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| **Minutes from Meeting of PSSC – Quispamsis Middle School**  **Date:** Monday, October 6th, 2014  **Time**: 6:30 pm  **Location**: QMS Cafeteria | | |
| Attendees:  Darren Ferguson (Chair)  Jeff Nelson (QMS Principal)  Shawna Spinx (QMS Vice-Principal)  John MacDonald  Bonnie Hierlihy  Angela Sanford  Stewart Pollard  Paula Nicholson  Holly Ellis  Phillip Patterson  Steve Turnbull | Absent:  Bridget Miller (PSSC Teacher Rep)  Roger Nesbitt (DEC Rep)  Frank Carey  Joanne Masson  Susan Wilson | |
| **1) Welcome/Call to Order** | |  |
| There were many new members of the PSSC so each member introduced themselves stating their name, connection with QMS, and how long they have been involved with the QMS PSSC. | | |
| **2) Appointment of Chair** | |  |
| A new chair of the PSSC is required. Darren Ferguson will continue as chair until a replacement is found. Darren will also look for a Vice-Chair for the PSSC.  It was suggested that the new chair be someone not employed with ASD-S so that the jargon and acronyms of the job do not cloud the meetings. This was an issue in the past. | | |
| **3) New Field / School** | |  |
| John MacDonald from ASD-S was present to give an update on the progress of the new school and the QMS soccer field.  The new elementary school is still scheduled to open in the Fall of 2015.  The new soccer field for QMS will be ready for Spring 2015. It is a bigger field than the old one as it is designed for rugby games as well. The first year of the new field’s operation shall be allocated to QMS activities only to support and maintain the integrity of the new field. | | |
| |  |  | | --- | --- | | **4) PSSC: Roles & Responsibilities** |  | | | |
| The roles and responsibilities of the PSSC were reviewed. Each member of the PSSC had their PSSC paperwork signed and witnessed. | | |

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| **5) SIP** |  |
| The PSSC went through the school improvement plan. Jeff Nelson stated there would be some areas of the school improvement plan that would be adjusted. In particular, numeracy and literacy would be separated into their own specific goals. | |
| Benchmarking for reading and writing will be done for every student and a plan is already in place with the teachers. Students will be assessed 3 times per year to determine needs and successes. | |
| **6) Budget** |  |
| The PSSC has approximately $1200 to spend in the category of communication. We will look at options for this money at the next PSSC meeting. | |
| **7) Meeting Schedule** |  |
| The next meeting is scheduled for Nov 24th, 2014 at 6:30 pm. | |