

Lakefield Elementary School

School Improvement Plan 2014-2017

The Vision of Lakefield Elementary School Community is:

To provide an orderly, positive and enriching environment for academic and social growth.

The Mission of the Lakefield Elementary School Community is:

All members of the Lakefield Elementary School community will reach their maximum potential.

After reviewing the 2004-2013 Grade 2, 4 & 5 Provincial Assessment results and the 2006-2013 Grades 3 & 4 ASD-S Assessment results, perception survey results, and after staff and PSSC and parent discussions and consultations, Lakefield School will pursue the following school improvement goals and supporting strategies during 2014-2017.

Parent Communication and Involvement

Goals	Actions/Strategies	Success Indicator	Time	Responsibility
Increase parental involvement in school committees and initiatives	<ul style="list-style-type: none"> * Volunteer forms can be completed online * School Newsletters will reflect need of volunteers for school based activities (Phys Ed, Chess, Lego etc.) * Grade level volunteer meeting to set expectations 	* Increase in the amount of volunteers	2014 - 2017 (Checked Yearly)	Administration/Administrative Assistant
To inform parents of school and district procedures	* Post all pertinent information on the School Web Page	<ul style="list-style-type: none"> * Parents are knowledgeable about various aspects of school life * Reduced % of conflicts with parents concerning the handling of situations 	2014 - 2017 (Updated yearly) 2014 - 2017 (Checked yearly)	Administration Administration
To improve communication between school and home.	<ul style="list-style-type: none"> * Further develop and keep up to date the Lakefield's web site. * Continue voice mail, e mail distribution list and post voice mails on School Web Site * Parent Communication Survey 	<ul style="list-style-type: none"> * Number of visitor to our site. * Positive Perception Survey * Parents having fewer questions and phone calls to the school regarding events etc. 	2014 - 2017 (Checked yearly) 2014 - 2017	Teachers, Tech Mentors. Administration Administration, Teacher
To Improve communication between teachers and parents.	<ul style="list-style-type: none"> * Continue improving report card writing * Monthly or weekly classroom newsletters sent home * Purposeful weekly/monthly positive home contact 	<ul style="list-style-type: none"> * Positive feedback from parents * Improved parent perception surveys results * Increased e mail correspondence * Better understanding of their child's progress/development/areas for growth 	2014 - 2017 2014 - 2017 Each report card	Teachers, Administration Teachers Teachers, Admin

Ongoing Programs/Initiatives

- Parental surveys Volunteer Recruitment Family Literacy Day Monthly/Weekly Classroom Newsletters
- Family Fun Day Monthly School Newsletter Student Feedback School Handbook
- Web Site – Posting SIP and School Newsletters Add link to various District & Provincial Policies

Proposed Programs/Initiatives

- Grade 4 Parent Meeting – Intensive French Curriculum Nights School Designed Parent Surveys
- Grade 2 Parent Meeting for French Immersion

Positive Learning Environment

Goals	Strategies	Success Indicators	Timeline	Responsibility
To create an environment where all members of the Lakefield School Community interact in a respectful, accepting and sensitive manner	<ul style="list-style-type: none"> * Review and promote our School’s Code of Conduct * <u>Zones of Regulations</u> * <u>Core Leadership Team</u> * Proper behavior modeled by all students & adults * PLC- Professional Learning Communities * School wide involvement in various cultural celebrations * <u>Continued work with</u> 7 Healthy Habits – Steven Covey and development of language * Student Groups: Girl Power, Volcano, Rainbows, Social Skills, Roots of Empathy, Thumb Body. 	<ul style="list-style-type: none"> * % decrease in bullying incidents (indoor room, Win School – Data Tracking software) * % increase in student & parent perception survey results (Positive Learning Enviro.) * % increase of entries in the “Principal’s Good Book” * % increase in the number of positive phone call/e mails/notes sent home * Increased use of the 7 Healthy Habits Language * Students taking responsibility * <u>TTFM Survey</u> 	<ul style="list-style-type: none"> 2014 - 2017 (Recorded yearly) 2014 - 2017 (Recorded yearly) 2014 - 2017 (Recorded yearly) 2014 - 2017 (Recorded Monthly) 2014 - 2017 2014 – 2017 	<ul style="list-style-type: none"> Staff, Administration, Students Administrative Assistant Administration, Administrative Assistant Administration, Staff Staff, Administration Administration, Staff Administration, Staff, Students
To have all students feel connected at Lakefield Elementary School	<ul style="list-style-type: none"> * Provide opportunities for all students to participate in activities of interest * <u>Grade 5 student lead groups</u> * <u>Various School Wide Events</u> * Redefining of House teams (Monthly Meetings) * Community partners/ Tennis, golf, Howl with the Wolves * Working with other classes (Buddy reading, art, special events) * <u>School T Shirts</u> * <u>Buddy Gym</u> 	<ul style="list-style-type: none"> * % increase in student & parent perception survey results (Positive Learning Enviro.) * % decrease in bullying incidents (indoor room, Win School - Data Tracking Software) 	<ul style="list-style-type: none"> 2014 - 2017 (Recorded yearly) 2014 - 2017 (Recorded monthly) 	<ul style="list-style-type: none"> Staff, Administration, Parents Staff, Administration, Parents

