC took on responsibility of guest speaker 	
3.0	PSSC	Budget:	Rob Fowler
	•	Budget is set by the DEC and based on number of students. Minimum amount is \$500/school.	Chair of DEC
	•	Money should be used for communication with parents or activities that support	
		the SIP/ school (guest speakers, family literacy etc.)	
	•	PSSC to decide where money is to be used- traditionally to pay for Synervoice	
4.0	Distri	ct Improvement Plan:	Zoe Watson
	•	To demonstrate continuous progress toward provincial targets in literacy,	Superintendent
		numeracy and science.	
		 Power school to track assessments, core leadership teams, subject coordinators, coaching model, professional learning, 10 year education plan 	
	•	To provide positive, safe and inclusive learning and working environments	
		for children, youth and staff.	
		• PBIS focus, pyramid of interventions, behavior data, WITS, beyond the Hurt	
		program, Crisis protocols, Student/teacher perception surveys, awareness of allergies, ISD, book studies, attendance matters	
	•	To strengthen engagement of families and foster community partnerships	
		 ASD-S websites, newsletters, PSSC forum, Communication survey, PALS, Parent parted through Dower School 	
	-	portal through Power School	
	•	To provide opportunities for staff to learn about mental health issues in children and youth and to promote school and District wide initiatives	
		children and youth and to promote school and District wide initiatives	
		 that promote mental fitness. Mental Health First Aid, Celebrate what's right in the world, LINK, ASIST, ISD, NB Wellness survey, School Wellness facilitators, On the right track resource, 	
	•	calendar for mental fitness, Mental Health Toolkit. The DEC values diversity, safety, and respect in its school communities. The DEC	
	•	expects all members of the school community to be welcomed, respected,	
		accepted, and supported in every school, and specifically commits to addressing	
		heterosexism within the school community. The DEC recognizes its obligation to	
		adopt appropriate administrative procedures and strategies to ensure respect	
		for human rights, support diversity, and address discrimination.	
		 Gay straight alliance, Presentations on LGBTQ, sharing best practices, Identify resources for schools 	

12	cussion / Ac	tion	Owner
.0	 Data Available to PSSC Requests can be made to principal for data as follows: 		Zoe Watson
			Superintendent
	0	Perception Surveys	
	0	Wellness surveys	
	0	Attendance reports	
	0	Behaviour tracking	
	0	Policy 704 (Allergies)	
	0	Number of Personalized Learning Plans	
	0	Student dropout rates	
	0	Enrollment numbers	
	0	Course enrollment(high School)	
	0	Extra-curricular activities	
	0	Assessment data (international, national and provincial)	
	0	School Review Report	
	0	School Improvement Plan	
		Positive Learning Environment	
		EECD Grade 12 Exit Survey Results	
0	How to engage parents: open forum with PSSC members from all schools		Roger Nesbitt
	PSSC organised School BBQ		
	 Offering babysitting for meetings 		
	 Keep r 		
	 Be away 	are of work schedules of parents	
	Comm		
	 Give in 		
	 Involve 		
	Teache	er making three positive contacts or calls with parents opened up	
	comm	unication between parent and teacher.	
	 Taggin 	g 2 events together (fun event and a less fun event that has trouble with	

Adjournment: 8:15

Minutes submitted by: Pamela Wallace

Next Meeting: November 21 at 6:30 in HES library

- Topics for next meeting:End of Year Survey Review
 - SIP review
 - Ipad Demonstration