

AUTHORIZATION TO TRANSPORT STUDENTS PARTICIPATING IN SCHOOL EVENTS – VOLUNTEER DRIVERS

This will authorize _____ to transport students
(Name of teacher or other volunteer driver)

participating in school events.

Vehicle Information: Make: _____ Year: _____ License #: _____

School: _____

Principal's Signature _____ Date: _____

1. Declaration to be signed by Driver:

I declare that:

- I hold a valid driver's license appropriate for the operation of the vehicle to be used.
- This vehicle has insurance coverage in accordance with the laws of New Brunswick.
- This vehicle has a minimum of \$1,000,000 third party liability insurance.
- This vehicle has a valid New Brunswick safety inspection sticker.
- This vehicle is equipped with four winter tires between November 1 and April 30.

I also understand that I will be asked to transport only those students who have parental permission to travel in my vehicle.

Signature: _____ Date: _____

2. Declaration to be signed by the owner of the vehicle, if the volunteer driver does not own the vehicle.

I declare that I have authorized _____ to drive my vehicle and transport students. This vehicle carries insurance as required by New Brunswick law and includes a minimum of \$1,000,000 third party liability insurance. This vehicle has a valid New Brunswick safety inspection sticker and is equipped with four winter tires between November 1st and April 30th.

Signature: _____ Date: _____

Updated July 2009

Driver Responsibilities

- Drivers are to be familiar with Policy 701 and as per School District guidelines for Volunteers in the School (D6-AG#6-362), and if they will be alone with students, there must be a Criminal Record Check on file.
- Drivers to be at least 21 years of age, in good health, and hold a valid driver's license of the appropriate class for the vehicle being driven and not be a student enrolled in a public school.
- Drivers to exercise mature driving judgment, especially during poor weather and visibility conditions.
- Drivers should not drive when tired or unable to function at normal level of efficiency. If driving a vehicle requiring a Class 1-4 license or a rental vehicle the driver cannot work, travel, and be on duty for more than 14 hours.
- Drivers not to consume any alcoholic beverages or be under the influence of other drugs or medication which could impair driving.
- Drivers and passengers not to smoke in the vehicle.
- Must have \$1,000,000 liability insurance coverage.
- Vehicle's insurer to be notified that students are being transported from time to time.
- Vehicle's valid safety inspection sticker to be properly displayed and headlights to be on when students are on board, maximum passenger limit to be respected and seat belts to be used.
- Luggage to be securely stored, not to obstruct vision or block aisles and exit doors.
- Driver is to have with them emergency phone numbers (especially if the trip is after regular school hours) including the number where the principal or designate can be reached. A cell phone is recommended.