

COOPERATIVE EDUCATION 120

~DISTRICT CONTACT~

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Become a partner in Cooperative Education!

PARTNERSHIP OVERVIEW

Cooperative Education 120 is a course in which selected high school (usually grade 12) students combine studies at school with a work placement in the community. These students learn through participation in the day-to-day operation of an organization. Learning and experience are combined in an educationally beneficial way. Employers will be given an

opportunity to interview the student(s) prior to making a commitment.

Characteristics of the Course

- Cooperative Education 120 is delivered in three components:

<i>Pre-employment component</i>	<i>3 weeks - ½ days</i>
<i>Job-site training component</i>	<i>14 weeks - ½ days</i>
<i>Reflective learning component</i>	<i>11 sessions - ½ days</i>
- Students work Semester One (September to January) or Semester Two (February to June). Students work half days - mornings or afternoons - depending on their personal school timetable.
- Students are NOT PAID for hours worked and students are eligible for WORKERS' COMPENSATION coverage.
- A TRAINING PLAN is jointly developed by the work site supervisor, the Co-op. teacher and the student. This training plan identifies the work skills and learning objectives to be pursued at the training site.
- The Co-op. teacher will pay regular visits to the work site to assist and confer with the work site supervisor.
- The work site supervisor will comment on the student's progress by means of EVALUATION FORMS. These are provided by the Co-op. teacher, who will consult with the work site supervisor. The student is also encouraged to become involved in the evaluation process.
- Students are responsible for maintaining a weekly log to record hours worked and tasks performed. The work site supervisor (or designate) will sign this form weekly.
- Students are expected and required to maintain the **CONFIDENTIALITY** of the company's business and clients.

Thanks to you, we succeed.