Minutes

QMS PSSC Meeting Minutes

Date | time November 18, 2024 | 6:00 – 7:00 pm

# In Attendance

|  |  |  |
| --- | --- | --- |
| Name: | Present | Regrets |
| Jeff Nelson, Principal |  |  |
| Tyler Reed, Chair |  |  |
| Jen Kelly-Barnett |  |  |
| Monique Lesser, Recording Secretary |  |  |
| Kineret Ben Meir |  |  |
| Irena Grabovitch-Zayev |  |  |
| Jamie Gray |  |  |
| Todd Johnston |  |  |
| Stu Kearney |  |  |
| Sarah Lord |  |  |
| Lauren Maillet |  |  |
| Shonna Martin |  |  |
| Breanne Mather |  |  |
| Megan McLaughlin |  |  |
| Andree Victory |  |  |
| Roger Nesbitt, DEC |  |  |

# Approval of Minutes

* Review of minutes by membership. Lauren moved to approve minutes, seconded by Todd.

# Declaration Forms and Contact Information

* Forms completed and witnessed
* Outstanding information verified

# Report on School Improvement Plan (SIP)

* SIP planning day was November 8th, 2024 – agenda and overview shared with membership by Mr. Nelson
* Mission, Vision, and Values statements were revised with minor changes to language
* Two areas of focus for this year: academic rigor, and culture/climate
* Plan is to have SIP developed into a more public document to be shared
* No major concerns raised by membership

# Policy Review: Code of Conduct

* Code of Conduct policy reviewed by membership – no concerns raised by membership

# PSSC Priorities for 2024/25

* Budget has been determined to be $1220.60 for this year – current balance is $1022.04.
* Ideas from membership for this year’s priorities (to be discussed/finalized at next meeting):
  + Continue to develop outdoor area (i.e., painting asphalt with activities)
  + QMS Reads – supporting this endeavor financially
  + Career Fair for students
  + “Freeze-out” campaign

# Information Items

Budget:

* Budget has been determined to be $1220.60 for this year – current balance is $1022.04.

Staffing Update:

* Mme. Toole has returned from maternity leave, so the Gr 7 FI position is no longer vacant.

Parent-Teacher

* Next Monday, report cards will be going out
* Thursday evening and Friday mornings for parent-teacher meetings (in-person or virtual)

School Connections Update

* Lots of plans for fundraising, but details not yet finalized.
* Could potentially collaborate on QMS reads if this deemed to be a priority

# New Business/Items for January Agenda

* If anyone has new business items to be added for January, please reach out to Mr. Nelson or Tyler via email

# Meeting Adjournment:

* Todd moved to adjourn; Jamie seconded. Meeting adjourned at 6:58pm

# Next Meeting – January 20th, 6:00pm

**Action Items:**

|  |  |
| --- | --- |
| **Responsible** | **Action** |
| All | Reflect on any agenda items that may want to be added to January agenda |
| All | Reflect on potential priorities and be prepared to discuss at next meeting |