



## PSSC Minutes

**Chair:** Jamie Foster

**Meeting Room:** HES Library

**Date:** September 21, 2015

**Meeting Time:** 6:30-7:30

**Present (✓)    Regrets (R)**

✓	Mrs. Blanchard (P)	✓	Sue Delong	✓	Theresa Murray
✓	Mrs. J Stewart (VP)	✓	Pam Wallace	R	Anita Hofman
✓	Shelly Tupper	✓	Melanie Bradshaw (T)		

### Agenda Items

Discussion / Action	Owner
<p>1.0 <b>Approval of Agenda</b></p> <p style="padding-left: 40px;"><b>Approval of Minutes</b></p>	Jamie Foster
<p>2.0 <b>Principal's Report</b></p> <ul style="list-style-type: none"> <li>• 245 students at HES and up one classroom               <ul style="list-style-type: none"> <li>○ 6 French classes and 5 English</li> </ul> </li> <li>• Review of new staffing               <ul style="list-style-type: none"> <li>○ Pat Kennedy, Allison Vallis (intensive French), Jodie Fisher (Guidance), Barb Hill (Music)</li> </ul> </li> <li>• <u>Skill streaming</u>: Over the next 2 months all staff will be working on classroom skills to provide coordinated approach to explaining and modelling classroom/school skills.</li> <li>• <u>Safety Procedures</u>: Over the next month the staff and students will be practising safety procedures including fire drills, lock down and building evacuation.               <ul style="list-style-type: none"> <li>○ October 1, 2015 – lockdown drill</li> <li>○ October 7, 2015 – emergency evacuation practice for HMS</li> <li>○ October 14, 2015- emergency evacuation practice for HES</li> </ul> </li> <li>• Review of staff PD days October 8/9</li> </ul>	Sarah Blanchard
<p>3.0 <b>PSSC Orientation</b></p> <ul style="list-style-type: none"> <li>• Mrs. Blanchard reviewed the roles and responsibilities for the PSSC</li> <li>• PSSC handbook was reviewed and members of informed where they can access the site on the district website.</li> <li>• Members signed acceptance form to PSSC</li> <li>• Discussion and brain storming over how to recruit new members.               <ul style="list-style-type: none"> <li>○ Open request to be made on Hawk Squawk (Synervoice) and HES newsletter</li> <li>○ PSSC members to recruit interested parties</li> </ul> </li> <li>• PSSC Workshops – The DEC will host three workshops for new and returning PSSC members:               <ul style="list-style-type: none"> <li>○ <b>October 13 (Tuesday after Thanksgiving) – HEC at Hampton High School</b></li> <li>○ October 21 – SSEC (at St. Stephen Middle School)</li> <li>○ October 27 – SJEC (Donaldson Room)</li> </ul> </li> </ul>	Sarah Blanchard

Discussion / Action	Owner
<p>4.0 <b>Open House</b>            New format of open house was discussed and felt to be an improvement from previous years. HES open house was held after the DATL open house. Newcomers to the school attended the school orientation and parents familiar with the school proceeded directly to classrooms to meet the teacher. It was felt the same format should be used next year.</p>	PSSC members
<p>5.0 <b>Fundraising</b></p> <ul style="list-style-type: none"> <li>• DFS catalogue will be done again in time for Holiday shopping</li> <li>• Funds will go to the purchase of IPADS for students</li> <li>• 6 IPADS were able to be purchased from last year's funds (\$2300) raised from catalogue campaign</li> </ul>	Sarah Blanchard
<p>6.0 <b>Volunteers</b></p> <ul style="list-style-type: none"> <li>• Over 80 volunteer forms were submitted from families.</li> </ul>	Sarah Blanchard
<p>7.0 <b>Home and School Update</b></p> <ul style="list-style-type: none"> <li>• Nicole Richardson may be interested in being Home and School representative on PSSC</li> <li>• Goal is to bring in online hot lunch forms and payment and to coordinate implementation with DATL</li> </ul>	Sarah Blanchard
<p>8.0 <b>SIP</b></p> <ul style="list-style-type: none"> <li>• Quick review of SIP completed</li> <li>• To be discussed at next meeting.</li> </ul>	Sarah Blanchard
<p>9.0 <b>Upcoming events</b></p> <ul style="list-style-type: none"> <li>• Picture Day: September 25, 2015</li> <li>• October 2, 2015: Terry Fox Walk</li> <li>• October 4-10 2015: Fire Safety Week</li> <li>• October 21, 2015: PSSC Symposium Meeting</li> </ul>	Sarah Blanchard
<p>10. <b>New Items</b></p> <ul style="list-style-type: none"> <li>• Request made by Pamela Wallace to have a small map of the school in the front lobby with teacher home rooms to guide parents new to the school.</li> <li>• Mrs. Blanchard to complete</li> </ul>	Sarah Blanchard

Adjournment: 7:45pm

Minutes submitted by: *Pamela Wallace*

**Next Meeting: Monday October 19, 2015 at 6:30 in HES school library**

**AGENDA ITEMS FOR NEXT MEETING:**

**Topics of discussion at next meeting on 10 year Education Plan:**

- What is working well within the current education system in New Brunswick?
- What is your vision of the future state of the education system in New Brunswick in 10 years from now?
- How can we reach the vision you created in Question # 2? That is, what actions need to be implemented?