

**CSMES
Home & School Executive
Meeting Minutes – February 15, 2016**

Present: Amanda Sherman (President), Shelley Roy (Secretary), Kendra Gallant (Treasurer), Carey Childs (Vice-Principal), Paula Waddell (Teacher Representative), Regeena Christie, Joanne Romeo, Terri Lynne De Vries, Lia Smith, Kim Andrews, Kim Andrews, Natacha Gillis

Absent: Michelle Snow (Vice President)

Approval of minutes from January 11, 2016 (First: Natacha Gillis and Second: Shelley Roy)

New Business

I Fluoride

- Volunteers welcomed
- All is going well. No concerns.
- Fridge has been purchased.

II Library

- All is going well
- Teachers are happy with the library; however, do they have any suggestions for improvement?
- More volunteers required
- Thank you to all parents for the donations of books
- Library procedures will be updated and posted
- Lost book replacement costs - \$5 (easy read), \$8 (chapter) and \$10 (resource)
- Reminder slips for late books will be sent home after 2 weeks of being late
- More stools needed (Joanne to purchase)
- Joanne also picked up matts

III Fundraising Committee

- What is the goal of the fundraising committee?
 - Separate from playground committee
- Fundraising Ideas:
 - Clothing sale
 - T-shirts and Jackets available
 - Order form to be distributed to parents
 - Order to be paid for when it arrives
 - Craft/Vendor Fair (to include basket sale and 50/50 draw)
 - Facebook event prepared
 - April 16th
 - \$35 per table
 - Paula to contact QSME for tables
 - Recipe Book
 - Contest for art work in the book
 - Gift wrap (fall fundraising)

III Fund Raising Committee continued)

- Santa's workshop
 - Donor for 2016
 - Purchase now and return \$5,000 donation once funds from students are received
 - Done at library time
 - Carey and Mike to discuss for approval

IV Grade 5

- Need to establish graduation committee

V Teacher Appreciation Week

- \$90.50 to be deposited from donations. Total donations received - \$906.00
- Teachers were very appreciative – well done!

VI Playground

- Government grant applications to be completed
- Shelley to contact those interested in proposal writing

VII Bank Account

- Bank account balance at the time of the meeting - \$1,865.60

VIII School year-book in progress

IX Cafeteria

- New Items being offered after March break
- Menu will be rotated weekly

X Winter Fun Day

- Week before March Break
- Home and School to donate Hot Chocolate
- Purchase of hot chocolate approved

XI Purchase Approvals

- Decorations for school bulletins - \$35.66
- Stools for library (\$50)

XII Next Meeting

- Meetings will be held the second Monday of every month
- Next meeting will be March 14, 2016 at 6:30 pm