

KVHS PSSC Minutes
February 1, 2021, 6:30-8:00PM

LOCATION: [MS TEAMS](#)

In attendance: Jana Comeau (Chair), JoEllen Jensen (Principal), Stephanie Costain (teacher representative), Tracy MacPhee, Andrew MacBean, Jennifer LeBlanc, Bill Allen, Roger Nesbitt (DEC representative).

Regrets: Andrea Clark-Groden (Vice Chair), Carmen Atkinson, Carolyn McCoy, Curtis Langille, Elizabeth Hall, Kellie Sisk, Marty McCarthy, Mary Ellen Veale.

1. The meeting was called to order at 6:30M.
2. The agenda was approved with no changes/additions or deletions.
3. The record of the November 17, 2020 meeting was approved.
4. New Business
 - 4.1. PSSC Budget: \$2,462,40 – According to Ministry of Education guidelines, the PSSC budget must be allocated to the expenses tied to the mandate of the Committee. According to the *Education Act*, “all expenses must be tied to PSSC activities and not for general operating costs or other school expenses.”ⁱ Given the extenuating circumstances tied to the current school year, the Committee has options to support the school in its mandate to provide a safe environment that meets public health guidelines established for Covid-19
 - 4.1.1. Potential budgetary allocations:
 - 4.1.1.1. School re-branding: The committee considered if there was again a need to contribute to this initiative. JoEllen confirmed that the work related to this project was scheduled to be completed over the March Break, exactly one year after it was originally supposed to be done, and that there were no residual costs related to the project that needed funding.
 - 4.1.1.2. Masks/PPE for students
 - 4.1.1.3. Technology needs/training for parents/students
 - 4.1.1.4. Face plates for offices (see **Appendix A**): While all above options were discussed, the committee agreed that the best use of the PSSC budget this year would be to allocate it to the new signage for the school. The new room sign system includes paper inserts that will allow room signs to be always up to date as teachers change rooms. It will allow the school to be much more navigable.
 - 4.1.2. While those present at the meeting agreed on approving item 4.1.1.4, the meeting did not have full quorum. Jana (Chair) will send the motion to the committee via email prior to the next meeting.
 - 4.2. School Covid-19 protocols update/discussion
 - 4.2.1. JoEllen confirmed that the latest orange designation made it difficult to run winter sports as only contactless practices and no games were allowed. She indicated there were discussions about potential extensions of the season, and that the school was contemplating whether the second installment for hockey teams should be lowered. The

challenge is that the school still needs to pay for ice time even though there are no games. There are some cost savings though in terms of referee fees, etc.

4.2.2. Parents asked for clarification on how many cases were at the school during the latest outbreak. JoEllen confirmed there were two and outlined that the official process with public health is to only notify parents of the first case in a school. All communications surrounding case notifications comes from the Department of Public Health not the school, and this places school administration in a difficult situation because they are the ones fielding the calls from parents and students. JoEllen stated that if a parent asked specifically they were told about the second case, but that the school was unable to send a broad communication to the school population.

4.2.3. Social media

4.3. Black History Month recommendation (A. Clark-Groden)

4.3.1. Tabled to next month as Andrea not in attendance

5. Reports

5.1. Principal Report (J. Jensen)

5.1.1. New baby grand was purchased is now in the school.

5.1.2. High school basketball's annual Final 12 at TD Centre has officially been cancelled for the current school year.

5.1.3. Teachers were being flexible with assessments during the term one examination period as the timing was challenging. During exam week, there were 120 self-isolating due to potential exposure. Some teachers still felt examinations were necessary to meet the course outcomes and made arrangements to ensure students were able to complete them.

5.1.4. PJ day raised \$1,000 for Hestia House

5.1.5. The school also organized a successful food drive in December.

5.2. Student Leadership report: The orange phase has made it complicated to organize student activities outside of school hours, so the leadership team remained on organizing fun activities during the day such as making Christmas cards and throwing snowballs in cups, etc.

5.2.1. January is a quiet time for the leadership team due to exams.

6. Once Around the Table

6.1. Tracy inquired whether any decisions have been made around graduation activities. JoEllen indicated that the schools are still awaiting guidance from the district/province about what they are able to do. This information is expected imminently.

6.2. Bill inquired about the status of the school branding project that the PSSC contributed to financially last year. JoEllen confirmed this work was scheduled to be completed during the 2021 March Break.

7. The meeting adjourned at 7:30PM. The next meeting to be held on Tuesday, March 9th at 6:30PM (location TBD).

APPENDIX A



¹ Government of New Brunswick Education Act. Retrieved November 3, 2020 from <http://laws.gnb.ca/en/ShowTdm/cs/E-1.12/>.