

# Dr.A.T Leatherbarrow Home and School Association Meeting Minutes-October 6th, 2015

## Attendees

Shawn Price (President)

Nicole Richardson (Vice President)

Natalie Mackenzie (Treasurer)

Lisa Jardine (Principal)

Nancy Peters (Teacher Rep)

Stacy Barrett

Emily Dee

Dorothy Price

Tracy Savoy

Krista Webb

- **Call to Order**

Shawn called the meeting to order at 6:35 pm.

Agenda was reviewed and approved with no additions

The Approval of Previous Meeting Minutes was waived

Introductions and Welcome to all members

- **Treasurer's Report**

Natalie reported no activity during the summer months. The balance stands at \$5193.31 not including \$238. Proceeds from the *Back to School Corn boil* submitted by Shawn at the meeting & \$145. Proceeds from the *Art from the Heart* raffle money submitted by Nicole at the meeting.

- **Principal's Report**

Lisa Jardine reported no major school needs or requests as of yet for the 2015-2016 school year other than the yearly mulch to replenish the playground at a cost of approximately \$3000.

The school is looking to partner with NBCC Carpentry program to build benches for the Gazebo. There may be a need to help pay for materials.

The school is also looking to refurbish the old playhouse to use as a shed to store supplies and the snow blower. Hampton High may be able to help build a new one in the Spring of 2016. Again, there may be a need for monies to cover the cost of materials.

- **Teacher Requests**

At this point there were no teacher requests for funding

**Action Item:** Nancy Peters and Lisa Jardine to send out a note to teachers for requests

- **Old Business**

None at this time

- **New Business**

Fundraising:

- Java Moose Coffee Fundraiser: Shawn suggested bringing back the coffee fundraiser from last year with a revamped order form to be distributed earlier and with more time for orders to be submitted. The flavors discussed would be Explorer, Candy Cane, and Vanilla or Foghorn. Also, there may be more options for coffee: fine grind, whole bean, and possible addition of K-cups. Tentative dates for form distribution were either October 13<sup>th</sup> or 20<sup>th</sup>, with submission for November 6<sup>th</sup> to allow for production time with the coffee distributor. The goal for coffee distribution is set to coincide with Parent Teacher conferences November 26<sup>th</sup> and 27<sup>th</sup>.  
**Action Item:** Shawn to contact Java Moose to confirm order options and provide the new order form to Lisa by October 13<sup>th</sup>.
- Knitwits: Nicole suggested a fundraiser to sell high quality handcrafted knit animal hats and mittens. The goal is to provide fundraisers that are more appealing to parents and caregivers with useful and wanted products.  
**Action Item:** Nicole is to investigate the feasibility and return on the Knitwit program and if possible coordinate the fundraiser to run at the same time as the coffee fundraiser.
- Cineplex Movie Fundraiser: Krista suggested looking into Cineplex who provides a fundraising option for ticket sales.  
**Action Item:** Krista to investigate the specifics of the fundraiser, report back to Shawn, and if possible be ready to run in December after the coffee/knitwits fundraiser concludes.
- Family Skate Day: Emily suggested coordinating a family skate/hot chocolate day with donations to Home and School Association. Planned for the New Year.  
**Action item:** Emily to investigate rental of the Ossekeag Room and ice schedule/ public skate schedule

- Other fundraisers discussed: selling tickets on baskets outside local Hampton vendors and a movie matinee or night. To be discussed at a later date.

#### Election of Officers:

- Natalie Mackenzie reoffered to be Treasurer and with no opposition was elected by acclamation
- Stacy Barrett offered to be Secretary, with no other offers was elected by acclamation
- Emily Dee offered to be VP as Nicole Richardson the current VP was looking to step down. With no opposition, Emily was elected by acclamation
- Shawn Price reoffered to be President and with no opposition was elected by acclamation

#### On line Hot lunch System:

- Nicole's husband Dale Richardson is developing a hot lunch online ordering system to streamline the current process and make it easier for all involved. He will be demonstrating a mockup of the program on October 20<sup>th</sup>, at 6:30pm at Hampton Elementary School
- Lisa Jardine reported that at a Principal's Meeting that the district is also looking at a program for the hot lunch.

Meeting was adjourned at 8:20pm

**Next meeting: November 3<sup>rd</sup>, 2015 at 6:30 pm – All are welcome to attend!!!**