

Lakefield Elementary School PSSC

Meeting: 7pm, May 22, 2018

Present: Kelly Blakney, Melissa Crilley, Tracey Eagles, Natalie Folster, Shannon Golding, Stephanie Hutt, Kimberley MacDonald (Chair), Michael O'Neill, Jennifer Shepard.

Absent: Stephanie Alexander, Carolyn Campbell, Grace Clark, Megan Folkins, Linda Kirkpatrick, Cheryl Stiles, Roger Nesbitt.

1. Reviewed last meeting's minutes.

2. Enrolment for 2018-19 – about 380 (same as 2017-18), but 20 classes rather than 19; 10 English and 10 French Immersion; only one split (Grade 1 - 2). 57 Grade 5 students leaving; 58 Kindergarten students registered for 2018-19; 35 in French Immersion Grade 1, 23 in English Grade 1. Still to be confirmed by the District. The District discussed the redrawing of school boundaries to address drop in enrolment at Chris Saunders. However, there are new housing developments in Chris Saunders' catchment area which may address this issue without action from the District.

3. Linda Bischof is retiring on May 31. Ellen Pusch is taking a one year leave of absence to teach French at Rothesay Netherwood. E.A. Lisa Baisley is leaving this year as students move on to Quispamsis Middle School. Tracey Meahan is taking a leave of absence to do a Masters degree.

4. Demand Writing/Provincial Assessments – For all students will take place over the last 2 weeks of May and first week of June. Grade 2 will be completing a Provincial Reading Comprehension assessment. Grade 4 will do Reading comprehension, Math and Science (4 different booklets).

5. Grade 5 Transition Meeting/Grade Five Tour. – Happening this week – Principal and teachers meet with LES staff to discuss students' profiles. May 29, students will go to QMS for a 1 hour visit.

6. Kindergarten Transition Day June 1. A chance for teachers to observe children and balance the classes (age, gender, EYE DA assessment, observations).

7. School Improvement Plan: Parental Involvement and Communication. Reviewed proposed revisions based on discussion at last meeting. Four goals have been reduced to two; measurable indicators added. Suggestions:

- Add a definition of 'dojo.'
- Change dates for timeframe (i.e. from 2014 – 2017 to 2018 – 2022).
- Have calendar of scheduled events in September Newsletter to aid parents in scheduling time to volunteer at events. Could also be posted on the webpage. These volunteer opportunities with specific dates could be included in the volunteer forms distributed in September.
- Volunteer Orientation – discussed having it on Meet the Teacher Night. At end of evening – after they meet their teachers, children go to the gym to do activities with teachers while interested parents get together in the Theatre to hear about volunteer opportunities and sign up. Have sign up sheets available with options to sign up for specific activities as well as an option to volunteer to fill any gaps as they may arise. Maybe have a volunteer speak to Kindergarten Parents on June 1 about volunteering. Jennifer Shepard, Stephanie Hutt, Melissa Crilley, and Shannon Golding volunteered to speak to new parents. Others may also attend.

7. Renewal for 2018-19 – some members are completing their 3-year term (Kelly Blakney); some committed to continue next year (Melissa Crilley, Tracey Eagles, Natalie Folster, Shannon Golding, Stephanie Hutt, Kimberley MacDonald, Jennifer Shepard).

The meeting adjourned at 8pm. Next meeting in October 2018, date to be announced closer to the date.