To improve the physical and mental health of our school community	* Yoga for both staff and students * <u>Monthly Fitness Challenges</u> * <u>Intramural</u>	* % increase on connectedness on student surveys	2014 - 2017	School Community
	* Revisit of “Fill Your Bucket” and Intro to “Growing up with a Bucketful of Happiness”. * <u>Choir</u>	* More students involved in various activities	2014 – 2017	School Community
	* Learning Project with local seniors with a focus on literacy, art and mental health * <u>House Teams with focused monthly</u> activities	* Students visiting seniors	2014 - 2015	School Community

Continuing Programs/Initiatives

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|-------------------------|------------------------|---------------------|---------------------|---------------------|
| ➤ Recycling Programs | Student Volunteers | Math Buddies | Harbor Lights | |
| ➤ Intramural Program | Wellness Events | Reading Buddies | Healthy Choices | Student Leaders |
| ➤ Lunch Clubs | Playground Renovations | Writing Buddies | Jump Rope for Heart | Transition Meetings |
| ➤ Principal’s Good Book | Lobby Displays | Family Fun Day | Peer Helpers | Choir |
| ➤ Strings Programs | Concerts | Theatre Productions | Running Club | |

Proposed Programs/Initiatives

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| ➤ Enrichment – Math and L. Arts | Lunch Time Activities | Library Club | French Cultural Group |
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Curriculum Delivery

Goals	Strategies	Success Indicator	Timeline	Responsibility
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<p>To increase students' achievements in all strands of the math curriculum.</p>	<ul style="list-style-type: none"> * Invite math mentor to work with teachers in their classroom and PLC (Teacher Discussion Groups) * Continue to purchase math manipulatives as required * Core math leadership team (each grade level rep) * PLC develop common math assessment / follow up with results / plan next steps for student learning * Math tips for parent – Classroom Newsletters * Continue the exploration, collaboration, implementation and evaluation of the new math mapping * Use relief time to observe co-worker during math block * Explore Balanced Math approach 	<ul style="list-style-type: none"> * Improvement in Provincial Assessment by 1% during each year of this plan * Track groups of students' assessment levels from grade 3 to 5 with an increased in improvements of 3% from grade 3 to 5 * Sharing of success and more involved math talk * Increase in time spent with Math Mentor in classrooms and PLC (Teacher Discussion Groups) meetings * Informed parents – using the language and strategies taught at school (classroom newsletters, perception survey & student led conferences) * More frequent use of manipulatives/improved scores 	<p>2014 - 2017 (Yearly)</p> <p>2014 - 2017 (Yearly)</p> <p>2014 - 2017</p> <p>2014 - 2017</p> <p>2014 - 2017</p> <p>2014 - 2017</p>	<p>Administration, Staff</p> <p>Administration</p> <p>Administration, Staff</p> <p>Administration, Staff</p> <p>Administration, Staff</p> <p>Administration, Staff</p>
<p>To increase students' achievement in writing.</p>	<ul style="list-style-type: none"> * Use release time to observe co-worker during literacy block * Continued to teach and emphasize the 6 Traits using Write Traits, Lucy Caulkin, Miriam Trehearn * Continue to apply and implement the Daily Five in all our classrooms * 3 demand pieces of writing throughout the year which are then assessed by the grade level team of teachers to determine their next steps in the learning process and will also provide opportunities for professional discussions on standards, expectations and build a common approach to assessing students writing * Encourage good writing to be shared 	<ul style="list-style-type: none"> * A decrease of 1% in students achieving BAA (Below Appropriate Achievement) on Provincial Assessments * 2 % increase for students achieving AA (Appropriate Achievement) or better on the provincial assessments * An increase and expansion of the Daily Five model 	<p>2014 - 2017 (Yearly)</p> <p>2014 - 2017 (Yearly)</p> <p>2014 - 2017</p>	<p>Staff, Administration</p> <p>Staff, Administration</p> <p>Staff, Administration</p>

Continuing Programs/Initiatives

- Integration of Technology
- Cross Curricular Teaching

Math Night for Parents
Grade Level Meetings

Writing across the curriculum
Development of PLC's

Music Programs

- Team Teaching
- Subject Teaching

Meet the Teachers Night
Home and School Meetings

Heritage Fairs
Integrate Math, Literacy, Science and Social Studies into the Phys Ed curriculum

Proposed Programs/Initiatives

- Math Club
- Shared Writing Samples

Math Olympics
School Foster Child

Writing Bulletin Board

Monitoring Actions

The following actions will be implemented to help monitor Lakefield's School Improvement Plan:

- At every second staff meeting, the improvement plan and its progress will be discussed and reviewed by the staff.
- Through the use of "Walk Through" supervision, the Administration will monitor the progress of the plan.
- The Principal will report to the PSSC in October, January and June of each year with respect to the school's progress towards achieving the plan.