

Lakefield Elementary School PSSC
Meeting: 7pm, November 13th, 2018

Present:

Michael O'Neill (Principal), Jenna Granger, Jennifer Shepard, Stephanie Hutt, Grace Clark, Tracey Eagles

Regrets:

Kimberly MacDonald (Chair), Carolyn Campbell, Melissa Crilley, Megan Folkins, Natalie Folster, Cheryl Stiles, Shannon Golding

1. Review of previous meeting minutes and mention of Kimberly MacDonald to continue as chairperson.
2. Allen Davis is now in the role of Director of Schools at the Hampton Education Centre, replacing Paul Smith. Mr. Davis will be meeting with Mr. O'Neill the last week of school before Christmas break.
3. **Grade 2 Provincial Assessment-** results have been released, assessment does only include Literacy results. This year Lakefield has made strong progress by increasing to 89.4% from the previous years 81.6%. This is comparable to the districts overall standing of 75% and the province at 71.3%. This assessment mainly focuses on reading and comprehension strategies. The literacy mentor will no longer remove students from the class for small group support but will instead work with teachers to develop strategies which will benefit those in need of extra support.
4. **Online Payments-** We are still waiting for a few student fee/school supply payments to be made. Early on there were a few glitches on our cashless website, however, for the most part it is currently working very well. Of all the payments that have been received 90% were paid online.
5. **Safe Arrival Program-** Glitches seem to have been worked out with this new system, however, parents need to make sure the school does have their most used and/or up to date email and phone number, which will help Mrs. Whittaker save time each morning.
6. **UNESCO School-** Lakefield staff are currently looking into the process of making Lakefield a UNESCO (United Nations Educational, Scientific, and Cultural Organization) school. We are in the

application process and our chosen goal, as a school, is to work on 'No Poverty' by supporting 2 local and 2 global organizations.

- a. On November 20th a spokesperson from the Boys and Girls Club SJ will be arriving at Lakefield to give a presentation to the student body about some of the challenges many of the children who attend the Boys and Girls Club face regularly.
 - b. Our second organization will be to support Outflow, a local men's shelter, by providing some toiletry kits.
 - c. On a global scale we will be offering support to the Interact Club at Rothesay High School as they prepare to travel to the Dominican Republic to help build schools and community centers. Lakefield will offer our support by sending along supplies with the students to distribute as needed.
 - d. On November 29th representatives from a global organization Piggs Peak will be attending Lakefield to provide a speech on their work of building schools and assisting in education to the citizens of the town.
7. **Budget-** The decision has been made to dedicate this year's budget to our paper supplies.
8. **Perception Surveys (Grades 4&5)-** On November 21st students will complete an anonymous survey on their school experience. Things such as, homework, time management, and their teachers will be answered. These responses will be used to see where the school can improve. Teachers will also be participating in a survey which will mostly be focusing on the school, their professional relationships with other teachers, the Vice Principal and the Principal.
9. **School Wellness Survey-** this survey is aimed toward student's home lives; however, it is not certain the survey will be completed this school year.
10. **DEC Fall Symposium (Fredericton)-** PSSC member Stephanie Hutt was able to attend this symposium. She took part in classes regarding mental health amongst the student body (most was geared towards high school students). The speakers spoke about ensuring students know who to turn to and the importance of reaching the students with early intervention. Classes addressing technology and nourishing minds were also attended, with great feedback shared.
11. **School Improvement Plan Updates-** Our school improvement plan is still being worked on as this is a lengthy process. Our staff was able to look through our literacy section to adjust and update to help reach our goals.
- a. PSSC Goals are to continue to encourage increased involvement with parents and grandparents within the school along with improving communication.
12. **Happenings at LES**
- a. Kindergarten Registration: Currently have 55 students registered (the norm is approx. 55-60).

- b. Demand Writing: Will begin Feb 19th. Staff would like to investigate a possible name change
- c. Career Fair: All went well even when faced with the challenge of finding volunteers this year. 13 presenters were in attendance.
- d. This year's first transition to kindergarten meeting had our lowest attendance with only 25 out of 55 students represented. EYE-DA testing to be take place on November 19-23 at the school.
- e. Christmas Concerts and Generosity: Concerts this year will, once again, take place on two days, dividing the attendance by last name to accommodate all families. The dates of Dec 11th and 12th have been confirmed. In continuance with last years success each class will be given a goal to attain and will be able to light their strand of lights on our generosity tree in the lobby once it has been met.
- f. Pancake Breakfast- Will take place again this year.
- g. FI Registration: This will not be looked at until Jan/Feb 2019 to give parents more time to decide if this would be the right course for their child.

13. Home and School

- a. Tutoring: Program on hold until the spring term- no tutors available.
- b. Bookfair: Still in need of volunteers for one night during parent teach conference
- c. Garden Spruce Up: Went very well thank you to Home and School
- d. 50/50- Will take place again this year and to be run by Shannon Golding
- e. Movie Night: Profit of \$150. To be the last movie night provided by H&S
- f. Auction: Will take place during Thurs and Fri parent/teacher conferences, still in need of items
- g. Fundraising: Dielman's gave us 47% profit which brought in approximately \$3000, also taking place is our new fundraiser with Java Moose, orders are still being brought in at this time.

Next meeting to take place on **Feb 20th (Wed) 7pm**