

KVHS PSSC Minutes
October 16, 2017 (Regular Meeting)

Present –Holly DeWolfe, Gail Evans Brown, Colleen Flower (teacher representative), JoEllen Jensen (Principal), Ron Lockhart, Tracy MacPhee, Sandra MacDougall, Rob Mandeville, Chantelle McLean (student representative), Doug Myles, Ellen Snider

Regrets – Darren Ferguson and Carolyn McCoy

1. Call to Order

The meeting was called to order at 7:00 PM. Ellen welcomed members of the PSSC. Introductions were made around the table. Quorum was achieved.

2. Approval of the Agenda

There were no corrections or additions to the agenda.

Motion to Approve: Ron Lockhart

Second: Tracy MacPhee

Motion carried.

3. Approval of May Minutes

Motion to Approve: Gail Evans-Brown

Second: Rob Mandeville

Motion carried.

4. Outstanding Action Items

There were no outstanding action items to discuss.

5. Correspondence

There was no correspondence received.

6. Introduction of Student Representative

Chantelle McLean presented the report:

- Grad Class Clothing
 - Order form will be made available in November (forms due on November 18)
 - Baseball caps, without the graduation year, will be available for purchase for all students and staff in the school.
- Belinda's Bash – The tentative date is November 9. It is hoped that grade 11 students will help with the planning of this event as they have done in the past.
- Grade 9 Night was held in September.
- There may be a grade 10 event held towards the end of November.
- The 12 Days of Christmas will be held the last 12 days before Christmas vacation with a Casino Night on December 7.
- Spook Trail is being planned for October 26.

- The teachers in charge of the Leadership Team have changed this year: Mrs. Colleen Logan and Mme. Kati Stevens. There is also a smaller student Leadership Team this year.

7. Outstanding Action Items

There are no outstanding action items.

8. New Action Items:

- a) Election of Chair – Carolyn McCoy has agreed to continue in the position.
- b) Election of Secretary – Holly DeWolfe volunteered for the position of Secretary.
- c) Grade 9 Health Fair
 - Gayle read Carolyn’s email regarding the upcoming health fair, which is scheduled for the morning of November 2. To date, 9 participants have confirmed. She is still looking for someone to present on Mental Health, as Canadian Mental Health is not available to present that day.
 - JoEllen Jensen suggested KV Outreach as a possible participant.
 - Because GoodLife Fitness is unavailable to participate this year, it was suggested that perhaps another local gym or fitness program, like After Burn, might be interested in participating.
 - Carolyn is looking for someone to help her with the organization of the event.
 - Vice-Principal Meaghan Poirier is the administrator who will be helping out with this on November 2nd.

9. Principal’s Report

- a. Safety procedures – fire drill, lockdown and off-site evacuation have been completed without incident. We identified some areas to improve. Fire department participated and gave feedback.
- b. Athletics – fall sports are wrapping up. Girls’ softball won provincials! Boys’ baseball lost in final. JV girls’ soccer finished in first game of the crossovers. The rest of the soccer teams, football and field hockey (100 girls!) still have a few weeks left. Boys’ hockey team roster has been finalized and girls’ is almost done. Basketball try-outs are in a couple of weeks. We had a “Fall Sports Celebration” assembly organized by Mr. Rice’s leadership class on September 28. We are planning to do a “Winter Sports Celebration” once that season is underway.
- c. Sport fees – these are set after a budget is created with coaches and staff. The boys’ hockey fee was originally communicated as being \$3000. They have since changed course a bit and have cut a big, expensive tournament. They are also planning to do fundraising to offset the cost and are hoping to get it down to around \$1500. School admin reviewed the budget line by line and because of the costs of ice and transportation, it is an expensive sport!
- d. Arts – Concert in the Park was September 26. Fall play “7 Stories” runs October 17-19. Tech crew is up and running.
- e. Social justice/ charity work

- KV participate in Pink Day to raise awareness about domestic violence. We also had a contingent run in the Tanya Shand Milk and Cookies Run. Representatives from this group came to our Pink Day Assembly and spoke about the family that benefited from last year's fundraising efforts.
- We also participated in Orange Shirt Day, which addressed the wrongs that were done to First Nations people by the residential school system. Ruthie Fullerton took the lead on the education surrounding this day.
- Sweet Caroline soccer game and Purple Day happened October 12.
- Our Rainbow Crosswalk is being repainted on October 25, during our ½ day.
- Blood Drive was October 10.

f. School guest speakers/ enrichment opportunities

- Gwynne Dyer visited on October 2
- A member of the First Nations community visited October 11
- 20 students attended a science career expo at UNBSJ on October 12.
- World and African Drumming presentation on October 16 for music classes.

g. School pictures and grad pictures are in process. We have renewed our contract with LifeTouch for 3 years. They are making large signs for room numbers in hallways.

h. Technology – plans are underway to update our “Dungeon Lab” with new furniture and computers.

i. Academics –

- Debate tournament at KVHS on September 30
- Reach for the Top is gearing up. They have a couple of away tournaments planned (Toronto and Sugarloaf, NB)
- The PowerSchool Parent Portal is up and running. As of last Thursday, there are still a couple of teachers without marks posted. They have been asked to post marks ASAP.
- ½ day professional learning days for teachers. Focus on assessment, which is part of our SIP. Also, 4 teachers were selected to be part of a district assessment working group. I am part of a provincial assessment working group and on the organizing committee for the provincial assessment conference. Colleen Flower has been chosen to attend. (November 1-2)
- Scheduling was better this September than last!

j. Communication

- Open House/ Meet the Teacher – September 21. We had low attendance (not atypical, though.) There was an issue with communication about the event. Also, the format may need to be changed. Feedback from parents and teachers was solicited. From parents, the main feedback was around communication and difficulty navigating such a large building. Another issue was how to meet teachers when you had more than one child at the school, along with having extra time available to go to the office for PowerSchool registration. Another suggestion was to tell parents to bring their child's schedule. Teacher feedback brought forth the suggestion that we should consider holding the event before school starts and have a more “wine and cheese” feel. Having students pick up their schedules that evening was also suggested as a way to draw a

larger crowd, as most teachers (other than those who teach grade nine) reported only have 2 or 3 parents at a time.

- Trying to keep our website and sign at the top of the hill current.
- Have moved to both voicemails and emails and doing them weekly.

10. Once Around the Table

- Gail Evans Brown asked a question about the procedure for the recruitment of the coaches for school sports. JoEllen spoke to this process, saying that often times the school looks for a qualified coach, and then coaches choose their coaching staff. It was also clarified that there are certain requirements that coaches need to meet in order to fill this position.
- Rob Mandeville asked about whether or not the fitness center was open during school hours and if there was anyone from an outside organization, like GoodLife, that volunteers. JoEllen Jensen said that it is run by teacher volunteers, and there are no outside organizations working with the fitness center.
 - Rob also asked about whether or not the video monitor that the PSSC had allocated funds towards last year was working. It was confirmed by JoEllen Jensen that it was working, and that announcements are being posted on it by one of the teachers, Allen Steeves.
 - He also made an announcement that the Reach for the Top team will be travelling to Toronto and Sugarloaf in the coming months for competitions.

12. Adjournment

Motion to Adjourn: Ron Lockhart

Second: Rob Mandeville

The meeting adjourned at 7:50.