

## Meeting Minutes – November 25, 2015

- Meeting called to order by Ron
- Kendra – Home & School Meeting
  - Nov 9<sup>th</sup> meeting 5/6 parents plus executive present at the meeting
  - Topics discussed on agenda (PSSC agenda)
- Fluoride has begun
- Safe arrival – Home and School has no role at this time
  - Parents are quite good at calling in
  - Carolyn has 4/5 calls a day
- Library – Supplies are not correct and some had to be re-ordered
  - Laptop not here yet
- Christmas Float – unsure where we are. Is the school registered? Do we have a banner?
  - Next year is looking good!!
- Book Fair – communications sent home tonight to remind parents that children have another chance to buy books tomorrow
- Fund Raising – Christmas Themed Baskets has begun. Things to fill baskets are arriving
- Playground – Discussed planning committee and a fundraising committee. Planning committee will be an advisory role in conjunction with teacher, staff and parents. Playground drainage is still an issue – DTI coming Friday to have a look and will confer with contractor. This could be an issue with the time frames.
  - Student use of the field will be limited to when ground is frozen fully and will be used as soon as possible. This will be assessed by school staff regularly to ensure kids get on the field if they can.
- Hot Lunch – See cafeteria notes
  - Kendra will ask the H & S to call for volunteers to help ensure hot lunch orders are delivered to students. Will require 2-3 per days from 11:45 to 1:00 pm.
  - Questions arose re fundraiser stipulations ie. Snack recess canteen, pizza day, etc.
- Christmas concert – dates given to H & S
  - Santa's Workshop – will there be one? Not this year

- Cafeteria – Health inspection done
  - Ongoing negotiations re budget for small wares between school, district office and Chartwells
  - District office paying for small wares
  - School paying for “proofer”
  - Small wares arrived & being organized (2-3 weeks)
  - Proofer (\$5000) going to tender
  - \*\* Hope to open 3<sup>rd</sup> week of January
- \*\* Procedure – school will send parents Chartwell on-line order form. School to develop system to ensure each student gets what parents have pre-ordered. This will be an on-going & fluid process to ensure it runs smoothly. There will be mistakes but will be ironed out.

### Home & School

- Mike spoke to issue of Times on Task vs. extra programs. Some programs may not be as long or available to students based on time taken away from learning time.
- The balance between extra programs & learning time is important and will be monitored on an on-going basis as extra program are brought forward.

Christmas Breakfast – H & S volunteer will be asked to help.

H & S meetings set to every second Monday of the month at 6:30 pm. December 14<sup>th</sup> will be the next meeting.

Discussion around communications from H & S to parents. Parents feeling disconnected. PSSC recommended to H & S to draft letter/email to parents regarding H & S communications, explanation for each committee, & sign-up sheet with email. H & S is working toward involving more parents & moving forward with programs/committees.

## School Improvement Plan

Staff working on this

1. PLEP – done “Learning Environment” plan
2. Goals for school curriculum being prepared

PSSC looks at this

- Copies provided to parents
- Fluid & changing document throughout time

Data Involved

1. TTFM (tell them from me) Survey from 4 & 5’s compared to National Data
2. Benchmark Data – writing & reading benchmarks begun. Further benchmarking in February, then trends will be ID’d & data analyzed.

At present, trends being observed:

- Kids are kinds to each other
- Bullying zero big issues
- Solid learning environment for most classes
- Issues like class clown and rough play are largest concerns
- School is a very positive learning environment for kids

DEC has a presentation regarding bullying. Ron to check if the presentation can be emailed to parents.

WITS (walk away, ignore, talk about it or seek help) program describes conflict vs bullying.

PSSC to ID topics of interest for parent info/education sessions. Mike & staff to ID topics. Presentations will be to organized.

## **Basic school culture**

1. WITS
2. Celebrate What's Right
3. Dragon Dollars
4. CHRIS code

## **Milk Orders**

Last week in January when Chartwell's is up and running.

## **Fundraising**

Christmas Catalogue referred to fundraising committee.

## **School Fees**

To be collected by PSSC during parent/teacher – schedule arranged.

## **School Supplies**

Mike to address teachers re asking for supplies to be sent in by parents.

## **New Business**

### **Amanda**

1. Coding for kids/girls – Are we doing this group? Mike to check on this program but may have been replaced by grade 5 girls mentoring program.
2. Are programs in place for kids with sensory/environmental/attention difficulties? Yes, equipment is available.

## **Photos**

1. When will they be back? Mike to check.
2. PSSC feedback re photographer is negative. Will I re-evaluate in fall.

## **Charity Initiative for Holiday Season**

Discussed supporting the KVFD Christmas Family Initiative. Karen to determine need and let PSSC know.

## **Movie Night**

Yes it can be done. Cafeteria should be used so food can be sold (zero food in the gym) H & S to explore this initiative.

## **RBC Skating Program**

Grade 3 helmet/skate/instruction grant awarded to CSM. School skating arranged.