

PSSC Meeting Minutes
Blacks Harbour School

Date: April 24, 2023

Place: Conference Room

Time: 6:00 pm

Regular Meeting

Name of Chair: Jennifer Harris

PSSC Members in Attendance: Tammy Surette (Principal), Alyssa Draper (Teacher), Cheri Vance (parent), Jaclyn Burns (Parent), Jennifer Harris (Parent/Chair), Stefanie Boudreau (Parent), Shane Borthwick (DEC)

PSSC Members Absent:, Ashton Koteff (Parent), Kalie Greer (Parent),

Visitors: Rebecca Allen (Community Schools Coordinator)

1. **Meeting Called to Order:** Meeting called to order by Jennifer Harris, Chair.
2. **Agenda:** Motion to have the agenda approved as presented. Motioned by Rebecca Allen, Seconded by Stephanie Boudreau.
3. **Review of minutes from last meeting:** Motion to have the minutes approved as presented. Motioned by Jennifer Harris. Seconded by Alyssa Draper. We allowed time for the minutes to be read and clarified for our new DEC member. There were no questions regarding the minutes from our last meeting.
4. **Review and Discussion of School Improvement Plan:** Tammy reviewed the development process of the SIP and the purpose of using an SIP. As a group we examined the goals and reviewed the data from our second reporting period. PSSC members did not express concerns regarding the data. Members indicated that the data presented was clear and easy to understand.
5. **Tell Them From Me – Student Perception Survey:** PSSC members were given copies of the student survey results. Members reviewed the survey data and discussed points of interest. Tammy explained that teachers reviewed this data to help inform goals for our next SIP. She shared teacher reactions to the student survey data, and PSSC members added their thoughts on the data, including the following:
 - a. Teachers noted that only 63% of students feel safe. Teachers indicated that they want to explore this area further with students. Teachers hope to improve this number in future surveys. PSSC members agreed with teachers that this is an important area to explore.

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- b. Teachers questioned whether or not students understand all of the vocabulary in the survey. There is a disconnect between the amount of feedback teachers report giving to students and the amount of feedback students report receiving. Teachers wondered if students know what the term “feedback” really means. PSSC members agreed that students may not understand all vocabulary.
- c. Teachers and PSSC members indicated that they’re happy with the low percentage of students experiencing mean comments about race, religion, or personal features.
- d. Teachers observed that students report that they know school expectations and they know they are expected to work hard.
- e. PSSC members agreed with teachers that we need to address “exclusion” as the highest form of bullying.

6. Other Business:

- a. **Discussion of Food Insecurities and Poverty at BHS.** Rebecca Allen shared statistics on the number of Blacks Harbour Residents who use the Food Bank and the number of students in our school who require assistance with nutrition and groceries. Our DEC representative, Shane Borthwick, offered to explore options to support this need in our school. He plans to have conversations with our Director of Schools, Rosemary Southard, and our Superintendent, Derek O’Brien.

7. Adjournment of meeting

8. Next Meeting: June 5, 2023