

# St Stephen Elementary School Home and School Minutes

**Date:** November 25, 2020

**Type of meeting:** November monthly meeting

**Scribe:** Heather Cloney

**Attendees :** Samantha Connick, Carla Booker, Heather Cloney, Colleen Winchester, Courtney Parsons, Catriona McLanaghan, Leeanne Greenlaw, Kayla Madsen, Barb Rideout, Jessica Bellis

## 1. President's Report

## 2. Review of financial account

Naomi was absent. Will review at next meeting

## 3. Outdoor Classroom (Grants)

-Received approval from FCF for funding. Will know the exact amount soon.

-Suppose to meet with Lions club, but was cancelled due to COVID. Will meet in January.

-Kiwanis has approved \$3000, Rotary has approved \$2000, pending grant approval.

## 4. SSES Needs/Parent Suggestions

· Recess Bags (26 bags needed)

-United way grant was not approved

\*Michelle Anderson, an EA at the school has donated 26 bags from Tupperware for our recess bags

\*Each class will have their own bag

\*Possibly switching some items out of bags each season

\*Looking to see if we can get new balls for the gym, and possibly put the older ones into the bags

\*Colleen will look into cost of balls for the gym

\*Carla Booker put a motion forward to use the \$277 from the Mabel's Labels fundraiser toward bag supplies. Courtney seconded the motion. The committee voted to proceed with this.

\*Catrina going to look into what can be purchased for that amount.

\*Leanne agreed to help out with shopping for bags.

\*Barb going to get in touch with Ian Johnson and Reid Haley to see about donations of balls (soccer & tennis) for bags

-Outdoor seating areas were added to the playground a couple weeks ago. Each picnic table that was added has painted games on top for the kids to enjoy. These tables were donated by Keiths Building Supplies. and Colleen and Wayne Winchester

-Staff also mentioned more outdoor equipment improvements needed in future.

## 5. Fundraising

-Online Auction for Outdoor Improvements starts Thursday and ends Sunday

-\$500 in cash donations came from local businesses

-\$6000 worth of items donated towards auction

-Discussed where pick up for items is going to take place

\*Kiss and drop location will be used Thursday and Friday night from 4-6pm

-Allow 24 hours for payment

-The community support has been wonderful

-Courtney will be adding a reminder to the school messenger about auction

## 6. Action Items

-Catriona to look into what is available for \$277 to add to bags

-Colleen to add to newsletter about donation of balls

7 Next Meeting

**January 13, 2020 – 7:30PM**

Next Meeting Agenda

-Financial Account Update

-Outdoor Playground/Grant Update

-Auction Fundraiser Update

-New Business